

July 15, 2014
City Commission Room, 700 N. Jefferson, Junction City KS 66441

Mayor Michael Ryan
Vice Mayor Mick McCallister
Commissioner Pat Landes
Commissioner Jim Sands
Commissioner Cecil Aska
City Manager Cheryl Beatty
City Attorney Catherine Logan
City Clerk Tyler Ficken

1. **7:00 P.M. - CALL TO ORDER**

- a. Moment of silence
- b. Pledge of Allegiance

2. **PUBLIC COMMENT:** The Commission requests that comments be limited to a maximum of five minutes for each person.

3. **CONSENT AGENDA:** All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Consideration of Appropriation Ordinance A-13 dated June 25, 2014 to July 8, 2014 in the amount of \$968,249.30.
- b. Consideration of City Commission Meeting Minutes for July 1, 2014.

4. **NEW BUSINESS:**

- a. Consideration of the increase for skate admissions, skate mate rentals, party packages and special events.
- b. Consideration and approval of the purchase of a 2007 Chevrolet from the State of Kansas Surplus for the fire department, Chief Royse presenting.
- c. Consideration and Approval of a Resolution for Engineering Design Standards Amendment - Residential Driveways
- d. Consideration and Approval of Service Authorization for Water System Improvements - Engineering Design
- e. Consideration and Approval of Service Authorization of Wastewater System Improvements - Engineering Design

f. Consideration and Approval of Award of Waiver of Bid and Sole Source Purchase of Wastewater Systems Immediate Needs (Chlorine Metering Pumps) SW WWTP

g. Consideration and Approval of an Ordinance Amendment of School Zone Speed Limits

5. **COMMISSIONER COMMENTS:**

6. **STAFF COMMENTS:**

7. **ADJOURNMENT:**

Backup material for agenda item:

- a. Consideration of Appropriation Ordinance A-13 dated June 25, 2014 to July 8, 2014 in the amount of \$968,249.30.

City of Junction City

City Commission

Agenda Memo

July 15th 2014

From: Cynthia Sinkler, Water Billing and Accounts Payable Manager
To: *City Commissioners*
Subject: Consideration of Appropriation Ordinance A-13 dated--Jun 25 2014-July 8 2014 in the amount of \$968,249.30

Background: Attached is a listing of the Appropriations for Jun 25 2014-Jul 8 2014

Appropriations --Jun 25 2014-Jul 8 2014

Vendors Due with ACH Payments

KDHE-	\$35,598.93
KDOT	\$1,159,424.04
KS State Treasurer	\$8202.98
Veolia Water	\$258,469.90
KS Dept. Agriculture	\$1800.00
Dick Edwards TIF	\$34,076.14

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	FEDERAL WITHHOLDING	31,665.13
			6/27/14	SOCIAL SECURITY WITHHOLDIN	7,831.38
			6/27/14	MEDICARE WITHHOLDING	4,274.08
		ING LIFE INSURANCE & ANNUITY COMPANY	6/27/14	ING	3,781.65
		JUNCTION CITY FIREFIGHTERS AID ASSOCIA	6/27/14	FIREFIGHTERS AID ASSOCIATI	127.50
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	3,497.58
			6/27/14	PHS EMPLOYEE	3,497.58
			6/13/14	PHS EMP/CHILD	977.08
			6/27/14	PHS EMP/CHILD	977.08
			6/13/14	PHS EMP/SPOUSE	1,227.90
			6/27/14	PHS EMP/SPOUSE	1,227.90
			6/13/14	PHS FAMILY	481.89
			6/27/14	PHS FAMILY	481.89
			6/13/14	PHS FAMILY #2	326.69
			6/27/14	PHS FAMILY #2	356.38
			6/13/14	PHS FAMILY #3	1,099.36
			6/27/14	PHS FAMILY #3	1,099.36
			6/13/14	PHS EC 3000	341.24
			6/27/14	PHS EC 3000	341.24
			6/13/14	PHS FAMILY 3000	787.67
			6/27/14	PHS FAMILY 3000	786.81
		US DEPT OF ARMY	7/03/14	AMBULANCE OVERPAYMENT REFU	588.99
		JAN HAMILTON, CH.13 TRUSTEE-	6/27/14	12-41834	600.00
		CITY OF JUNCTION CITY	5/30/14	CITY OF JUNCTION CITY (G-F	30.00
			6/13/14	CITY OF JUNCTION CITY (G-F	30.00
			6/27/14	CITY OF JUNCTION CITY (G-F	30.00
			6/13/14	TELEPHONE REIMBURSEMENT	34.00
			6/27/14	TELEPHONE REIMBURSEMENT	34.00
			6/13/14	TELEPHONE REIMBURSEMENT	248.11
			6/27/14	TELEPHONE REIMBURSEMENT	248.07
		KANSAS PAYMENT CENTER	6/27/14	GARNISHMENT	546.62
			6/27/14	KANSAS PAYMENT CENTER	603.39
		W H GRIFFIN, TRUSTEE	6/27/14	12-22755-13	696.93
		NAT'L INSURANCE MARKETING BROKERS LLC	6/13/14	CITY OF JC VOLUNTARY BENEF	635.56
			6/27/14	CITY OF JC VOLUNTARY BENEF	635.35
			5/30/14	CITY OF JC BEFORE TAX	27.20
			6/13/14	CITY OF JC BEFORE TAX	1,047.65
			6/27/14	CITY OF JC BEFORE TAX	1,047.59
		PAYLOGIX	6/27/14	PAYCHECK DIRECT	52.26
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	627.16
			6/27/14	DELTA DENTAL OF KANSAS	626.21
		FIREMEN'S RELIEF ASSOCIATION	6/27/14	FIREMANS RELIEF	226.44
		GEARY COUNTY SHERIFF	7/01/14	BOOKING FEE JUNE 2014	2,304.00
		JUNCTION CITY FIRE FIGHTERS ASSOCIATIO	6/27/14	I.A.F.F. LOCAL 3309	1,440.00
		JCPOA	6/27/14	JCPOA	817.04
		KANSAS DEPT OF REVENUE	6/27/14	STATE WITHHOLDING	9,823.66
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	2,235.76
			6/27/14	KP&F	14,404.44
			6/27/14	KPERS #2	2,680.28
		CITY OF JC FLEX SPENDING ACCT 1074334	6/27/14	FLEX SPENDING-1074334	2,253.70
		POLICE & FIREMEN'S	6/13/14	POLICE & FIRE INSURANCE	1,214.37
			6/27/14	POLICE & FIRE INSURANCE	1,214.37
		ROLLING MEADOWS GOLF COURSE	6/27/14	ROLLING MEADOWS GOLF COURS	66.49
		UNITED WAY OF JUNCTION CITY-GEARY COUN	6/27/14	UNITED WAY	180.29
				TOTAL:	112,437.32

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_		
INFORMATION TECHNOLOGY	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	46.44		
			6/27/14	MEDICARE WITHHOLDING	10.86		
		VERIZON WIRELESS	6/12/14	IT Director	61.65		
			6/12/14	IT Technician	51.65		
			6/26/14	GVP CELL JUNE 2014	80.02		
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	5.40		
			6/27/14	DELTA DENTAL OF KANSAS	5.40		
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	74.17		
		INCODE	7/01/14	Web Publishing Fees	200.00		
				TOTAL:	535.59		
		ADMINISTRATION	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	297.27
					6/27/14	MEDICARE WITHHOLDING	69.54
				COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	110.24
					6/27/14	PHS EMPLOYEE	110.24
	6/13/14			PHS EMP/SPOUSE	50.88		
	6/27/14			PHS EMP/SPOUSE	50.88		
	6/13/14			PHS FAMILY 3000	25.83		
	6/27/14			PHS FAMILY 3000	25.44		
VERIZON WIRELESS	6/23/14			785-307-8966=CITY MANAGER	61.65		
	6/23/14			620-532-1756=FINANCE DIR	54.65		
	6/23/14			210-7021=CITY CLERK	51.65		
	6/23/14			210-5380-HR DIRECTOR	51.65		
	6/23/14			323-7174-CITY ATTORNEY	51.65		
	7/02/14			CM-ADMIN-JUNE 2014	100.00-		
	7/02/14			CM-DISCOUNT CREDIT-JUNE 20	37.78-		
MIZE & HOUSER COMPANY	6/30/14			INTERIM AUDIT BILL-2013	7,900.00		
DOCUMENT RESOURCES, INC.	6/30/14			SHRED CONTAINER FEE	36.00		
DELTA DENTAL (PAYROLL)	6/13/14			DELTA DENTAL OF KANSAS	34.61		
	6/27/14			DELTA DENTAL OF KANSAS	34.56		
	6/13/14			DELTA DENTAL OF KANSAS	5.47		
	6/27/14			DELTA DENTAL OF KANSAS	5.47		
WESTAR ENERGY	7/07/14			617 N WASHINGTON	23.07		
	7/07/14			700 N JEFFERSON	1,983.34		
	7/07/14			MUNICIPAL BLDG-POLE LIGHT	32.20		
	7/07/14			221 W 7TH-OLD COURT HOUSE	38.63		
	7/07/14			225 W 7TH-COURT-PARKING LG	13.45		
	7/07/14			2718 INDUSTRIAL-VENTRIA	5,631.71		
KANSAS PUBLIC EMPLOYEES	6/27/14			KPERS #1	272.50		
	6/27/14			KPERS #2	116.28		
LATHROP & GAGE LLP	6/24/14			LEGAL SERVICES	6,351.50		
	6/24/14			LEGAL SERVICES	9,086.00_		
				TOTAL:	32,438.58		
BUILDING MAINTENANCE	GENERAL FUND			INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	178.44
					6/27/14	MEDICARE WITHHOLDING	41.73
				COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	396.84
					6/27/14	PHS EMPLOYEE	396.84
				VERIZON WIRELESS	7/02/14	6618 BM WILLIAMS	68.06
					7/02/14	1761 BM WRIGHT	51.65
				DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	7.34
					6/27/14	DELTA DENTAL OF KANSAS	7.34
					6/13/14	DELTA DENTAL OF KANSAS	21.88
					6/27/14	DELTA DENTAL OF KANSAS	21.88
				KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	118.99
			6/27/14	KPERS #2	173.12		

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		MASSCO	7/02/14	AIR FRESHNER	57.90
		SERVICEMASTER	6/27/14	CM#4419-HALF MONTH OF SERV	353.64-
				TOTAL:	1,188.37
PARKS	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	917.66
			6/27/14	MEDICARE WITHHOLDING	214.61
		GAME TIME ATHLETICS	7/02/14	TENNIS NET	287.68
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	847.95
			6/27/14	PHS EMPLOYEE	847.95
			6/13/14	PHS EMP/CHILD	169.59
			6/27/14	PHS EMP/CHILD	169.59
		VERIZON WIRELESS	7/02/14	7130 PW FLORES	32.07
			7/02/14	7131 PR DIRECTOR LAZEAR	61.65
			7/02/14	1324 PW AQUILAR	32.07
		C & M LAWN SERVICES	7/07/14	JUNE 22 -JUNE 28 2014-MOWI	2,827.50
			7/07/14	JUNE 29-JULY 5 2014-MOWING	2,949.30
		DAVE'S ELECTRIC, INC.	6/30/14	PLAYGROUND PARKS LIGHTS	52.00
			7/07/14	MEMORIAL LIGHTS-HERITAGE P	63.74
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	43.20
			6/27/14	DELTA DENTAL OF KANSAS	43.20
			6/13/14	DELTA DENTAL OF KANSAS	43.76
			6/27/14	DELTA DENTAL OF KANSAS	43.76
		WESTAR ENERGY	7/07/14	2307 N JACKSON-POLE LIGHTS	317.52
			7/07/14	1021 GRANT-FEMA LAND	28.09
			7/07/14	100 GRANT-WASH-MONT PLAZA	226.64
			7/07/14	CORONADO PARK BATHROOMS	86.95
			7/07/14	CORONADO PARK LIGHTS	17.13
			7/07/14	CORONADO PARK TENNIS LIGHT	21.00
			7/07/14	RIMROCK PARK LIGHTS	120.51
			7/07/14	RIMROCK PARK LIGHTS	332.66
			7/07/14	NORTH PARK LIGHTS	30.91
			7/07/14	NORTH PARK LIGHTS	150.54
			7/07/14	SOUTH PARK LIGHTS	100.08
			7/07/14	SOUTH PARK LIGHTS	85.66
			7/07/14	SOUTH PARK BATHROOM	24.44
			7/07/14	FILBY PARK LIGHTS	79.35
			7/07/14	5TH ST PARK-TENNIS	393.60
			7/07/14	5TH&WASHINGTON-HERITAGE	42.13
			7/07/14	5TH ST PARK LIGHT POLES	218.25
			7/07/14	5TH ST PARK LIGHT POLES	185.47
			7/07/14	420 GRANT-BRAMLAGE	124.87
			7/07/14	SERTOMA PARK LIGHTS	21.00
			7/07/14	CLEARY PARK LIGHTS	442.22
			7/07/14	CLEARY PLAYGROUND LIGHTS	30.12
			7/07/14	CLEARY PARK BATHROOM	23.69
			7/07/14	1020 W 11TH 1/2-CLEARY BLD	91.89
			7/07/14	RATHERT FIELD LIGHTS	57.87
			7/07/14	RATHERT FIELD	402.50
			7/07/14	RATHERT FIELD LIGHTS	123.66
			7/07/14	1200 N FRANKLIN ST	65.36
			7/07/14	200 N EISENHOWER-SIGN	250.38
			7/07/14	PAWNEE PARK LIGHT	30.12
			7/07/14	NORTH PARK-CONCESION	1,112.63
			7/07/14	302 W 18TH-BUFFALO SOLDIER	327.85
			7/07/14	2301 SVR-PLANTERS	20.00
			7/07/14	930 E GUNNER-PATH LIGHT	65.52

