City of Junction City
Public Works Assumption

I. Overview (Page 2)
   Current Contract Operations
   Future Department of Public Works Operations
   Budget Changes

II. Department of Public Works Staffing (Page 3)
   Organizational Charts (Page 4-7)
   New Director
   Position/ Staffing Recruitment
   Wages & Benefits
   Schedule

III. Equipment and Fixed Assets Summary (Page 8)
   Existing City Owned Equipment
   Veolia Water Owned Equipment
   NEW Equipment Purchase
   Future Budget Projections (Capital Improvement Plan)

IV. Contract Amendment (Page 9)
   Public Works Transition Agreement
   Contract Amendment

V. Budgets Summary (Page 10)
   2012 (final six months) and 2013 Budgets (Draft)
   Street Fund
   Water Fund
   Wastewater Fund
   Sanitation Fund
   Storm Water Fund
   Building Maintenance Fund

VI. Department Programs and Activities (Page 11-12)
   Overview
<table>
<thead>
<tr>
<th>City of Junction City Department of Public Works</th>
<th>Current</th>
<th>Future</th>
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<tr>
<td>Veolia Water</td>
<td>XXX</td>
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<td>Major Operational Areas</td>
<td>Wastewater Treatment Plant (East)</td>
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<td>Wastewater Treatment Plant (SW)</td>
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<td>Sanitation</td>
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<td>Water Distribution</td>
<td>XXX</td>
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<td>Sanitary Sewer Collection</td>
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<td>Building Maintenance</td>
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<td>Street Operations &amp; Maintenance</td>
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<td>Traffic Control</td>
<td>XXX</td>
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</table>
II. Department of Public Works Staffing

Organizational Charts
(handouts)

New Director
(overview)

Position/ Staffing/ Recruitment
27 full time / 4 seasonal positions

Wages & Benefits
Survey
Former City Employees
City Benefits

Schedule
Management Staff  5/15/12
All Staffing Positions  5/31/12
Start Date  6/23/12
City of Junction City
April 2012

City Commission

City Manager
Gerry Vernon

Boards
Animal Shelter
Convention & Visitors
Economic Development
Military Affairs

City Clerk
Tyler Ficken

Municipal
Court

Municipal Services
Director
Greg McCaffery

Water & Wastewater
Veolia Water
S. Hoambrecker

Public Works
Department
(Ray Ibarra)

Building &
Codes Depart
Codes Admin.
Mark Kamann

Engineering
Dept
Asst. City Eng.
Kris Finger

IT Dept.
IT Director
Jim Germann

Parks &
Recreation
Department
Ed Lazear

Fire Department
Fire Chief
Mike Steinfert

Corp Financial
Officer
Finance Director
Cheryl Beatty

Police Department
Police Chief
Tim Brown

Human Resources
Manager
Alyson Junghans

City Treasurer
Joleen Schurr

Water Department
Meter Readers

Customer Services
Account Clerks

Streets/ Traffic
(Vacant)

Water & Sewer
(Vacant)

Sanitation/
Fleets
(Vacant)

Planning & Zoning
P & Z Director
David Yearout

Self Help Housing
Dan Pfizenmaier

Golf Course
John Berlant

Parks/ Gneds/
Blgds

Recreation
Lindsey Marrs

Opera House
Mary L. Stahl

Page 4
City of Junction City
Organizational Chart
Public Works/Development/Operations
April 2012

City Manager
Gerry Vernon

Municipal Services Director
Greg McColley

Planning & Zoning Director
David Yearout

Sanitation/Fleets (Vacant)

Water & Sewer (Vacant)

Streets/Traffic (Vacant)

Department of Public Works Director
Ray Ibarra

Engineering Consultants

Engineering Department
Assistant City Engineer
Kris Finger

Building & Code Department
Code Administrator
Mark Karman

Water and Wastewater Treatment Operations
Veolia Water Project Manager
Steve Hestand
III. Equipment and Fixed Assets Summary

City Versus Veolia Owned

Inventory Overview
Lease Purchase
Current Contracts
(Ex. Mission System – Lift Stations)

NEW Equipment Purchase

*Cartigraph* Public Works System
*WorkDirector* Program
Fleet Maintenance Software
Two (2) One-Ton Dump Trucks
Small Tools (ex. Power washer, etc.)

