



City of Junction City Volunteer Application

| APPLICANT INFORMATION | | | | | |
|--|----|--------------|--|------------|-------|
| Last Name | | First | | M.I. | Date |
| Street Address | | | Apartment/Unit # | | |
| City | | | State | Zip | |
| Phone | | Alt Phone # | | Work Phone | |
| Social Security No. | | | Date of Birth | | |
| E-Mail Address | | | | | |
| Driver's License # | St | Exp. | Have you ever been convicted of a felony? If Yes, Explain. | | |
| EMERGENCY CONTACTS | | | | | |
| Name | | Relationship | Address | | Phone |
| 1. | | | | | |
| 2. | | | | | |
| Special Skills Self-Assessment | | | | | |
| | | | | | |
| Days/Hours Available | | | | | |
| | | | | | |
| Please list any medical limitations you would like to share. | | | | | |
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Provisions for Volunteer Minors

All volunteer positions will be in compliance with Child Labor Laws regulated by both Kansas State and Department of Labor.

- All Volunteer Minors will be at least 14 years of age.
- The work environment in which a Volunteer Minor conducts volunteer work is not declared a “hazardous” work environment.
- Volunteer Minors age 14 and 15 may volunteer outside of school hours in non-mining, non-manufacturing, non-hazardous jobs under the following conditions:
 - No more than 3 hours on a school day.
 - 18 hours in a school week.
 - 8 hours on a non-school day.
 - 40 hours in a non-school week.
 - No work before 7am or after 7pm, hours extended after 9pm June 1st-Labor Day.
 - Must provide documentation that Volunteer Minor meets minimum age requirement.

DISCLAIMER/CONFIDENTIALITY STATEMENT

I hereby agree any information related to the business of the City of Junction City will remain confidential and that I have completed the above application accurately to the best of knowledge. I acknowledge that the City of Junction City will conduct a background check to determine my suitability as a volunteer.

| | |
|--|------|
| Signature | Date |
| Signature of Parent/Guardian (for Volunteer Minors-required) | Date |

Please return the completed application to:
Human Resources
700 N. Jefferson St.
Junction City, KS 66441
785-238-3103