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			7/07/14	920 E GUNNER-PATH LIGHT	76.43
			7/07/14	145 E ASH-RIVER WALK	132.41
			7/07/14	1821 CAROLINE AVE-BLUFFS	29.10
			7/07/14	900 W 12TH-PARK LIGHT	26.51
			7/07/14	5TH & EISENHOWER-SIGN	109.35
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	650.27
			6/27/14	KPERS #2	218.80
		MASSCO	6/30/14	LINEN FRESH DEODORIZER	133.38
		ONE ACCORD	7/02/14	TRIM,CUT,DEBRIS,@HOMERS PO	2,000.00
		VAN DIEST SUPPLY CO	7/02/14	WEED & GRASS KILLER	656.00_
				TOTAL:	19,330.14
SWIMMING POOL	GENERAL FUND	G. FARNEY & ASSOCIATES	6/30/14	PULSAR II CALCIUM	5,664.00
			6/30/14	ACID MAGIC	1,764.00
			6/30/14	FREIGHT CHARGES	381.54
		INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	1,000.69
			6/27/14	MEDICARE WITHHOLDING	234.05
		CASH-WA DISTRIBUTING	6/24/14	FOOD,	746.40
			6/24/14	PAPER PRODUCTS	546.52
		EAE ENTERPRISES	6/28/14	SWIM STAFF SHIRTS	30.00
		WESTAR ENERGY	7/07/14	5TH ST POOL	1,725.92
		SNACK EXPRESS	6/26/14	POP, BURGERS, NACHOS, CAND	579.00
		SMALL'S PLUMBING	7/02/14	CITY POO;-CAPED WTR LINE&V	68.95_
				TOTAL:	12,741.07
SPIN CITY	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	209.80
			6/27/14	MEDICARE WITHHOLDING	49.09
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	169.59
			6/27/14	PHS EMPLOYEE	169.59
		CASH-WA DISTRIBUTING	7/07/14	FOOD,SUPPLIES,PAPER TOWELS	290.19
			7/07/14	FOOD,SUPPLIES,PAPER TOWELS	138.57
			7/07/14	FOOD,SUPPLIES,PAPER TOWELS	231.00
			7/07/14	FUEL SURCHARGE	7.00
		VERIZON WIRELESS	7/02/14	1084 SC MGR MARRS	251.64
		LINDSAY MARRS	7/07/14	TRVL REIMB-MAY 1-MAY 31 20	33.30
		DAVE'S ELECTRIC, INC.	7/07/14	LIGHT REPAIR-SPIN CITY	364.00
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	10.94
			6/27/14	DELTA DENTAL OF KANSAS	10.94
		WESTAR ENERGY	7/07/14	915 S WASHINGTON-GOLF-SPIN	47.25
			7/07/14	915 S WASHINGTON-SPIN CITY	1,407.39
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	133.16
		SNACK EXPRESS	7/07/14	BURGERS,GATORADE,DR PEPPER	158.00_
				TOTAL:	3,681.45
AIRPORT	GENERAL FUND	ALFRED BENESCH & COMPANY	7/01/14	DM-DIFF OWED ON FREEMAN FI	0.40
			7/03/14	ALFRED BENESCH & COMPANY	729.30
		LOCHNER	7/07/14	AIRPORT R/W 18-36 EDGE LIG	441.20
		F & R SERVICES	7/02/14	14TH ST-OPPOSITE RATHERT F	27.56
			7/02/14	AIRPORT/JACKSON ST ROW-ALL	1,091.48
			7/02/14	14TH ST TRAILER COURT AREA	82.69
		WESTAR ENERGY	7/07/14	540 W 18TH-AIRPORT MAIN	303.88
			7/07/14	AIRPORT FLASHER LIGHTS	50.18
			7/07/14	520 AIRPORT RD	92.85_
				TOTAL:	2,819.54
GOLF COURSE	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	608.50

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			6/27/14	MEDICARE WITHHOLDING	142.32
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	339.18
			6/27/14	PHS EMPLOYEE	339.18
		REGELMAN LIQUOR STORE	6/27/14	BEER/LIQUOR SUPPLIES	87.60
		AGRIUM ADVANCED TECHNOLOGIES	7/07/14	SR SIG CHAMPION GLS	266.00
		JOHN BERNSTEIN	7/07/14	LESSONS	40.00
			7/07/14	LESSONS	0.00
			7/07/14	JOHN BERNSTEIN	35.00
			7/07/14	JOHN BERNSTEIN	40.00
		CROWN DISTRIBUTORS, INC.	7/07/14	BEER SUPPLIES	41.50
			7/07/14	BEER SUPPLY - COORS OPEN	759.44
			7/07/14	BEER SUPPLY	161.78
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	21.60
			6/27/14	DELTA DENTAL OF KANSAS	21.60
			6/13/14	DELTA DENTAL OF KANSAS	21.88
			6/27/14	DELTA DENTAL OF KANSAS	21.88
		FLINT HILLS BEVERAGE LLC	7/07/14	BEER SUPPLIES	134.13
			7/07/14	BEER SUPPLIES	250.45
			7/07/14	BEER SUPPLIES	137.91
		GEARY COUNTY RWD #4	7/07/14	RURAL WATER SUPPLY	54.72
		SECURITY SOLUTIONS INC	6/27/14	CM-INV#69810-OVERPAID ON I	79.00-
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	157.06
			6/27/14	KPERS #2	304.17
		NIKE USA, INC	6/29/14	SPECIAL ORDER MERCH	146.25
		SNACK EXPRESS	6/23/14	CM-WRONG INV#FORMAT	109.20-
			6/23/14	CM-WRONG INV#FORMAT	220.00-
			6/23/14	FOOD/VENDING SUPPLIES	109.20
			6/23/14	FOOD/VENDING SUPPLIES	220.00
			7/07/14	FOOD / VENDING SUPPLIES	76.30
			7/07/14	FOOD / VENDING SUPPLIES	374.00
			7/07/14	FOOD / VENDING SUPPLIES	124.00
			7/07/14	FOOD / VENDING SUPPLIES	77.00
		SMALL'S PLUMBING	7/07/14	KITCHEN AREA SINK REPAIR	316.96
		TIELKE ENTERPRISE, LLC	7/07/14	SANDWICHES	66.96
			6/27/14	SANDWICHES	50.67
			7/07/14	SANDWICHES	45.54
		VAN WALL EQUIPMENT	6/30/14	JOHN DEERE PARTS	311.03
			6/30/14	JOHN DEERE PARTS	266.68
				TOTAL:	5,762.29
AMBULANCE	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	57.83
			6/27/14	MEDICARE WITHHOLDING	285.20
		BARTON COUNTY COMMUNITY COLLEGE	6/23/14	PARAMEDIC SCHOOLING X 3	2,866.00
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	1,017.54
			6/27/14	PHS EMPLOYEE	1,017.54
			6/13/14	PHS EMP/CHILD	169.59
			6/27/14	PHS EMP/CHILD	169.59
			6/13/14	PHS EMP/SPOUSE	169.59
			6/27/14	PHS EMP/SPOUSE	169.59
			6/13/14	PHS FAMILY #2	139.41
			6/27/14	PHS FAMILY #2	139.41
			6/13/14	PHS FAMILY #3	113.63
			6/27/14	PHS FAMILY #3	113.63
			6/13/14	PHS FAMILY 3000	113.63
			6/27/14	PHS FAMILY 3000	113.63
		VERIZON WIRELESS	6/23/14	223-1237 (M3)	7.43

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			6/23/14	223-1238 (M4)	5.99
			6/23/14	223-1240 (M2)	5.86
			6/23/14	223-1243 (M1)	9.57
			6/23/14	223-7309 (CHIEF ROYSE)	51.65
		JIM CLARK AUTO CENTER	6/16/14	FRONT END ALIGNMENT/M1	74.15
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	151.41
			6/27/14	DELTA DENTAL OF KANSAS	151.41
			6/13/14	DELTA DENTAL OF KANSAS	32.82
			6/27/14	DELTA DENTAL OF KANSAS	32.82
		WESTAR ENERGY	7/07/14	700 N JEFFERSON	991.67
			7/07/14	MUNICIPAL BLDG-POLE LIGHT	16.10
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	117.38
			6/27/14	KP&F	4,374.23
		MIKE'S FIRE EXT. SALES	6/18/14	ANNUAL EXTINGUISHER SERVIC	37.15
			6/19/14	ANNUAL EXTINGUISHER SERVIC	22.50
			6/19/14	ANNUAL EXTINGUISHER SERVIC	51.15
			6/20/14	ANNUAL EXTINGUISHER SERVIC	42.15
		OMNI BILLING	7/03/14	JUNE 2014 AMBULANCE BILLIN	4,212.55_
				TOTAL:	17,043.80
ANIMAL SHELTER	GENERAL FUND	C & K CONSTRUCTION	6/27/14	DM-EXTRA HOURS CONFIRMED	60.00
		GEARY COUNTY CLERK	7/02/14	MAY 2014-ANIMAL SHELTER FE	8,625.19_
				TOTAL:	8,685.19
COUNTY/INS ZONING SVCS	GENERAL FUND	VERIZON WIRELESS	7/02/14	ZONING ADMINISTRATOR	35.20
		RDG SCHUTTE WILSCAM BIRGE INC	7/02/14	PROF SERVICE TO MAY 31 201	3,029.63_
				TOTAL:	3,064.83
ENGINEERING	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	166.15
			6/27/14	MEDICARE WITHHOLDING	38.85
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	42.40
			6/27/14	PHS EMPLOYEE	42.40
			6/13/14	PHS EC 3000	169.59
			6/27/14	PHS EC 3000	169.59
		VERIZON WIRELESS	7/02/14	ENGINEERING-JUNE 2014 (ASST	66.15
			7/02/14	ASST CITY ENGINEER	51.65
		JIM CLARK AUTO CENTER	7/07/14	EXTENSION -ENGINEERING	50.34
		FIRST CLASS VINYL DESIGNS	7/07/14	KRIS FINGER BUSINESS CRDS	48.00
			7/07/14	BLANCHARD BROWN BC 1000	48.00
			7/07/14	SET UP FEE	15.00
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	21.60
			6/27/14	DELTA DENTAL OF KANSAS	21.60
			6/13/14	DELTA DENTAL OF KANSAS	2.74
			6/27/14	DELTA DENTAL OF KANSAS	2.74
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #2	197.53_
				TOTAL:	1,154.33
CODES ENFORCEMENT	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	359.55
			6/27/14	MEDICARE WITHHOLDING	84.09
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	339.18
			6/27/14	PHS EMPLOYEE	339.18
			6/13/14	PHS FAMILY 3000	169.59
			6/27/14	PHS FAMILY 3000	169.59
		VERIZON WIRELESS	7/02/14	SENIOR INSPECTOR	32.07
			7/02/14	INSPECTOR INSPECTOR	32.07
			7/02/14	MUNICIPAL SERVICE DIRECTOR	35.20

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			7/02/14	INSPECTOR1 INSPECTORS	78.06
			7/02/14	INSPECTOR2 INSPECTORS	32.07
			7/02/14	INSPECTOR IPAD 2	40.01
			7/02/14	SENIOR INSPECTOR IPAD 2	40.01
			7/02/14	INSPECTOR1 IPAD4	40.01
			7/02/14	INSPECTOR2 IPAD4	40.01
		CHAMPIONS CAR AND TRUCK WASH	7/07/14	TRUCK 720	6.80
			7/07/14	BLIGHT 1	4.70
			7/07/14	BLIGHT 2	4.20
			7/07/14	DISCOUNT	1.57-
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	64.80
			6/27/14	DELTA DENTAL OF KANSAS	64.80
			6/13/14	DELTA DENTAL OF KANSAS	10.94
			6/27/14	DELTA DENTAL OF KANSAS	10.94
		F & R SERVICES	7/07/14	427 W 8TH ST	38.59
			7/07/14	1019 NORTHWEST AVE	104.16
			7/07/14	1204 DOWNTAIN	77.18
			7/07/14	1900 DAVIS DR	77.18
			7/07/14	1916 SILVER CT	77.18
			7/07/14	935 COYOTE CT	77.18
			7/07/14	1001 COYOTE CT	77.18
			7/07/14	1026 SANDUSKY DR	77.18
			7/07/14	1034 SANDSUKY DR	38.59
			7/07/14	1040 SANDUSKY DR	77.18
			7/07/14	203 S WASHINGTON ST	1,242.80
			7/07/14	509 W OAK ST	38.59
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	489.50
			6/27/14	KPERS #2	124.03_
				TOTAL:	4,612.82
POLICE	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	963.41
			6/27/14	SOCIAL SECURITY WITHHOLDIN	1,110.55
			6/27/14	MEDICARE WITHHOLDING	1,293.03
			6/27/14	MEDICARE WITHHOLDING	286.41
			6/27/14	MEDICARE WITHHOLDING	13.05
		DAILY UNION	6/25/14	1562 NEWSPAPER JCPD	111.60
		EDGAR, DAVID	7/07/14	SHELVES,MAPS,RECORDS STORA	190.00
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	4,408.14
			6/13/14	PHS EMPLOYEE	381.57
			6/13/14	PHS EMPLOYEE	43.61
			6/27/14	PHS EMPLOYEE	4,421.13
			6/27/14	PHS EMPLOYEE	381.57
			6/27/14	PHS EMPLOYEE	30.62
			6/13/14	PHS EMP/CHILD	169.59
			6/27/14	PHS EMP/CHILD	158.04
			6/27/14	PHS EMP/CHILD	11.55
			6/13/14	PHS EMP/SPOUSE	133.97
			6/13/14	PHS EMP/SPOUSE	35.62
			6/27/14	PHS EMP/SPOUSE	127.19
			6/27/14	PHS EMP/SPOUSE	42.40
			6/13/14	PHS FAMILY	169.59
			6/27/14	PHS FAMILY	169.59
			6/13/14	PHS FAMILY #2	549.25
			6/13/14	PHS FAMILY #2	139.41
			6/13/14	PHS FAMILY #2	8.39
			6/27/14	PHS FAMILY #2	537.01

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			6/27/14	PHS FAMILY #2	278.82
			6/13/14	PHS FAMILY #3	324.59
			6/13/14	PHS FAMILY #3	14.59
			6/27/14	PHS FAMILY #3	339.18
			6/13/14	PHS EC 3000	84.80
			6/13/14	PHS EC 3000	84.79
			6/27/14	PHS EC 3000	84.80
			6/27/14	PHS EC 3000	84.79
		VERIZON WIRELESS	6/26/14	PD CELL JUNE 2014	1,472.82
		CENTURY BUSINESS TECHNOLOGIES	7/02/14	330344 COPIER CARTRIDGE SH	10.94
			7/03/14	B6324 TONER COLLECTION CON	8.93
		CONTINENTAL PROFESSIONAL LANDRY	6/25/14	118171 UNIFORM CLEANING	25.90
			6/25/14	118188 UNIFORM CLEANING	16.65
			6/26/14	118189 UNIFORM CLEANING	31.45
			6/30/14	118246 UNIFORM CLEANING	14.80
			6/30/14	118247 UNIFORM CLEANING	37.00
			7/01/14	118252 UNIFORM CLEANING	42.55
		KA-COMM	7/02/14	124425 SPKR/MIC CABLE	67.35
		FISHNET SECURITY	7/01/14	SECURITY TOKENS	1,779.40
		PRO GRADE AMMO GROUP, LLC	7/07/14	4949 223 AMMUNITION	865.00
		AT&T NATIONAL COMPLIANCE CENTER	7/07/14	181528 SUBPOENA COMPLIANCE	125.00
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	435.49
			6/13/14	DELTA DENTAL OF KANSAS	79.75
			6/13/14	DELTA DENTAL OF KANSAS	3.56
			6/27/14	DELTA DENTAL OF KANSAS	434.47
			6/27/14	DELTA DENTAL OF KANSAS	81.00
			6/27/14	DELTA DENTAL OF KANSAS	1.47
			6/13/14	DELTA DENTAL OF KANSAS	298.04
			6/13/14	DELTA DENTAL OF KANSAS	38.29
			6/13/14	DELTA DENTAL OF KANSAS	2.81
			6/27/14	DELTA DENTAL OF KANSAS	296.56
			6/27/14	DELTA DENTAL OF KANSAS	49.23
			6/27/14	DELTA DENTAL OF KANSAS	3.41
		DICK EDWARDS FORD	7/03/14	5044387 RADIATOR UNIT 216	319.20
		HANDY'S	7/07/14	1146 FUEL UNIT 216	1,489.27
		SIMMONS GUN SPECIALTIES, INC.	7/07/14	AMMUNITION 223	3,892.00
		WESTAR ENERGY	7/07/14	210 E 9TH-JCPD	3,451.91
			7/07/14	312 E 9TH-JCPD STORAGE	222.53
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	827.88
			6/27/14	KPERS #1	620.83
			6/27/14	KP&F	17,245.92
			6/27/14	KP&F	707.76
			6/27/14	KP&F	186.35
			6/27/14	KPERS #2	218.49
			6/27/14	KPERS #2	1,148.24
		MIKE'S FIRE EXT. SALES	7/03/14	FIRE EXTINGUISHER #208/223	75.30
		NAPA AUTO PARTS OF J.C.	7/07/14	272262 CORE DEPOSIT #219B	15.00-
			7/07/14	277809 PLUG WIRES/PLUGS #2	62.84
			7/07/14	282797 IGNITION COIL #216B	24.23
			7/07/14	283376 BRAKE PADS/ROTOR #2	159.06
			7/07/14	283507 RADIATOR FAN ASSY #	199.20
			7/07/14	284470 ALTERNATOR #228	240.79
			7/07/14	284483 CREDIT	60.50-
		INCODE	7/01/14	Case Management - Annual M	4,456.86
		PDQ EMERGENCY PRODUCTS	7/07/14	19055 SERVING SINCE/NAME B	93.70
		ROTHWELL LANDSCAPE INC	7/02/14	2014-2066 LANDSCAPE MAINTA	65.00