Capital Improvement Plan

Schedule for Equipment Replacements
Optimization of Equipment Use
IV. Contract Amendment

Transition Agreement for Public Works
(major items overview)

Summary of Services
Equipment and Fixed Assets Summary
Employment of Personnel

Amended & Restated Agreement for Services
(major items overview)

WTP, WWTP (East), and WWTP (SW)
Preventative Maintenance Clause
Shared Equipment
Compensation (monthly)
Chemical Use Clause
Utilities Rates
Insurance
Contract for Services 2019
Annual Fee Adjustment Method

Schedule
City Commission June 5th for Approval
## City of Junction City
### Budget Summary

<table>
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<th>Major Operational Areas</th>
<th>Veolia Water</th>
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<td>Current</td>
<td>Future</td>
</tr>
<tr>
<td></td>
<td>1/31 to 12/31</td>
<td>6/23 to 12/31</td>
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</tbody>
</table>

### TREATMENT

- **Water Treatment Fund**
  - Current: $1,500,000
  - Future: $571,848
  - *Current: $1,166,570

- **Wastewater Treatment Fund**
  - Current: $2,138,378
  - Future: $870,810
  - *Current: $1,776,452

- **Treatment Subtotal**
  - Current: $3,638,378
  - Future: $1,442,658
  - *Current: $2,943,022

### PUBLIC WORKS OPERATIONS

- **Street Fund**
  - Current: $1,750,000
  - Future: $760,557
  - *Current: $1,360,719

- **Water Distribution Fund**
  - Current: $429,315
  - Future: $297,876
  - *Current: $529,384

- **Wastewater Collection Fund**
  - Current: $438,123
  - Future: $255,743
  - *Current: $455,806

- **Sanitation Fund**
  - Current: $1,376,638
  - Future: $714,672
  - *Current: $1,337,262

- **Storm Water Fund**
  - Current: $37,000
  - Future: $38,000
  - *Current: $51,800

- **Building Maintenance Fund**
  - Current: $37,000
  - Future: $56,000
  - *Current: $56,000

- **Public Works Subtotal**
  - Current: $4,031,076
  - Future: $2,066,848
  - *Current: $3,790,971

### Total

- Current: $7,669,454
- Future: $1,442,658
- *Current: $2,943,022

- *Lease Purchase on Vehicles, Assets, etc.*

  - Current: $340,000
  - Future: $340,000

  Over 5 years at 4.5% interest - Approx. $1.3 Millions
City of Junction City
Department of Public Works

Summary of Programs and Activities

1. Streets
   a. Inventory of System (Maintenance by City vs. County/ KDOT
   b. Street Maintenance Programs and Activities (Joint & Crack Filling, etc.)
   c. Sweeping Program, PAVER (Pavement Management System, Cartigrpah
      (Work Orders, Programs, Activities inventory)
   d. Bridge Inventory (for inspections/ future maintenance)
   e. Road Side Mowing Contracts
   f. Tree USA program
   g. Street Repair/ Maintenance Programs (Crack Filling, Pothole Batching Program)
   h. Engineering (500K in minor Street Repairs Budget)
   i. KDOT Projects (Signalization, Intersection Improvements, etc.)
   j. Engineering Standards & Specifications (Development of these)
   k. Snow Plowing Program – Status/ Update
   l. Inventory of Equipment for Street Maintenance
   m. Signage/ Striping Program on Streets, Inventory of
   n. Traffic Signal System
   o. Street Lighting System/ Inventory Programs
   p. Street Striping/ Marking

2. Fleet Maintenance
   a. Inventory of Rolling Equipment
   b. Staffing/ Positions
   c. Rolling Equipment Assessment
   d. Summary of Types of Repairs/ Activities
   e. Software System for Maintenance Activates (Historical Data,
      Summary, Reports, etc.)

3. Utility Operations
   a. Sanitary Collection System (Lift Stations/ Collection System)
      1. Inventory of System (Lift Stations types, prone problem areas, etc.)
      2. Summary of Equipment
      3. Lift Station Schedule of Maintenance Activities
      4. Rolling Equipment (Vector Jets)
      5. Capital Improvement Program (Master Plan)
      6. Design Standards
   b. Water Distribution System
      1. Valves/ Hydrants out of service inventory (summary)
      2. Water Taps/ Meters Capital Improvement Program
      3. Water Storage Tanks Maintenance
      4. Spruce Street Pumping Station (Capital Improvements)
      5. Low Pressure Areas
      6. Capital Improvement Program (Master Plan/ Fire Dept.)
c. Storm Water
   1. Master Plan (Development of)
   2. MS4 Permit
   3. Outfall Inspections

4. Buildings/ Grounds/ Facilities
   a. Schedule of activities/ programs
   b. Routine Maintenance Schedule
   c. Capital Improvement Program
   d. Contractual Work (ex. City Hall cleaning, etc.)
   e. Combining with Building/ Grounds/ Facilities into one Area

5. Airport (Freeman Field)
   a. Routine Maintenance Schedule
   b. Airport Advisory Board

6. Sanitation Operations
   a. Solid Waste Special Pick-up Program
   b. County Drop-off Site
   c. Budget Review/ Operations of Program
   d. Staffing/ Equipment
   e. Fall Leaf and Spring Pick-up Program
   f. Re-cycling Program Start-up/ Development

7. Traffic
   a. Street Striping/ Marking
   b. Street Lighting Inventory/ Program
   c. Signage Program (Cartigraph)