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
				TOTAL:	59,036.38
FIRE	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	28.48
			6/27/14	MEDICARE WITHHOLDING	1,070.08
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	4,578.93
			6/27/14	PHS EMPLOYEE	4,578.93
			6/13/14	PHS EMP/CHILD	169.59
			6/27/14	PHS EMP/CHILD	169.59
			6/13/14	PHS EMP/SPOUSE	169.59
			6/27/14	PHS EMP/SPOUSE	169.59
			6/13/14	PHS FAMILY #2	278.82
			6/27/14	PHS FAMILY #2	278.82
			6/13/14	PHS FAMILY #3	55.96
			6/27/14	PHS FAMILY #3	55.96
			6/13/14	PHS FAMILY 3000	55.96
			6/27/14	PHS FAMILY 3000	55.96
		VERIZON WIRELESS	6/23/14	209-0124 (STN 2 CAPT)	6.45
			6/23/14	209-0255 (BC)	7.36
			6/23/14	209-0668 (STN 1 CAPT)	5.08
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	302.19
			6/27/14	DELTA DENTAL OF KANSAS	302.19
			6/13/14	DELTA DENTAL OF KANSAS	251.62
			6/27/14	DELTA DENTAL OF KANSAS	251.62
		WESTAR ENERGY	7/07/14	700 N JEFFERSON	991.67
			7/07/14	MUNICIPAL BLDG-POLE LIGHT	16.10
			7/07/14	2245 LACY-FIRESTATION#2	918.99
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	57.81
			6/27/14	KP&F	15,265.57
		MIKE'S FIRE EXT. SALES	6/18/14	ANNUAL EXTINGUISHER SERVIC	16.00
			6/19/14	ANNUAL EXTINGUISHER SERVIC	40.50
			6/19/14	ANNUAL EXTINGUISHER SERVIC	216.75
			6/20/14	ANNUAL EXTINGUISHER SERVIC	5.50
				TOTAL:	30,371.66
STREET	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	881.85
			6/27/14	MEDICARE WITHHOLDING	206.22
		O'REILLY AUTO PARTS	6/20/14	ANTIFREEZE FOR ALL DPTS	21.58
		T & M CONCRETE CONSTRUCTION	7/07/14	2014 ST. MAINT. CONCRETE P	83,519.42
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	975.14
			6/27/14	PHS EMPLOYEE	975.16
			6/13/14	PHS EMP/SPOUSE	169.59
			6/27/14	PHS EMP/SPOUSE	169.59
			6/13/14	PHS FAMILY #2	191.55
			6/27/14	PHS FAMILY #2	191.55
			6/13/14	PHS FAMILY #3	63.43
			6/27/14	PHS FAMILY #3	63.43
		VERIZON WIRELESS	6/23/14	IBARRA-223-1232	51.65
			6/23/14	223-1241--???	25.71
			6/23/14	ON CALL-223-1508	25.71
			6/23/14	ROETHER-375-8899	61.64
			6/23/14	BERGMAN-761-5218	25.71
			6/23/14	HORN-761-5254	27.70
			6/23/14	HALL-761-5396	25.71
			6/23/14	LEWIS-761-5415	51.65
			6/23/14	TENORIO-761-5450	25.71
		CENTURY BUSINESS TECHNOLOGIES	6/24/14	Copier - PW	8.00

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		SHILLING ASPHALT INC	7/02/14	10 TONS OF ASPHALT	610.80
		SUMMIT TRUCK GROUP	6/20/14	SLEEVE FOR STOCK-ALL DPTS	10.34
		CENTRAL POWER SYSTEMS & SERVICES	6/19/14	FRONT SPRINGS	1,239.54
			6/19/14	PINS	141.68
			6/19/14	PINTS	67.56
			6/19/14	U BOLTS	159.92
			6/26/14	VALVE	374.16
			6/26/14	VALVE	25.12
			6/26/14	ECU KIT	986.04
			6/26/14	BRACKET	28.60
			6/26/14	SHIPPING	16.50
		APAC KANSAS, INC.	6/23/14	UPM	3,445.81
			6/23/14	UPM	28.10-
		MOTION INDUSTRIES INC	6/26/14	SPONGES	5.29
			6/26/14	DEGREASER FOR CLEANING	6.76
			6/30/14	CLEANING CHEMICALS	16.19
		INTERSTATE GLASS CO. INC.	6/24/14	#610 WINDSHIELD & ADHESIVE	570.00
		CLASS C SOLUTIONS GROUP	6/24/14	FLEET SHOP PIECES FOR ALL	399.58
		DAVE'S ELECTRIC, INC.	5/29/14	EAST CHESTNUT STRT LITE LB	14,442.00
			5/29/14	E CHESTNUT STRT LITE PRTS	2,660.00
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	13.48
			6/27/14	DELTA DENTAL OF KANSAS	13.48
			6/13/14	DELTA DENTAL OF KANSAS	86.14
			6/27/14	DELTA DENTAL OF KANSAS	86.14
		F & R SERVICES	7/02/14	1701 N ADAMS- DRAIN	27.56
			7/02/14	BEL AIR & FOGARTY (DEAD EN	16.54
			7/02/14	8TH ST AT GARFIELD DITCH	11.03
			7/02/14	ANNEX PARKING LOT BEHIND D	16.54
			7/02/14	COMMONWEALTH DRIVE ROW	27.56
			7/02/14	GRANT AVE ISLAND	165.38
			7/02/14	GRANT AVE FRONTAGE RDS	44.10
			7/02/14	MONROE ST DRAINS	16.54
			7/02/14	WESTWOOD BLVD-ISLANDS	165.38
			7/02/14	BRIDGE GUARDRAIL-EISEN & 1	11.03
			7/02/14	E 11TH/210 E 11TH	33.08
			7/02/14	436 W 11TH ST	33.08
			7/02/14	EAST 10TH ST PROPERTY	110.25
			7/02/14	ELM DALE ROAD ROW	82.69
			7/02/14	CHESTNUT&I-70 RAMPS	694.58
			7/02/14	HWY 57 R/W & ISLANDS	1,102.50
			7/02/14	AREA IN FRONT OF CRACKER B	77.18
			7/02/14	RUCKER ROAD	551.25
			7/02/14	K-18 -RR TO STONE RIDGE	105.00
			7/02/14	LAWNDALE WATER AREA	44.10
			7/02/14	MOSS CIRCLE ISLAND	11.03
			7/02/14	GRANT AVE RIVER PARK AREA	165.38
			7/02/14	514 W 14TH ST	33.08
			7/02/14	516 W 14TH ST	33.08
			7/02/14	1008 W 14TH ST	33.08
		JOHNSON LANDSCAPING	6/20/14	#643 DOOR, FENDER, HINGES-	525.00
		WESTAR ENERGY	7/07/14	2324 N JACKSON-PUBLIC WORK	111.75
			7/07/14	2324 N JACKSON-BUILDING	948.16
			7/07/14	CRESTVIEW-ST LIGHTS	21.00
			7/07/14	6&700 BLK WASH-SIGNAL	163.16
			7/07/14	JUNCTION CITY	271.11
			7/07/14	107 S WASHINGTON-ST LIGHTS	21.09

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			7/07/14	915 W 4TH-ST LIGHTS	17.13
			7/07/14	9TH&100 BLK W 9TH-ST LIGHT	30.91
			7/07/14	9TH & FILLEY-ST LIGHTS	60.25
			7/07/14	SPRUCE ST-ST LIGHTS	21.00
			7/07/14	SPRUCE & BUNKERHILL-ST LIG	26.45
			7/07/14	UTILITY PARKING LOT-ST LIG	69.17
			7/07/14	UTILITY PARKING LOT-ST LIG	69.17
			7/07/14	JEFFERSON-BETWEEN 6TH-ST L	135.51
			7/07/14	MINNICK PARKING LOT-ST LIG	135.51
			7/07/14	PARKING LOT-	107.93
			7/07/14	WASHINGTON BRIDGE	72.52
			7/07/14	S BALLPARK 2 & 3-ST LIGHTS	21.00
			7/07/14	16TH & WASHINGTON-ST LIGHT	21.09
			7/07/14	1935 NORTHWIND-ST LIGHTS	22.90
			7/07/14	1935 NORTHWIND-ST LIGHTS	23.93
			7/07/14	8TH & 9TH ST-ST LIGHTS	10.50
			7/07/14	11TH ST & JACKSON SCHOOL X	10.50
			7/07/14	807 N WASHINGTON-ST LIGHT	212.92
			7/07/14	615 N WASHINGTON-ST LIGHTS	140.53
			7/07/14	716 N WASHINGTON-ST LIGHTS	284.83
			7/07/14	132 N EISENHOWER-ST LIGHT	21.00
			7/07/14	1419 N JEFFERSON-ST LIGHTS	21.33
			7/07/14	1618 N JEFFERSON-ST LIGHTS	21.09
			7/07/14	2800 GATEWAY-ST LIGHT	25.81
			7/07/14	1200 S WASHINGTON-ST LIGHT	259.79
			7/07/14	316 N US HWY 77-FLASHER	21.00
			7/07/14	600 W 6TH-ST LIGHT	51.35
			7/07/14	1121 S US HWY 77-FLASHER	22.12
			7/07/14	401 CAROLINE CT-ST LIGHT	25.18
			7/07/14	351 E CHESTNUT-ST LIGHT	278.68
			7/07/14	ST MARYS CEMETARY-SIREN	32.47
			7/07/14	INDUSTRIAL PARK-ST LIGHT	90.37
			7/07/14	601 W CHESTNUT-FLAG	21.00
			7/07/14	902 E CHESTNUT-ST LIGHTS	319.62
			7/07/14	1222 W 8TH-SIREN	21.33
			7/07/14	CIVIL DEFENSE-SIREN	35.41
			7/07/14	CIVIL DEFENSE-SIREN	35.41
			7/07/14	630 1/2 E TORNADO SIREN	32.47
			7/07/14	AIRPORT RD & JACKSON SIREN	34.58
			7/07/14	403 GRANT AVE-SIREN	23.80
			7/07/14	703 W ASH-SIREN	21.33
			7/07/14	1102 ST MARYS RD-SIREN	22.92
			7/07/14	2022 LACY DRIVE-SIREN	21.00
			7/07/14	701 SOUTHWIND-SIREN	23.82
			7/07/14	CIVIL DEFENSE SIREN	35.41
			7/07/14	CHESTNUT & WASHINGTON	93.90
			7/07/14	HWY 77 & MCFARLAND	61.11
			7/07/14	6TH & ADAMS	149.29
			7/07/14	6TH & GARFIELD	138.22
			7/07/14	6TH & EISENHOWER	10.50
			7/07/14	6TH & WEBSTER	155.26
			7/07/14	6TH & JACKSON	26.91
			7/07/14	6TH & MADISON	107.19
			7/07/14	6TH & FRANKLIN	123.39
			7/07/14	8TH & JEFFERSON	114.23
			7/07/14	8TH & JEFFERSON	328.81

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			7/07/14	8TH & JACKSON	144.45
			7/07/14	8TH & WASHINGTON	71.87
			7/07/14	9TH & WASHINGTON	114.49
			7/07/14	14TH & JACKSON	110.50
			7/07/14	1760 W ASH	45.21
			7/07/14	4TH & WASHINGTON-BLINKER	21.09
			7/03/14	601 E CHESTNUT-ST LIGHT	359.09
			7/03/14	15TH & WASH-ST LIGHT	21.33
			7/03/14	2631 OAKWOOD-SIREN	21.21
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	75.05
			6/27/14	KPERS #2	1,236.13
		NAPA AUTO PARTS OF J.C.	6/07/14	HOSES FOR ALL DPTS	28.77
			6/07/14	HOSE CLAMPS FOR ALL DPTS	7.04
			6/18/14	FLT SHP MECHANIC SAND PADS	83.77
			6/20/14	BRAKE FLUID FOR ALL	8.60
			6/23/14	HAND CLEANER FOR MECHANICS	8.97
			6/27/14	BULBS	10.56
			7/01/14	BRAKE CLEANER	7.16
			7/01/14	TRACTOR FLUID FOR ALL DPTS	262.19
		NEWMAN SIGNS	6/27/14	20 SPECIAL SIGNAGE	602.66
		PAVING MAINTENANCE SUPPLY INC	6/23/14	BLUE AND WHITE PAINT	3,433.96
		CINTAS #451	6/24/14	WKLY SHOP TOWELS	11.15
			6/24/14	WKLY MATS	19.78
			7/01/14	WKLY SHOP TOWELS	11.15
			7/01/14	WKLY MATS	19.78
		SELLERS EQUIPMENT, INC	6/18/14	#694 WTR/BRK PARTS	1,409.40
			6/18/14	#694 WTR/BRK PARTS	807.12
			6/20/14	#694 - PVTS, RNNRS, BRKTS	2,959.86
			6/24/14	#690-MORE PVTS AND BRKTS	705.07
			6/24/14	#690-PVTS AND RUNNERS	1,081.02
		UNITED ROTARY BRUSH	6/24/14	GUTTER BROOMS	541.02
			6/24/14	MAIN BROOM	308.84
				TOTAL:	137,676.16
COURT	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	384.72
			6/27/14	SOCIAL SECURITY WITHHOLDIN	207.26
			6/27/14	MEDICARE WITHHOLDING	89.98
			6/27/14	MEDICARE WITHHOLDING	48.47
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	339.18
			6/27/14	PHS EMPLOYEE	339.18
		PURVIS LAW OFFICE LLC	6/20/14	PEREZ,ARAMIS #14-2426	250.00
			6/20/14	HARRIS,CHRISTOPHER 14-0331	250.00
		JOSHUA DOUGLASS	7/07/14	PAYMENT EVERY TWO WEEKS	2,500.00
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	43.20
			6/27/14	DELTA DENTAL OF KANSAS	43.20
			6/13/14	DELTA DENTAL OF KANSAS	21.88
			6/13/14	DELTA DENTAL OF KANSAS	9.85
			6/27/14	DELTA DENTAL OF KANSAS	21.88
			6/27/14	DELTA DENTAL OF KANSAS	9.85
		KEY OFFICE EQUIPMENT	6/23/14	AMY SEALS-CUSTOM STAMP	22.50
			6/24/14	FAX, TONER, FOLDERS	277.47
			6/26/14	FOLDERS, PAPER	194.76
			6/30/14	LABELS, PHONE CORDS	31.27
		WESTAR ENERGY	7/07/14	701 N JEFFERSON-MUNICIPAL	193.70
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	626.31
			6/27/14	KPERS #1	112.02

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			6/27/14	KPERS #2	211.92
		INCODE	7/01/14	Web - Court Inquiry	100.00
		CINTAS #451	6/20/14	WEEKLY MUNICIPAL COURT MAT	24.66
			6/27/14	WEEKLY COURT MATS	24.66
		MISC	6/25/14	Bond Refund:14-00993 -01	279.00_
		RAMIREZ, LESLIE		TOTAL:	6,656.92
JC OPERA HOUSE	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	181.05
			6/27/14	MEDICARE WITHHOLDING	42.34
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS FAMILY #3	169.59
			6/27/14	PHS FAMILY #3	169.59
		TYCO SIMPLEX GRINNELL	6/18/14	DUCT CLEANING-OPERA HOUSE	624.56
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	21.60
			6/27/14	DELTA DENTAL OF KANSAS	21.60
		WESTAR ENERGY	7/07/14	135 W 7TH ST-OPERA HOUSE	5,101.91
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #2	253.43_
				TOTAL:	6,585.67
RECREATION	GENERAL FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	231.81
			6/27/14	MEDICARE WITHHOLDING	54.21
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS FAMILY #3	169.59
			6/27/14	PHS FAMILY #3	169.59
		VERIZON WIRELESS	7/02/14	3067 REC MGR SWIHART	51.65
		BD4 DISTRIBUTING, INC.	6/27/14	MULTI FOLD TOWELS/TOWEL CA	25.15
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	21.60
			6/27/14	DELTA DENTAL OF KANSAS	21.60
		SECURITY SOLUTIONS INC	6/27/14	ADJUST CAMERA IN COMPUTER	35.00
		WESTAR ENERGY	7/07/14	1002 W 12TH-COMMUNITY/P LI	2,907.65
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #2	126.51
		CINTAS #451	6/24/14	4X6 GRAY MAT	42.66_
				TOTAL:	3,857.02
EMERGENCY SHELTER	GRANTS	OPEN DOOR COMM. HOUSE	7/07/14	ESG GRANT JUNE 2014	7,191.82_
				TOTAL:	7,191.82
INDUSTRIAL REVENUE BON BOND & INTEREST		EMPRISE BANK	6/23/14	JULY IRB PMT CAP GEM	17,000.97
			6/23/14	JULY IRB PMT CAP GEM	12,642.23_
				TOTAL:	29,643.20
NON-DEPARTMENTAL	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	6/27/14	FEDERAL WITHHOLDING	3,060.11
			6/27/14	SOCIAL SECURITY WITHHOLDIN	2,022.35
			6/27/14	MEDICARE WITHHOLDING	472.98
		ING LIFE INSURANCE & ANNUITY COMPANY	6/27/14	ING	380.76
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	496.50
			6/27/14	PHS EMPLOYEE	496.50
			6/13/14	PHS EMP/SPOUSE	171.34
			6/27/14	PHS EMP/SPOUSE	171.34
			6/13/14	PHS FAMILY #2	13.10
			6/27/14	PHS FAMILY #2	13.10
			6/13/14	PHS FAMILY #3	76.92
			6/27/14	PHS FAMILY #3	76.92
			6/13/14	PHS FAMILY 3000	255.47
			6/27/14	PHS FAMILY 3000	256.18
		CITY OF JUNCTION CITY	5/30/14	CITY OF JUNCTION CITY (G-F	10.00
			6/13/14	CITY OF JUNCTION CITY (G-F	10.00
			6/27/14	CITY OF JUNCTION CITY (G-F	10.00

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			6/13/14	TELEPHONE REIMBURSEMENT	46.71
			6/27/14	TELEPHONE REIMBURSEMENT	46.74
		KANSAS PAYMENT CENTER	6/27/14	GARNISHMENT	230.84
			6/27/14	GARNISHMENT	120.00
		NAT'L INSURANCE MARKETING BROKERS LLC	6/13/14	CITY OF JC VOLUNTARY BENEF	114.09
			6/27/14	CITY OF JC VOLUNTARY BENEF	114.14
			6/13/14	CITY OF JC BEFORE TAX	105.39
			6/27/14	CITY OF JC BEFORE TAX	105.44
		PAYLOGIX	6/27/14	PAYCHECK DIRECT	14.43
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	92.05
			6/27/14	DELTA DENTAL OF KANSAS	92.07
		KANSAS DEPT OF REVENUE	6/27/14	STATE WITHHOLDING	1,031.53
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	485.32
			6/27/14	KPERS #2	1,374.40
		CITY OF JC FLEX SPENDING ACCT 1074334	6/27/14	FLEX SPENDING-1074334	254.47
		ROLLING MEADOWS GOLF COURSE	6/27/14	ROLLING MEADOWS GOLF COURS	10.94
		UNITED WAY OF JUNCTION CITY-GEARY COUN	6/27/14	UNITED WAY	23.56
				TOTAL:	12,255.69
WATER DISTRIBUTION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	507.47
			6/27/14	MEDICARE WITHHOLDING	118.69
		O'REILLY AUTO PARTS	6/20/14	ANTIFREEZE FOR ALL DPTS	17.99
		BAYER CONSTRUCTION CO.	6/19/14	108 TONS OF ROCK-S WASH WM	1,251.43
			6/24/14	ROCK-3 TONS	179.65
			6/24/14	ROCK-3 TONS	179.66
			6/25/14	6.5 TONS OF ROCK	389.10
			6/25/14	6.5 TONS OF ROCK	389.11
		BLUEVILLE NURSERY	6/27/14	CM-INV#32078--TAX EXEMPT	5.66
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	593.55
			6/27/14	PHS EMPLOYEE	593.54
			6/13/14	PHS FAMILY #2	26.21
			6/27/14	PHS FAMILY #2	26.21
			6/13/14	PHS FAMILY #3	31.88
			6/27/14	PHS FAMILY #3	31.88
		VERIZON WIRELESS	6/23/14	ROGERS-761-5094	25.71
			6/23/14	761-5237-DEPT	25.73
			6/23/14	761-5283--??	25.71
			6/23/14	HAYHURST-761-5293	26.29
		CENTURY BUSINESS TECHNOLOGIES	6/24/14	Copier - PW	8.00
		VANDERBILTS	6/21/14	GLENN ROGERS - BOOTS 2014	119.99
		MIDWEST CONCRETE MATERIALS	6/18/14	19 TONS OF SAND - WMB S WA	80.58
			6/26/14	13.5 CY CONCRETE-S WASH WM	1,451.25
		KANSAS ONE-CALL SYSTEMS, INC.	6/30/14	JUNE2014 DIG SAFES; LOCATE	132.00
		SUMMIT TRUCK GROUP	6/20/14	SLEEVE FOR STOCK-ALL DPTS	8.63
		MOTION INDUSTRIES INC	6/26/14	SPONGES	4.40
			6/26/14	DEGREASER FOR CLEANING	5.64
			6/30/14	CLEANING CHEMICALS	13.49
		CLASS C SOLUTIONS GROUP	6/24/14	FLEET SHOP PIECES FOR ALL	249.75
		DAVE'S ELECTRIC, INC.	6/23/14	WASHINGTON ROUNDABOUT	104.00
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	36.46
			6/27/14	DELTA DENTAL OF KANSAS	36.46
			6/13/14	DELTA DENTAL OF KANSAS	34.88
			6/27/14	DELTA DENTAL OF KANSAS	34.89
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	88.74
			6/27/14	KPERS #2	687.29
		NAPA AUTO PARTS OF J.C.	6/07/14	HOSES FOR ALL DPTS	23.98

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			6/07/14	HOSE CLAMPS FOR ALL DPTS	5.86
			6/20/14	BRAKE FLUID FOR ALL	7.17
			7/01/14	BRAKE CLEANER	5.97
			7/01/14	TRACTOR FLUID FOR ALL DPTS	163.88
		REEVES-WIEDEMAN CO.	6/06/14	STL NIPPLE	17.95
		CINTAS #451	6/24/14	WKLY SHOP TOWELS	6.98
			6/24/14	WKLY MATS	16.49
			6/24/14	WKLY MATS	16.49
			7/01/14	WKLY SHOP TOWELS	6.98
			7/01/14	WKLY MATS	16.49
			7/01/14	WKLY MATS	16.49
		SALINA WHOLESALE SUPPLY	6/16/14	METER RINGS AND LIDS - 20	3,325.00
			6/17/14	2 SADDLES	64.71
			6/19/14	V BOX W/ WTR LID - 10	445.03
			6/26/14	RING, LID, METER BOXES	1,742.12
		USA BLUE BOOK	7/02/14	3 IN AND 4 IN CAM LOCKS	466.72
		WHITE STAR	6/17/14	WEEDEATER - TOOL FOR ALL	267.57_
				TOTAL:	14,146.48
WATER PLANT	WATER & SEWER FUND	HDR ENGINEERING INC	7/07/14	WATER & SEWER RATE STUDY	1,792.75
			7/07/14	WATER ASSURANCE DISTRICT/	2,685.50
		F & R SERVICES	7/02/14	WATER PLANT & FIELDS	761.25
			7/02/14	PUMP STATIONS @ ADAMS ST	82.69_
				TOTAL:	5,322.19
WATER ADMINISTRATION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	523.83
			6/27/14	MEDICARE WITHHOLDING	122.51
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	429.07
			6/27/14	PHS EMPLOYEE	429.06
			6/13/14	PHS EMP/SPOUSE	50.88
			6/27/14	PHS EMP/SPOUSE	50.88
			6/13/14	PHS FAMILY 3000	59.19
			6/27/14	PHS FAMILY 3000	59.36
		VERIZON WIRELESS	6/23/14	209-1393=METER READER	32.07
			6/23/14	210-9199=METER READER	42.07
			6/23/14	223-1358=CITY TREASURER	51.65
			6/23/14	307-8209=IPAD, Meter Reade	40.01
			6/23/14	307-8254=IPAD, Meter Reade	40.01
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	60.57
			6/27/14	DELTA DENTAL OF KANSAS	60.59
			6/13/14	DELTA DENTAL OF KANSAS	18.61
			6/27/14	DELTA DENTAL OF KANSAS	18.61
		KEY OFFICE EQUIPMENT	7/03/14	INK CARTRIDGES FOR BILL MA	586.24
		WESTAR ENERGY	7/07/14	2232 W ASH-WATER TOWER	111.73
			7/07/14	2100 N JACKSON-WATER	250.53
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	373.13
			6/27/14	KPERS #2	466.15
		INCODE	7/01/14	Web - Utilities Inquiry -	106.68
		THE PRINTERY	7/07/14	WATER-WINDOW ENV. W/IMPRIN	494.50
		CINTAS #451	6/30/14	SCRAPER/BROWN MAT	64.35
			6/30/14	UNIFORMS-LANGDON, KENNY	13.07
			7/03/14	SCRAPER/BROWN MAT	40.10
			7/03/14	UNIFORMS-LANGDON, KENNY	13.07
		XEROX CORPORATION	7/01/14	Water Dept Copier	177.39
			7/01/14	Copier Excess Print Fees	2.34_
				TOTAL:	4,788.25

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT			
SEWER DISTRIBUTION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	493.15			
			6/27/14	MEDICARE WITHHOLDING	115.31			
			6/20/14	ANTIFREEZE FOR ALL DPTS	17.99			
			6/13/14	PHS EMPLOYEE	593.59			
			6/27/14	PHS EMPLOYEE	593.58			
			6/13/14	PHS FAMILY #3	31.88			
			6/27/14	PHS FAMILY #3	31.88			
			6/23/14	MARSTON-761-5354	25.71			
			6/23/14	761-5373-DEPT	25.71			
			6/24/14	Copier - PW	8.00			
			6/30/14	JUNE2014 DIG SAFES; LOCATE	132.00			
			6/20/14	SLEEVE FOR STOCK-ALL DPTS	8.63			
			6/25/14	CAM PULLER FOR SHOP - TOOL	193.24			
			6/26/14	STK-ELBOW, GASKET, LEVERS	41.72			
			6/26/14	SPONGES	4.40			
			6/26/14	DEGREASER FOR CLEANING	5.64			
			6/30/14	CLEANING CHEMICALS	13.49			
			6/24/14	FLEET SHOP PIECES FOR ALL	249.75			
			6/13/14	DELTA DENTAL OF KANSAS	36.46			
			6/27/14	DELTA DENTAL OF KANSAS	36.46			
			6/13/14	DELTA DENTAL OF KANSAS	32.82			
			6/27/14	DELTA DENTAL OF KANSAS	32.81			
			7/03/14	CANDLELIGHT LIFT PUMP	33.12			
			7/03/14	HIGHLAND LIFT PUMP	35.19			
			7/03/14	100 HOOVER LIFT PUMP	112.53			
			7/03/14	ELMDALE LIFT PUMP	35.25			
			7/03/14	630 E ST LIFT PUMP	28.53			
			7/03/14	400 E CHESTNUT LIFT PUMP	95.92			
			7/03/14	MOBILE TRAVELER LIFT PUMP	24.15			
			7/03/14	948 GRANT AVE LIFT PUMP	24.81			
			7/03/14	1001 GOLDENBELT LIFT PUMP	26.73			
			7/03/14	500 E ASH LIFT PUMP	295.13			
			7/03/14	1701 GOLDENBELT BLVD LIFT	28.12			
			6/27/14	KPERS #1	88.75			
			6/27/14	KPERS #2	664.28			
			6/07/14	HOSES FOR ALL DPTS	23.98			
			6/07/14	HOSE CLAMPS FOR ALL DPTS	5.86			
			6/20/14	BRAKE FLUID FOR ALL	7.17			
			7/01/14	BRAKE CLEANER	5.97			
			7/01/14	TRACTOR FLUID FOR ALL DPTS	163.88			
			6/24/14	WKLY SHOP TOWELS	6.98			
			7/01/14	WKLY SHOP TOWELS	6.98			
			7/02/14	3 IN AND 4 IN CAM LOCKS	466.71			
			6/17/14	WEEDEATER - TOOL FOR ALL	259.69			
					TOTAL:		5,163.95	
			SEWER ADMINISTRATION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	497.87
						6/27/14	MEDICARE WITHHOLDING	116.43
						6/13/14	PHS EMPLOYEE	369.71
						6/27/14	PHS EMPLOYEE	369.70
						6/13/14	PHS EMP/SPOUSE	50.88
						6/27/14	PHS EMP/SPOUSE	50.88
						6/13/14	PHS FAMILY #2	26.21
						6/27/14	PHS FAMILY #2	26.21
						6/13/14	PHS FAMILY 3000	59.19
						6/27/14	PHS FAMILY 3000	59.36

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	53.01
			6/27/14	DELTA DENTAL OF KANSAS	53.03
			6/13/14	DELTA DENTAL OF KANSAS	15.73
			6/27/14	DELTA DENTAL OF KANSAS	15.73
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	389.94
			6/27/14	KPERS #2	401.96
		INCODE	7/01/14	Web - Utilities Inquiry -	106.66
		THE PRINTERY	7/07/14	SEWER-WINDOW ENV. W/IMPRIN	494.50_
				TOTAL:	3,157.00
WASTEWATER PLANTS	WATER & SEWER FUND	HDR ENGINEERING INC	7/07/14	WASTEWATER SYSTEMS IMMEDIA	10,919.02
			7/07/14	WATER & SEWER RATE STUDY	1,792.75
			7/07/14	WASTEWATER SYSTEMS IMMEDIA	2,823.93
			7/07/14	ARMOUR ECKRICH RATE NEGOTA	23,777.50
		F & R SERVICES	7/02/14	EWWT PLANT	446.25_
				TOTAL:	39,759.45
NON-DEPARTMENTAL	STORM WATER	INTERNAL REVENUE SERVICE	6/27/14	FEDERAL WITHHOLDING	272.35
			6/27/14	SOCIAL SECURITY WITHHOLDIN	150.12
			6/27/14	MEDICARE WITHHOLDING	35.11
		ING LIFE INSURANCE & ANNUITY COMPANY	6/27/14	ING	25.00
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	42.40
			6/27/14	PHS EMPLOYEE	42.40
			6/13/14	PHS EMP/SPOUSE	28.56
			6/27/14	PHS EMP/SPOUSE	28.56
		CITY OF JUNCTION CITY	6/13/14	TELEPHONE REIMBURSEMENT	4.64
			6/27/14	TELEPHONE REIMBURSEMENT	4.64
		NAT'L INSURANCE MARKETING BROKERS LLC	6/13/14	CITY OF JC VOLUNTARY BENEF	4.29
			6/27/14	CITY OF JC VOLUNTARY BENEF	4.29
			6/13/14	CITY OF JC BEFORE TAX	13.92
			6/27/14	CITY OF JC BEFORE TAX	13.92
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	3.74
			6/27/14	DELTA DENTAL OF KANSAS	3.74
		KANSAS DEPT OF REVENUE	6/27/14	STATE WITHHOLDING	85.02
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	58.14
			6/27/14	KPERS #2	81.96
		CITY OF JC FLEX SPENDING ACCT 1074334	6/27/14	FLEX SPENDING-1074334	18.86
		ROLLING MEADOWS GOLF COURSE	6/27/14	ROLLING MEADOWS GOLF COURS	5.47
		UNITED WAY OF JUNCTION CITY-GEARY COUN	6/27/14	UNITED WAY	2.35_
				TOTAL:	929.48
STORM WATER MANAGEMENT	STORM WATER	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	150.08
			6/27/14	MEDICARE WITHHOLDING	35.11
		O'REILLY AUTO PARTS	6/20/14	ANTIFREEZE FOR ALL DPTS	7.19
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	169.57
			6/27/14	PHS EMPLOYEE	169.57
			6/13/14	PHS EMP/SPOUSE	16.95
			6/27/14	PHS EMP/SPOUSE	16.95
		SUMMIT TRUCK GROUP	6/20/14	SLEEVE FOR STOCK-ALL DPTS	3.45
		MOTION INDUSTRIES INC	6/26/14	SPONGES	1.76
			6/26/14	DEGREASER FOR CLEANING	2.26
			6/30/14	CLEANING CHEMICALS	5.40
		AMEC ENVIRONMENT & INFRASTRUCTURE INC	7/07/14	JUNCTION CITY SWMP	21,570.43
			7/07/14	JC GIS IMP SURF LAYER	24,854.83
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	7.56
			6/27/14	DELTA DENTAL OF KANSAS	7.56

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			6/13/14	DELTA DENTAL OF KANSAS	8.19
			6/27/14	DELTA DENTAL OF KANSAS	8.19
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	112.66
			6/27/14	KPERS #2	132.35
		NAPA AUTO PARTS OF J.C.	6/07/14	HOSES FOR ALL DPTS	9.59
			6/07/14	HOSE CLAMPS FOR ALL DPTS	2.34
			6/20/14	BRAKE FLUID FOR ALL	2.87
			7/01/14	BRAKE CLEANER	2.39
		CINTAS #451	6/24/14	WKLY MATS	6.59
			7/01/14	WKLY MATS	6.59
		UNITED ROTARY BRUSH	6/24/14	GUTTER BROOMS	541.02
			6/24/14	MAIN BROOMS	308.84
			6/24/14	FREIGHT	80.84
				TOTAL:	48,241.13
FACILITY MANAGEMENT	ECONOMIC DEVELOPME	C & K CONSTRUCTION	7/07/14	2013 SPRING VALLEY BLDG	398.87
		TOP OFFICE PRODUCTS	7/03/14	CART, JANITORIAL-CAPGEMINI	199.99
			7/03/14	DISPENSER, TOWL, PAPER-CAPGE	52.17
		DAVE'S ELECTRIC, INC.	6/25/14	GEMINI BLDG REPAIRS	13,436.81
		LATHROP & GAGE LLP	6/24/14	LEGAL SERVICES	3,953.00
				TOTAL:	18,040.84
LIBRARY	LIBRARY FUND	DOROTHY BRAMLAGE LIBRARY	7/02/14	JUNE 2014 TAX DISTRIBUTION	275,356.36
				TOTAL:	275,356.36
NON-DEPARTMENTAL	SANITATION FUND	INTERNAL REVENUE SERVICE	6/27/14	FEDERAL WITHHOLDING	1,224.10
			6/27/14	SOCIAL SECURITY WITHHOLDIN	687.46
			6/27/14	MEDICARE WITHHOLDING	160.81
		ING LIFE INSURANCE & ANNUITY COMPANY	6/27/14	ING	110.71
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	139.92
			6/27/14	PHS EMPLOYEE	139.92
			6/13/14	PHS FAMILY #2	8.71
			6/27/14	PHS FAMILY #2	43.56
			6/13/14	PHS FAMILY #3	51.14
			6/27/14	PHS FAMILY #3	51.14
			6/13/14	PHS FAMILY 3000	54.74
			6/27/14	PHS FAMILY 3000	54.89
		CITY OF JUNCTION CITY	6/13/14	TELEPHONE REIMBURSEMENT	5.29
			6/27/14	TELEPHONE REIMBURSEMENT	5.30
		NAT'L INSURANCE MARKETING BROKERS LLC	6/13/14	CITY OF JC VOLUNTARY BENEF	27.17
			6/27/14	CITY OF JC VOLUNTARY BENEF	27.18
			6/13/14	CITY OF JC BEFORE TAX	30.52
			6/27/14	CITY OF JC BEFORE TAX	30.53
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	18.12
			6/27/14	DELTA DENTAL OF KANSAS	18.13
		KANSAS DEPT OF REVENUE	6/27/14	STATE WITHHOLDING	364.14
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	37.99
			6/27/14	KPERS #2	629.86
		CITY OF JC FLEX SPENDING ACCT 1074334	6/27/14	FLEX SPENDING-1074334	15.38
		UNITED WAY OF JUNCTION CITY-GEARY COUN	6/27/14	UNITED WAY	4.30
				TOTAL:	3,941.01
SANITATION PICKUP	SANITATION FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	605.00
			6/27/14	MEDICARE WITHHOLDING	141.53
		O'REILLY AUTO PARTS	6/20/14	ANTIFREEZE FOR ALL DPTS	7.19
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	508.77

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			6/27/14	PHS EMPLOYEE	508.77
			6/13/14	PHS FAMILY #2	34.85
			6/27/14	PHS FAMILY #2	174.26
			6/13/14	PHS FAMILY #3	42.40
			6/27/14	PHS FAMILY #3	42.40
		VERIZON WIRELESS	6/23/14	SPARE-223-1337	25.71
			6/23/14	IMHAUSEN-223-1758	31.17
			6/23/14	BARRIGER-223-1759	25.71
			6/23/14	MERRIT-223-2022	25.98
			6/23/14	DOWNES-307-6183	32.07
			6/23/14	GRESTY-761-5310	26.10
		CENTURY BUSINESS TECHNOLOGIES	6/24/14	Copier - PW	8.00
		SUMMIT TRUCK GROUP	6/19/14	#585 SENSOR	226.65
			6/19/14	ELBOW AND HOSE FOR #583	143.13
			6/20/14	SLEEVE FOR STOCK-ALL DPTS	3.45
			6/24/14	SEAL AND PLUG FOR #585	23.26
			6/28/14	SENSOR/INSULATR FOR #583	185.90
		MOTION INDUSTRIES INC	6/26/14	SPONGES	1.76
			6/26/14	DEGREASER FOR CLEANING	2.26
			6/30/14	CLEANING CHEMICALS	5.40
		CLASS C SOLUTIONS GROUP	6/24/14	FLEET SHOP PIECES FOR ALL	99.90
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	27.00
			6/27/14	DELTA DENTAL OF KANSAS	27.00
			6/13/14	DELTA DENTAL OF KANSAS	35.55
			6/27/14	DELTA DENTAL OF KANSAS	46.49
		GROSS WRECKER SERVICE	6/13/14	#585 TOW	150.00
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #2	958.72
		NAPA AUTO PARTS OF J.C.	6/07/14	HOSES FOR ALL DPTS	9.59
			6/07/14	HOSE CLAMPS FOR ALL DPTS	2.34
			6/20/14	BRAKE FLUID FOR ALL	2.87
			7/01/14	BRAKE CLEANER	2.39
			7/01/14	TRACTOR FLUID FOR ALL DPTS	65.55
		CINTAS #451	6/24/14	WKLY SHOP TOWELS	2.79
			6/24/14	WKLY MATS	6.59
			7/01/14	WKLY SHOP TOWELS	2.79
			7/01/14	WKLY MATS	6.59
		WHITE STAR	6/17/14	WEEDEATER - TOOL FOR ALL	259.69
				TOTAL:	4,537.57
SANITATION ADMINISTRAT	SANITATION FUND	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	82.45
			6/27/14	MEDICARE WITHHOLDING	19.28
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	50.87
			6/27/14	PHS EMPLOYEE	50.89
			6/13/14	PHS FAMILY 3000	25.38
			6/27/14	PHS FAMILY 3000	25.43
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	9.71
			6/27/14	DELTA DENTAL OF KANSAS	9.72
			6/13/14	DELTA DENTAL OF KANSAS	1.64
			6/27/14	DELTA DENTAL OF KANSAS	1.64
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	73.63
			6/27/14	KPERS #2	58.45
		INCODE	7/01/14	Web - Utilities Inquiry -	106.66
				TOTAL:	515.75
CAPITAL IMPROVEMENT	CAPITAL IMPROVEMEN	BRUCE MCMILLAN AIA ARCHITECTS, P.A.	7/01/14	MUNICIPAL COURT-ENGINEERIN	14,780.62
				TOTAL:	14,780.62

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
EMPLOYEE BENEFITS	EMPLOYEE BENEFITS	NAT'L INSURANCE MARKETING BROKERS LLC	6/30/14	JUNE 2014 PREMIUMS	1,780.38
		DELTA DENTAL (PREMIUMS)	6/30/14	JUNE 2014 PREMIUM	296.24
		TOTAL:			2,076.62
SUNDOWN SALUTE	SUNDOWN SALUTE	SUNDOWN SALUTE INC	6/30/14	JUN 2014-WATER BILL DONATI	543.00
				TOTAL:	543.00
NON-DEPARTMENTAL	DRUG & ALCOHOL ABU	INTERNAL REVENUE SERVICE	6/27/14	FEDERAL WITHHOLDING	220.43
			6/27/14	MEDICARE WITHHOLDING	32.54
		COVENTRY HEALTH SYSTEMS	6/27/14	PHS FAMILY #2	5.16
		NAT'L INSURANCE MARKETING BROKERS LLC	6/27/14	CITY OF JC VOLUNTARY BENEF	0.15
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	10.46
			6/27/14	DELTA DENTAL OF KANSAS	11.38
		JCPOA	6/27/14	JCPOA	22.96
		KANSAS DEPT OF REVENUE	6/27/14	STATE WITHHOLDING	68.31
		KANSAS PUBLIC EMPLOYEES	6/27/14	KP&F	164.59
		CITY OF JC FLEX SPENDING ACCT 1074334	6/27/14	FLEX SPENDING-1074334	41.66
		UNITED WAY OF JUNCTION CITY-GEARY COUN	6/27/14	UNITED WAY	7.00
		TOTAL:			584.64
		DRUG & ALCOHOL ABUSE	DRUG & ALCOHOL ABU	INTERNAL REVENUE SERVICE	6/27/14
COVENTRY HEALTH SYSTEMS	6/27/14			PHS FAMILY #2	20.63
DELTA DENTAL (PAYROLL)	6/13/14			DELTA DENTAL OF KANSAS	21.20
	6/27/14			DELTA DENTAL OF KANSAS	23.06
	6/27/14			DELTA DENTAL OF KANSAS	0.88
KANSAS PUBLIC EMPLOYEES	6/27/14			KP&F	458.57
TOTAL:			556.88		
NON-DEPARTMENTAL	SPECIAL LE TRUST F	INTERNAL REVENUE SERVICE	6/27/14	FEDERAL WITHHOLDING	34.80
			6/27/14	SOCIAL SECURITY WITHHOLDIN	33.42
			6/27/14	MEDICARE WITHHOLDING	7.82
		ING LIFE INSURANCE & ANNUITY COMPANY	6/27/14	ING	25.00
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	21.20
			6/27/14	PHS EMPLOYEE	21.20
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	5.33
			6/27/14	DELTA DENTAL OF KANSAS	5.33
		KANSAS DEPT OF REVENUE	6/27/14	STATE WITHHOLDING	11.70
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	28.70
		CITY OF JC FLEX SPENDING ACCT 1074334	6/27/14	FLEX SPENDING-1074334	8.34
		TOTAL:			202.84
SPECIAL LAW ENFORCEMEN	SPECIAL LE TRUST F	INTERNAL REVENUE SERVICE	6/27/14	SOCIAL SECURITY WITHHOLDIN	33.42
			6/27/14	MEDICARE WITHHOLDING	7.81
		JENNIFER ARNESON, DVM	7/02/14	FOOD/X-RAY/MEDS BARNEY	634.98
		COVENTRY HEALTH SYSTEMS	6/13/14	PHS EMPLOYEE	84.79
			6/27/14	PHS EMPLOYEE	84.79
		VERIZON WIRELESS	6/26/14	DTF CELL JUNE 2014	485.59
		CENTURY LINK	6/30/14	0061702019 DTF PHONE SERVI	38.26
		CATHY FAHEY	7/02/14	JUNE 2014 MILEAGE	26.64
		CUMMINS ALLISON	7/01/14	CURRENCY COUNTING MACHINE	5,029.77
		DELTA DENTAL (PAYROLL)	6/13/14	DELTA DENTAL OF KANSAS	10.80
			6/27/14	DELTA DENTAL OF KANSAS	10.80
		KANSAS PUBLIC EMPLOYEES	6/27/14	KPERS #1	55.61
		KANSAS STATE UNIVERSITY	7/07/14	EVALUATION BARNEY	246.94
		MONTGOMERY COMMUNICATIONS INC	7/03/14	14CV125/14-4688 PUBLICATIO	85.20
		TOTAL:			6,835.40

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
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===== FUND TOTALS =====
01 GENERAL FUND                469,679.13
02 GRANTS                       7,191.82
12 BOND & INTEREST             29,643.20
15 WATER & SEWER FUND          84,593.01
18 STORM WATER                  49,170.61
19 ECONOMIC DEVELOPMENT         18,040.84
20 LIBRARY FUND                 275,356.36
23 SANITATION FUND              8,994.33
25 CAPITAL IMPROVEMENT FUND     14,780.62
35 EMPLOYEE BENEFITS FUND        2,076.62
46 SUNDOWN SALUTE                543.00
47 DRUG & ALCOHOL ABUSE FUND    1,141.52
50 SPECIAL LE TRUST FUND         7,038.24
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                                GRAND TOTAL: 968,249.30
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TOTAL PAGES: 21

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF JUNCTION CITY, KS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 6/25/2014 THRU 7/08/2014

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: GL Post Date
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: APPROPRIATIONS--JUN 25 2014-JUL 8 2014-CS
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

Backup material for agenda item:

- b. Consideration of City Commission Meeting Minutes for July 1, 2014.

CITY COMMISSION MINUTES

July 1, 2014

7:00p.m.

CALL TO ORDER

The scheduled meeting of the Junction City Commission was held on Tuesday, July 1, 2014 with Mayor Michael Ryan presiding.

The following members of the Commission were present: Cecil Aska, Pat Landes, Mick McCallister, Michael Ryan, and Jim Sands. Staff present was: Interim City Manager Beatty, City Attorney Logan, and City Clerk Ficken.

PUBLIC COMMENT

Larry Ruiz stated that the EDC denied his application for funding to the revolving loan program. He requested that the City consider his proposal. Mr. Ruiz stated that there are conflicts of interest on the EDC board, and he doesn't think the board reviewed his documents thoroughly.

Larry Johnson asked that the City allow for driveways to be 36 feet wide. Contractors often do not want to spend the additional dollars for that width, but it is something that buyers are wanting.

Mr. Rothlisberg stated that the State will be looking into tuition issues for active military, student activity fees, and the Manhattan Area Technical College.

CONSENT AGENDA

Consideration of Appropriation Ordinance A-12 dated June 11, 2014 to June 24, 2014 in the amount of \$1,233,959.87. Commissioner Landes moved, seconded by Commissioner Aska to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of City Commission Minutes for June 17, 2014. Commissioner Landes moved, seconded by Commissioner Aska to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

The consideration of Payroll #12 and #13 for the month of June. Commissioner Landes moved, seconded by Commissioner Aska to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of acceptance of FEMA Assistance to Firefighters Grant award in the amount of \$23,372.00 to purchase 4 new ambulance cots. Commissioner Landes moved, seconded by Commissioner Aska to approve the consent

agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration to accept and administer the 2014 Emergency Solutions Grant. Commissioner Landes moved, seconded by Commissioner Aska to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

PUBLIC HEARING

A Public Hearing to consider condemnation of property at 619 W 14th St and approval of Resolution 2756. Mayor Ryan opened the public hearing. Monte Green spoke on behalf of the property. He intends to rehabilitate the property and provided a timeline of events for project completion. Mayor Ryan asked if the timeline can be met. Mr. Green stated that with projects like this there can be unknown delays, but the intent is to meet the timeline. Commissioner Aska stated that the Commission needs to see substantial progress on the property in 90 days. Mr. Karman stated that he is confident with the contractor; he will provide a progress report. Mr. Karman stated that the building needs to be dried in. City Attorney Logan stated that state statute provides 120 days until additional action may occur. Mayor Ryan closed the public hearing. Commissioner McCallister moved, seconded by Commissioner Sands to approve R-2756 as amended. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

A Public Hearing to consider condemnation of property at 604 W 4th St. and approval of Resolution 2757. Mayor Ryan opened the public hearing. No public comments were made. Mr. Karman provided information to the Commission regarding the condition of the structure. Mayor Ryan closed the public hearing. Commissioner Aska moved, seconded by Commissioner Sands to approve R-2757. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

NEW BUSINESS

The consideration and approval of Resolution 2760, setting a public hearing date of August 8, 2014 to address condemnation of 518 W 3rd St. Mr. Karman provided information to the Commission regarding the condition of the structure. Commissioner Landes moved, seconded by Commissioner McCallister to approve R-2760. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of American Red Cross Shelter Agreement. Mr. Ficken stated that he met with Lisa Biggs of the American Red Cross and Emergency Services Director Burgess to inspect and catalog the buildings to be included in the agreement. Commissioner McCallister stated that the agreement does not provide thorough details. Commissioner Aska stated that in the event of an

emergency, many activities are going to need space; he asked if there are other organizations that have agreements for the space. City Clerk Ficken stated that USD 475 has asked to use 700 N. Jefferson for a pickup point; there are no other known agreements for use of the spaces during an emergency. Chief Royse stated that this is a typical form agreement to identify potential properties in advance of a disaster, and the Emergency Services Director would request the opening of a shelter. City Clerk Ficken added that the facility would be made available upon request, and when feasible. Commissioner Aska moved, seconded by Commissioner Landes to approve the American Red Cross Shelter Agreement as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Discussion of the potential future Franchise Agreement for use of public right-of-way for the installation of a Distributed Antenna System with a company proposing to expand into Junction City, Kansas. City Attorney Logan provided information to the Commission regarding the franchise. A representative from IdeaTek provided a presentation to the Commission regarding their business.

Consideration and Approval of a Service Authorization for Engineering Services - HDR Engineering - Union Pacific Railroad & 1st Street Storm Water Repairs. Commissioner Ryan asked why the railroad is not paying for this. Interim City Manager Beatty stated that the City put the infrastructure in the Railroad's easement; City Attorney Logan stated that the easement agreement likely obligates the City to fund the repair. Commissioner Sands moved, seconded by Commissioner Landes to approve Service Authorization for Engineering Services with HDR Engineering for Union Pacific Railroad & 1st Street Storm Water Repairs in an amount not to exceed \$69,035.00. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration Amendment of the City Engineering Design Standards - Driveway Standards. Commissioner Sands stated that the communities are growing with prosperity; he would like to see a permit process for properties that want driveways larger than the current standard. Commissioner Aska asked for the requirement regarding the notch in some driveways. Mr. McCaffery stated that the notch is not required, and it is not a standard of the City. Commissioner Aska stated that he was informed that information was received from the City on the issue; they were provided a piece of paper. Interim City Manager Beatty suggested that given the new standards, and annual contractor's meeting may be helpful toward improving communication and understanding of the standards. Commissioner Sands stated that he would like to see a change in the standard that gives people what they want on their property. Commissioner Aska stated that he would like to be consistent with what other communities are doing. Mr. McCaffery stated that he would provide an item for action at the next meeting.

Consideration and Approval of a Resolution for the Safe Routes to School Application. Commissioner Sands stated that he has noticed a lot of foot traffic on Jackson Street South of 6th Street. Commissioner McCallister stated that because of the state matching dollars at a 3 to 1 rate, this is a good deal for the

City. Commissioner Aska moved, seconded by Commissioner Landes to approve R-2761. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration and Approval of the Bid Package #6 (Immediate Needs) - SW WWTP Gas Fired Boiler Units. Mr. McCallister stated that the boiler units will be replaced with a new designed softener system that will reduce wear on the units. Commissioner McCallister moved, seconded by Commissioner Sands to approve award of bid for immediate needs Bid Package #6 to C&K Construction in an amount not to exceed \$78,340.00. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

COMMISSIONER COMMENTS

Commissioner Aska stated that people need to pick up their fireworks trash, and discard them properly. He stated that he hopes people enjoy Sundown Salute.

Commissioner Landes thanked the sanitation workers for their hard work given the recent breakdowns.

Commissioner McCallister stated that there are concerns regarding reductions at Ft. Riley. Investments have been made in medical and educational facilities; we need to hear from Ft. Riley that Junction City is great, and Big Army needs to hear that from Ft. Riley. Also, the number of homes on the base needs to be examined to determine if the ratio is correct.

Commissioner Sands thanked Mr. Rothlisberg for attending the meeting.

Mayor Ryan thanked Greg for the street work that has begun. He stated that there will be a Fire Department feed for Sundown Salute, and he will be cooking the beans. Armor Swift is donating some of the food, and Fire Department retirees are helping with the event also.

ADJOURNMENT

Commissioner Aska moved, seconded by Commissioner Sands to adjourn at 9:50 p.m. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

APPROVED AND ACCEPTED THIS 15th DAY OF JULY AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR JULY 1, 2014.

Tyler Ficken, City Clerk

Michael L. Ryan, Mayor

Backup material for agenda item:

- a. Consideration of the increase for skate admissions, skate mate rentals, party packages and special events.

**City of Junction City
City Commission
Agenda Memo**

15 July, 2014

From: Lindsay Marrs; Spin City Manager
To: City Commissioners and Cheryl Beatty, City Manager
Subject: **Spin City facility usage rates**

Objective: Consideration of the increase for skate admissions, skate mate rentals, party packages and special events.

Explanation of Issue: Spin City staff conducted a comparison study of area KS skating rinks. Their findings indicate that our current rates are below the market average.

The increase in rates would offset the operating cost of the facility and minimize the facilities dependence on tax revenues. Rates would go into effect on Aug 1, 2014.

Item	Current	Proposed
Skate Admissions	\$6.00	\$7.00
Skate Mate Rental	\$2.00	\$3.00
Special Skate Events	\$3.00	\$4.00
Party Packages	\$75.00	\$100.00

Budget Impact: Proposed rates would increase revenues \$19,991 based on 2013 facility usage

Alternatives:

1. Approve, Disapprove, Modify, or Postpone.

Recommendation: Staff recommends the approval of proposed rate increase.

Suggested Motion: Commissioner _____ moves to approve the proposed rate increases at Spin City.

Enclosures: Current vs. Proposed Revenues for Spin City and Rate Comparison Study

	<u>Junction City</u>	<u>Topeka</u>	<u>Wichita</u>	<u>Salina</u>	<u>Kansas City</u>	<u>Overland Park</u>	<u>Pittsburg</u>	<u>El Dorado</u>	<u>Pratt</u>	<u>Emporia</u>	<u>Coffeyville</u>	<u>Leavenworth</u>	<u>Great Plains</u>
Skate Admissions (Sat)	\$ 6.00	\$ 7.00	\$ 5.00	\$ 6.00	\$ 5.00	\$ 7.00	\$ 7.00	\$ 5.00	\$ 6.00	\$ 5.00	\$ 6.00	\$ 5.00	\$ 5.00
Skate Rentals	\$ -	\$ -	\$ 2.00	\$ -	\$ 2.00	\$ 2.00	\$ -	\$ 1.00	\$ 1.00	\$ 2.00	\$ 1.00	\$ 1.00	\$ 3.00
	<u>Junction City</u>	<u>Topeka</u>	<u>Wichita</u>	<u>Salina</u>	<u>Kansas City</u>	<u>Overland Park</u>	<u>Pittsburg</u>	<u>El Dorado</u>	<u>Pratt</u>	<u>Emporia</u>	<u>Coffeyville</u>	<u>Leavenworth</u>	<u>Great Plains</u>
Skate Admissions (Sat)	\$ 6.00	\$ 7.00	\$ 7.00	\$ 6.00	\$ 5.00	\$ 7.00	\$ 7.00	\$ 5.00	\$ 6.00	\$ 5.00	\$ 6.00	\$ 5.00	\$ 8.00
Skate Mate Rental	\$ 2.00					\$ 3.50	\$ -						\$ 2.00
All Night Skate	\$ 20.00	\$ 15.00				\$ 17.00				\$ 20.00			
Special Skate Event	\$ 3.00	\$ 5.00		\$ 6.00	\$ 3.50	\$ 8.00	\$ 4.00		\$ 5.00				
Skate Lessons	\$ 10.00	\$ 13.00	\$ 20.00		\$ 4.00	\$ 13.50							
Hours of Operation Daily	5	3.5	3.5	2.5	2.5	3	3	2.5	8	2.5	3	2	8
	<u>Junction City</u>	<u>Topeka</u>	<u>Wichita</u>	<u>Salina</u>	<u>Kansas City</u>	<u>Overland Park</u>	<u>Pittsburg</u>	<u>El Dorado</u>	<u>Pratt</u>	<u>Emporia</u>	<u>Coffeyville</u>	<u>Leavenworth</u>	<u>Great Plains</u>
Party Package	\$ 75.00	\$ 225.00	\$ 120.00	\$157.50	\$ 150.00	\$ 119.00	\$ 70.00		\$ 100.00	\$ 135.00		\$ 60.00	\$ 180.00
Facility Rental	\$ 300.00		\$ 450.00	\$250.00	\$ 275.00				\$ 300.00	\$ 250.00		\$ 280.00	\$ 300.00

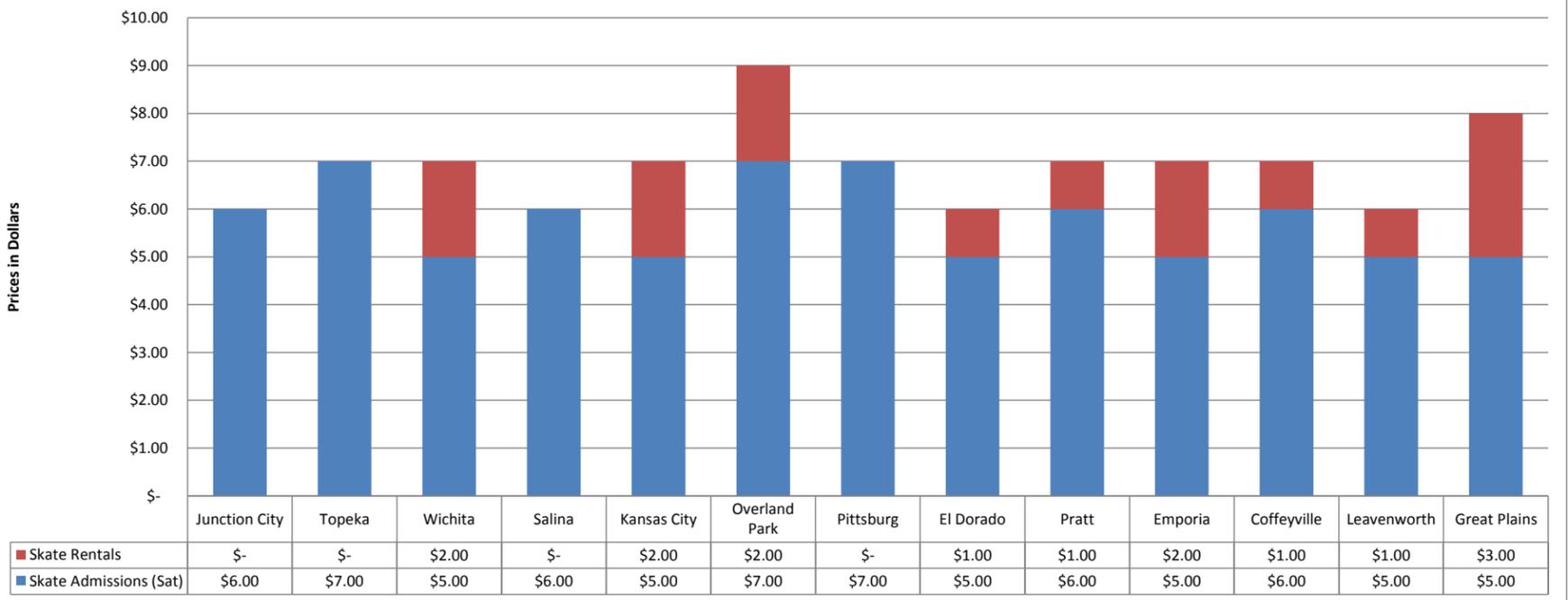
**\$4.50 special night: Girls, Boys, T-shirt days

** Inline and speed skates/ Regular skates included

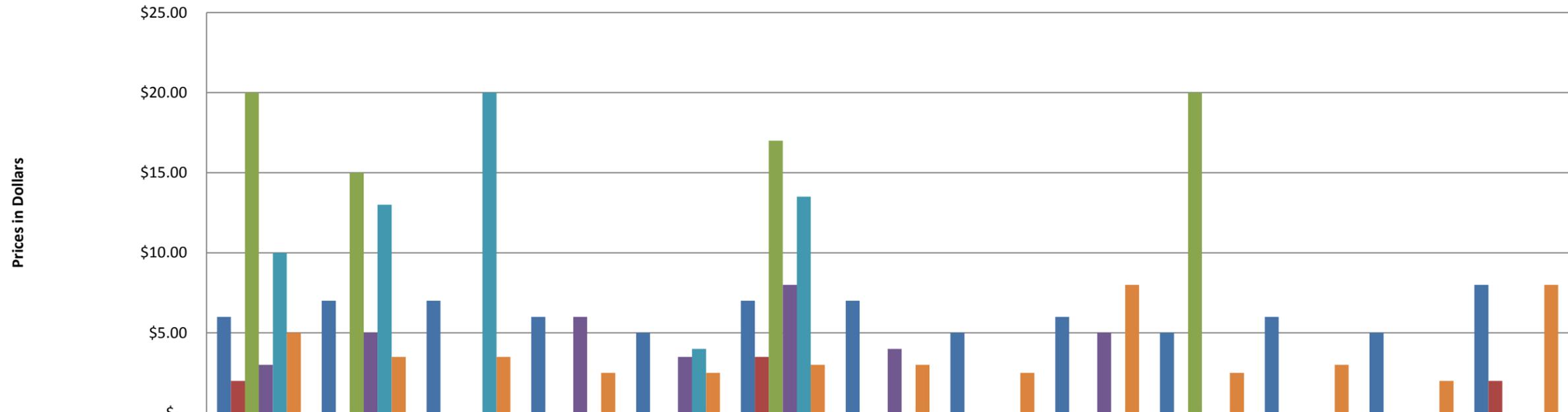
** Lessons are including 3 sessions (\$40 package)

** \$8 for both sessions combined at 5 hours

Admissions and Skate Rentals Comparison

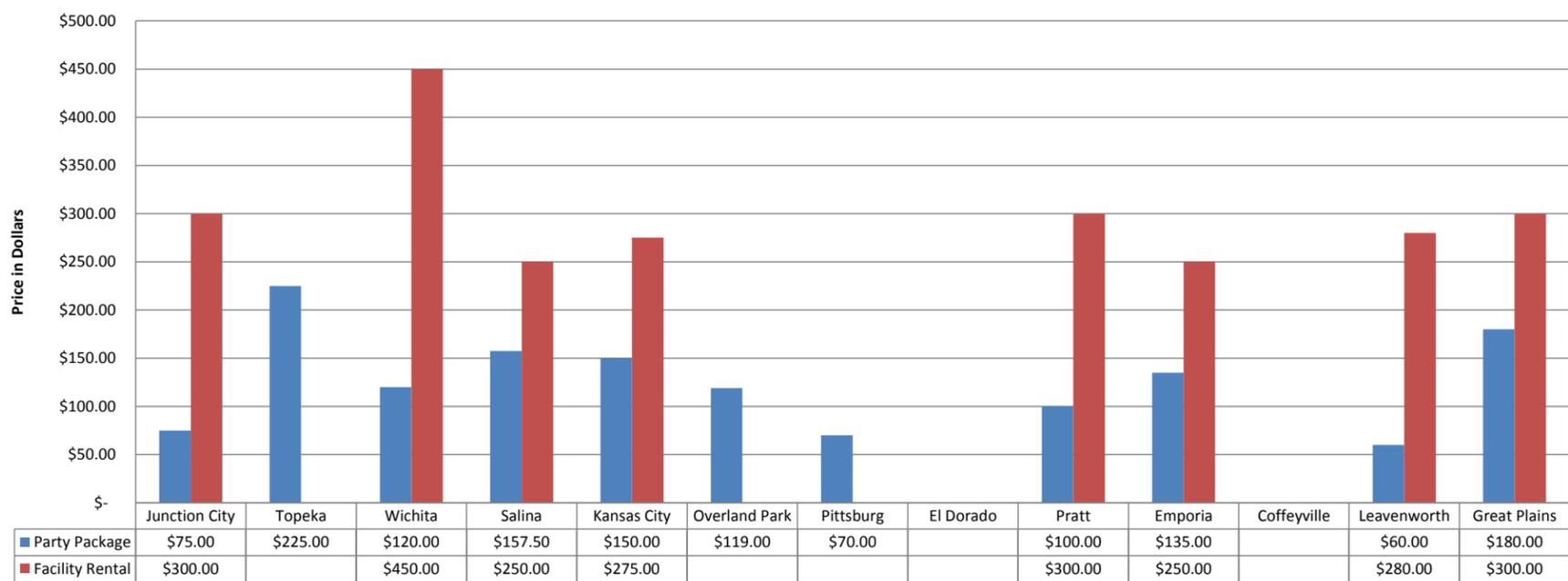


General Price Comparisons



	Junction City	Topeka	Wichita	Salina	Kansas City	Overland Park	Pittsburg	El Dorado	Pratt	Emporia	Coffeyville	Leavenworth	Great Plains
■ Skate Admissions (Sat)	\$6.00	\$7.00	\$7.00	\$6.00	\$5.00	\$7.00	\$7.00	\$5.00	\$6.00	\$5.00	\$6.00	\$5.00	\$8.00
■ Skate Mate Rental	\$2.00					\$3.50	\$-						\$2.00
■ All Night Skate	\$20.00	\$15.00				\$17.00	\$-			\$20.00			
■ Special Skate Event	\$3.00	\$5.00		\$6.00	\$3.50	\$8.00	\$4.00		\$5.00	\$-			
■ Skate Lessons	\$10.00	\$13.00	\$20.00		\$4.00	\$13.50							
■ Hours of Operation Daily	5	3.5	3.5	2.5	2.5	3	3	2.5	8	2.5	3	2	8

Party Comparisons



Junction	Topeka	Wichita	Salina	Kansas City	Overland Park	Pittsburg	El Dorado	Pratt	Emporia	Coffeyville	Leavenworth	Great Plains
6	7	7	6	5	7	7	5	6	5	6	5	8
0	0	0	0	0	3.5	0	0	0	0	0	0	2
5	3.5	3.5	2.5	2.5	3	3	2.5	8	2.5	3	2	8
\$1.20	\$2.00	\$2.00	\$2.40	\$2.00	\$3.50	\$2.33	\$2.00	\$0.75	\$2.00	\$2.00	\$2.50	\$1.25

Cost of Admission With Skates, per Hour

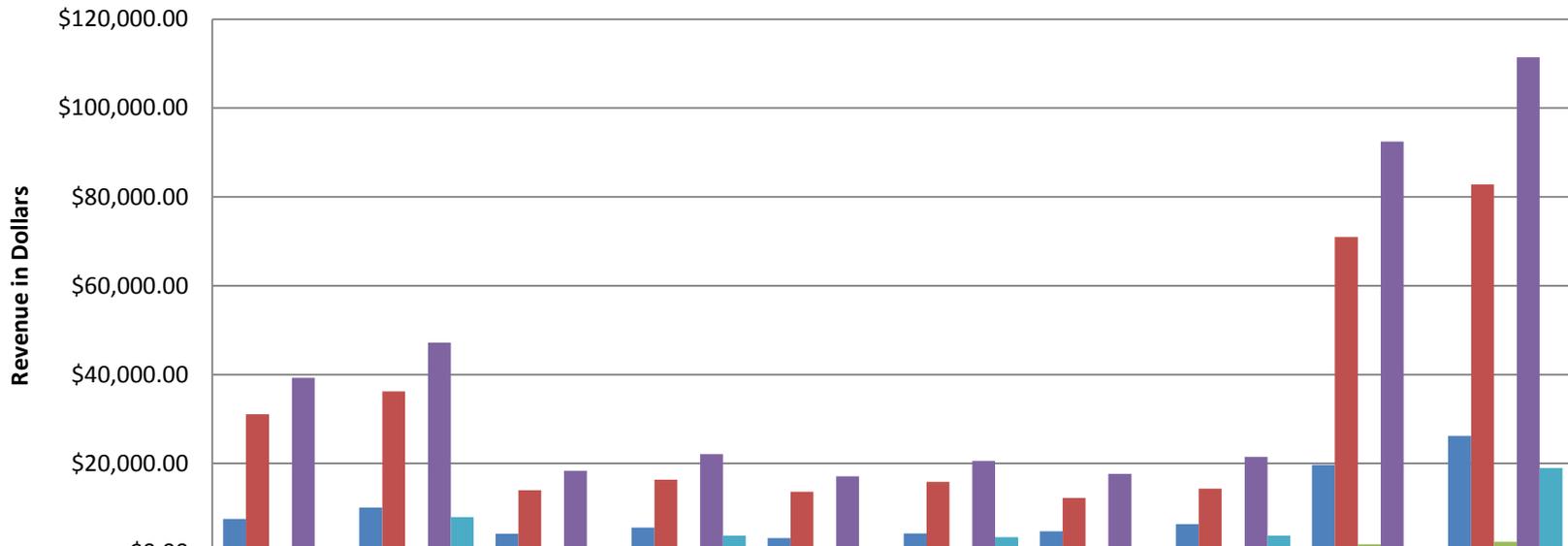


	\$0.00	\$0.50	\$1.00	\$1.50	\$2.00	\$2.50	\$3.00	\$3.50	\$4.00				
■ Cost of Admission With Skates, per Hour	Junction	Topeka	Wichita	Salina	Kansas City	Overland Park	Pittsburg	El Dorado	Pratt	Emporia	Coffeyville	Leavenworth	Great Plains
	\$1.20	\$2.00	\$2.00	\$2.40	\$2.00	\$3.50	\$2.33	\$2.00	\$0.75	\$2.00	\$2.00	\$2.50	\$1.25

2013 Spin City Revenue

	<u>Quarter 1</u>	<u>Proposed Q1</u>	<u>Quarter 2</u>	<u>Proposed Q2</u>	<u>Quarter 3</u>	<u>Proposed Q3</u>	<u>Quarter 4</u>	<u>Proposed Q4</u>
Birthday Rental	\$7,545.00	\$10,060.00	\$4,188.00	\$5,583.86	\$3,185.00	\$4,246.66	\$4,765.00	\$6,353.17
Front Door Fee	\$31,078.00	\$36,257.46	\$14,012.75	\$16,347.27	\$13,606.00	\$15,873.66	\$12,272.00	\$14,317.33
Special Events	\$681.00	\$908.00	\$159.00	\$212.00	\$339.00	\$452.00	\$627.00	\$835.98
Total	\$39,304.00	\$47,225.46	\$18,359.75	\$22,143.13	\$17,130.00	\$20,572.32	\$17,664.00	\$21,506.48
Increase		\$7,921.46		\$3,783.38		\$3,442.32		\$3,742.48

Current vs. Proposed Revenue for Spin City



	Quarter 1	Proposed Q1	Quarter 2	Proposed Q2	Quarter 3	Proposed Q3	Quarter 4	Proposed Q4	Annual Totals	Proposed Total
■ Birthday Rental	\$7,545.00	\$10,060.00	\$4,188.00	\$5,583.86	\$3,185.00	\$4,246.66	\$4,765.00	\$6,353.17	\$19,683.00	\$26,243.93
■ Front Door Fee	\$31,078.00	\$36,257.46	\$14,012.75	\$16,347.27	\$13,606.00	\$15,873.66	\$12,272.00	\$14,317.33	\$70,968.75	\$82,796.83
■ Special Events	\$681.00	\$908.00	\$159.00	\$212.00	\$339.00	\$452.00	\$627.00	\$835.98	\$1,806.00	\$2,408.00
■ Total	\$39,304.00	\$47,225.46	\$18,359.75	\$22,143.13	\$17,130.00	\$20,572.32	\$17,664.00	\$21,506.48	\$92,457.75	\$111,448.7
■ Increase		\$7,921.46		\$3,783.38		\$3,442.32		\$3,742.48		\$18,991.01

<u>Annual Totals</u>	<u>Proposed Total</u>
\$19,683.00	\$26,243.93
\$70,968.75	\$82,796.83
\$1,806.00	\$2,408.00
\$92,457.75	\$111,448.76
	\$18,991.01

Backup material for agenda item:

- b. Consideration and approval of the purchase of a 2007 Chevrolet from the State of Kansas Surplus for the fire department, Chief Royse presenting.

City of Junction City

City Commission

Agenda Memo

July 15, 2014

From: Kevin D. Royse, Fire Chief
To: City Commission and City Manager
Subject: Purchase contract with Kansas Department of Administration

Objective: Approve the purchase of a 2007 Chevrolet Suburban SUV to replace existing Battalion Chief service vehicle. The purchase price is not to exceed \$ 22,000.

Explanation of Issue: The Junction City Fire Department currently utilizes a 2005 Chevrolet 1 ton crew cab pickup as the Battalion Chief's service vehicle. This vehicle currently has 63,000 miles on it. Moving to a SUV type vehicle is much more practical and efficient for the purposes of the work that the Battalion Chief performs. The proposed 2007 Chevrolet Suburban currently has 33,000 miles on it and is in excellent condition. This vehicle is a government surplus vehicle and thus would be exempt to competitive solicitation under section 3.11 Exceptions to Competitive Solicitation section of the City's fiscal policy due to the fact it is from a federal government unit. The purchase is from the Kansas Department of Administration Federal/State Surplus Property division.

Budget Impact: This is a non-budgeted capital purchase item. All funds would come from within the Fire Equipment Reserve Fund.

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

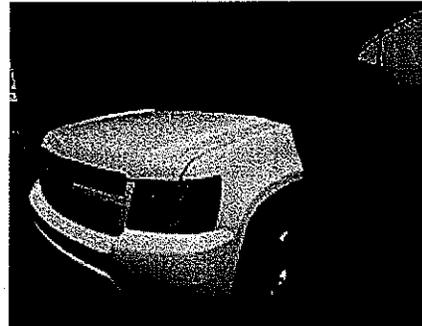
1. Approve the contract with the Kansas Department of Administration for the purchase of a 2007 Chevrolet Suburban not to exceed \$ 22,000.
2. Disapprove the contract
3. Modify the proposal...
4. Table the request.

Recommendation: Staff recommends approval of this contract.

Enclosures: Vehicle condition report for the 2007 Chevrolet Suburban SUV (VIN 3GNFK16367G303048)



All listings are subject to change without notice.
Information is deemed to be reliable, but not guaranteed until announced on the auction block.



Magnification: Off

< [12 Images] >

Switch to the new look for vehicle details.

Actions

- [Watch List](#) Add to my Watch List
- [AutoCheck](#) Autocheck vehicle history report
- [Look in PAR](#) What are others paying?

Declarations

Mileage	33,857 Actual Miles
Title	Not yet at auction
Category	Lease
Overall Condition	Grade 3 - Normal wear and tear
CR	Click Here to view Condition Report

Vehicle Description

Vehicle	2007 CHEVRO SUBURBAN K1500 LS LS 4WD		
VIN	3GNFK16367G303048		
Ext. Color	WHITE		
Int. Color	BEIGE	Interior	Cloth
Mileage	33,857 Actual Miles		
Engine	8-Cylinder Flex Fuel		
Transmission	Automatic		

Auction Data

Auction	El Paso Independent Auto Auction
Veh Location	El Paso, TX
Sale Dates	• Dealer Only Sale - Jun 11, 2014
Run #	G 0072 in lane GSA Inv # 46076

Equipment

- Air Conditioning
- Alloy Wheels
- Antilock Brake System
- CD in Dash
- Cruise Control
- Ignition Keys
- Independent Climate Control
- Power Brakes
- Power Driver Seat
- Power Locks
- Power Mirrors
- Power Steering
- Power Windows
- Rear Air
- Rear Defogger
- Rear Tail/Lift Gate
- Rear Wiper
- Regular Dash
- Running Board
- Safety Restraint System
- Spare Tire Pump
- Steering Wheel Audio Control
- Third Seat
- Tilt Wheel
- Tinted Windows
- Tow Hitch
- Traction Control

• Trip Computer

• Trip Counter

Damage Descriptions (CR completed on May 22, 2014 by RAP)

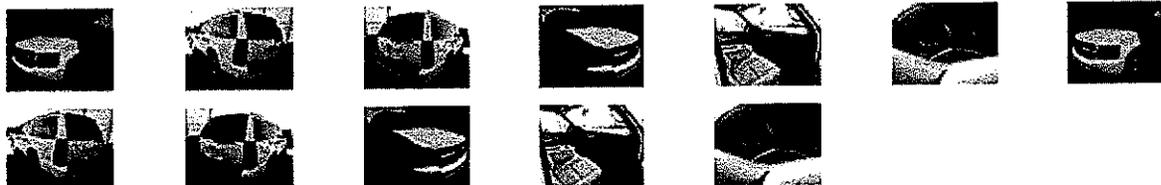
Image	Location	Damage Action	Severity	Parts	Other	Repair Hours	Paint Hours	Part Hours	Total
None									
	1	Miscellaneous	Dirty						--
Comment: ALL OVER INTERIOR DIRTY									
	2	Miscellaneous	Unspecified						--
Comment: LF SIDE TIRE MFG Other MISMATCH SET									
	None Subtotal			--	--	--	--	--	--
Rear									
	3	Rear Bumper/Cover	Chips				\$110.00 2.00	\$82.50 1.50	\$192.50 3.50
Comment: REAR BUMPER COVER CHIPS									
	Rear Subtotal			--	--	--	\$110.00 2.00	\$82.50 1.50	\$192.50 3.50
	Total			--	--	--	\$110.00 2.00	\$82.50 1.50	\$192.50 3.50

Tire Condition

Region	Brand	Size	Tread Depth
Left-front	07/32"	TREAD	7/32" tread
Left-rear	06/32"	TREAD	6/32" tread
Right-rear	06/32"	TREAD	6/32" tread
Right-front	07/32"	TREAD	7/32" tread

Vehicle Pictures

Click on pictures to view enlargement



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**STATE SURPLUS PROPERTY CENTER
INVOICE WORK SHEET**

Please Check If Tax Exempt

AGENCY: SUNCOO

COMPANY: Junction City, City of / Fire Department

NAME: Chief Kevin Royse

ADDRESS: 700 N Jefferson Street CITY: Junction City STATE: KS ZIP: 66644

PHONE H: () _____ PHONE W: (785) 762-4920 FAX: (785) 762-3931

ITEM NUMBER	DESCRIPTION	QTY	PRICE
SHIPPING	DELIVERY / SHIPPING		
FPVS1121	2007 Chevy Suburban 1500 LS 4x4 White, 5.3L Vortec V8, 33,859 Miles All Power, 3 rd Row Seat, Cruise, Tilt, CD Player	1	\$21,750 ⁻
60 Day Tag	60 Day Tag (if necessary)	1	\$3 ⁻
Total:			\$21,753⁰⁰

Checked By: [Signature]
Authorized Employee

Customer Signature _____

NOTICE:
ALL SALES FINAL
The above signed understands that all items sold by the Kansas State Surplus Property Center are sold "as is", "where is", with No Warranties expressed, implied or given and that there are

NO REFUND 45 **RETURNS, OR EXCHANGES**

Backup material for agenda item:

- c. Consideration and Approval of a Resolution for Engineering Design Standards Amendment - Residential Driveways

**City of Junction City
City Commission
Agenda Memo**

July 15, 2014

From: Gregory S. McCaffery, Municipal Service Director
To: City Commissioners and Cheryl Beatty, Interim City Manager
Subject: Consideration and Adoption of Resolution R-2762, Amendment to the City Engineering Design Standards – Residential Driveways

Objective: Adoption of Resolution R-2762, Amendment to the City Engineering Design Standards – Residential Driveways

Explanation of Issue: At City Commission meetings of June 17 and July 1, 2014, the City Commission discussed and received information concerning the City's design standards for, and alternatives, for residential driveways.

This issue was before the City Commission at the request of the public for change, changes which had been undertaken within surrounding communities and the City's desire to provide alternatives for the increasing size of residential homes (with 3 car garages) and driveway widths.

At the City Commission meeting of July 1, 2014, the Commission directed staff to develop an amendment to the City's *Engineering Design Standards*, whereby special provisions would allow for the installation of residential driveways up to 36 feet in width, subject to the special provisions. Per the City Code, Section 595.270. Crossing or Breaking Curbs, the *Engineering Design Standards* maybe amended via resolution of the City Commission.

A set of revised standards for residential driveways along with a resolution is provided for the City Commission consideration and approval, which addresses the amended driveway widths and special provisions for wider driveways within residential areas.

Budget Impact: None

Alternatives: The City Commission may approve, modify, table or deny the adoption of the resolution R-2762 for amendment of the *Engineering Design Standards*, as presented.

Recommendation: City staff recommends the City Commission to adopt the Resolution R-2762 for amendment to the *Engineering Design Standards*, Residential Driveways, as presented.

Suggested Motions:

Commissioner _____ moves to approve the adoption of the Resolution 2762 adopting *Engineering Design Standards* for Residential Driveways, as presented.

Enclosures: Resolution R-2762
Engineering Design Standards, Residential Driveways

RESOLUTION R-

RESOLUTION CONCERNING THE AMENDMENT OF THE ENGINEERING DESIGN STANDARDS FOR THE CITY OF JUNCTION CITY, KANSAS.

WHEREAS, the City of Junction City, Kansas, has desires to ensure quality sound engineering principles and practices are used for the engineering design of public and private improvements within the City of Junction City; and,

WHEREAS, the City Engineering Design Standards set in place minimal standards for design practices and methods of City infrastructure; and,

WHEREAS, the City has set in place minimal standards for water, sanitary, storm, and pavement systems within the City; and,

WHEREAS, the City through the ordinance amendments has indicated that City of Junction City, Engineering Design Standards shall as adopted through resolution from time to time, by the City Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF JUNCTION CITY, KANSAS, THAT THE CITY ENGINEERING DESIGN STANDARDS ARE HERE AMENDED TO PROVIDE FOR SPECIAL CONSIDERATIONS OF RESIDENTIAL DRIVEWAYS, AS PRESENTED.

PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS THIS 15th DAY OF JULY , 2014.

Mike Ryan, Mayor

Attest:

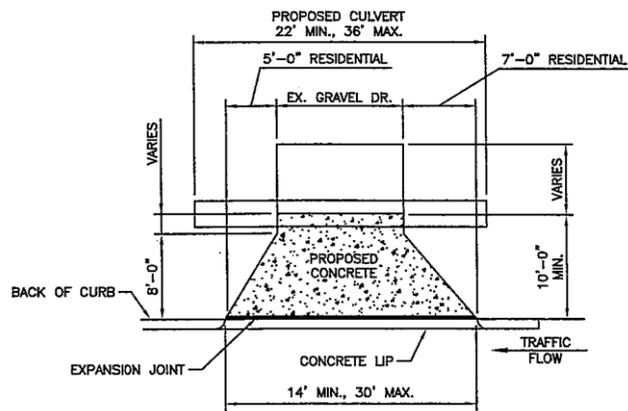
Tyler Ficken, City Clerk

SECTION 5 STREETS DESIGN CRITERIA

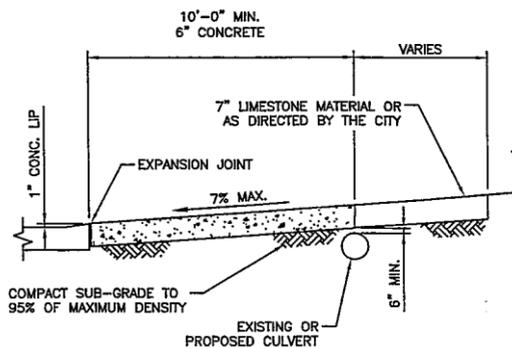
5.3.12 Driveways:

- A. All driveway approaches within public R-O-W shall be constructed of concrete. **Driveways maybe constructed of concrete or asphalt.**
- B. Driveway grades shall conform to the typical section of the street within the R-O-W. Driveways shall attain a minimum elevation of six (6) inches above the gutter elevation within the R-O-W with a maximum grade of 8%. The algebraic difference in grades at the R-O-W on crest drives shall be 8% maximum and on sag drives shall be 12% maximum.
- C. Grades of driveway approaches shall also be constructed to accommodate required sidewalks. Cross slopes on driveways in line with sidewalks must meet the current ADA requirements.
- D. **Driveway widths shall be constructed to the dimensions and widths as indicated on the on the City Standard Detail Sheets, with special provisions being required for driveways greater than 30 feet in width. Special provisions shall be a maximum of 36 foot driveway at the R-O-W, shall be allowed for lots greater than 75 feet at the right-of-way line, for 3 car attached frontage garages/ car ports, and a 5 foot interior lot separation. Cul-de-sac lot driveway widths maybe constructed up to 36 feet in width at the R-O-W, subject to the special provision of a 5 foot interior lot separation.**

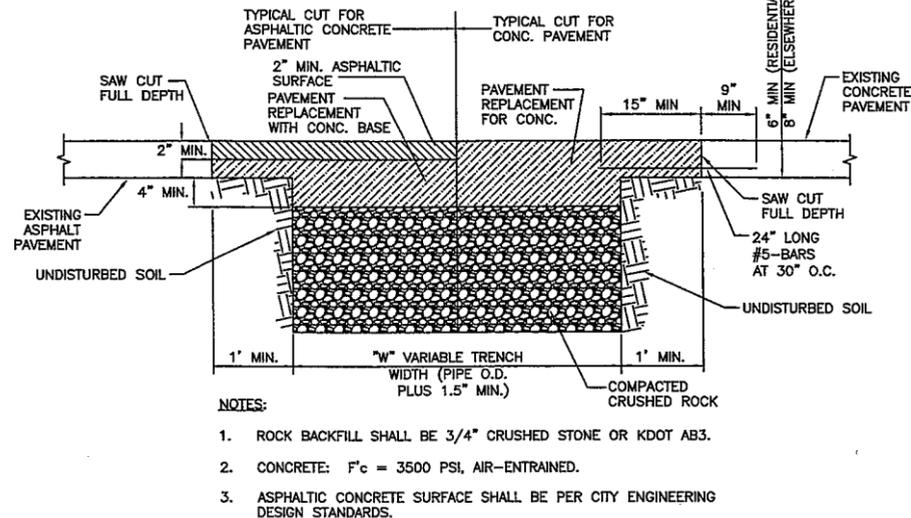
Bold texts would be added to the City *Engineering Design Standards* document



RESIDENTIAL DRIVEWAY
N.T.S.

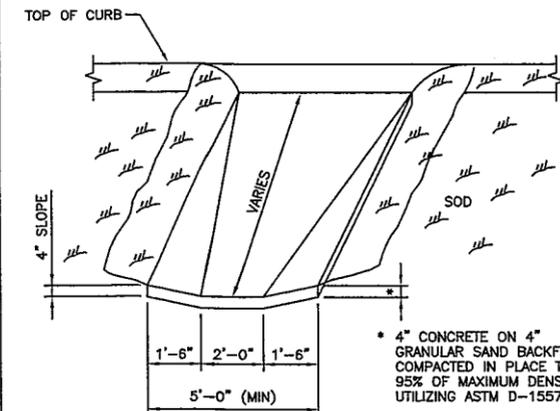


RESIDENTIAL DRIVEWAY
N.T.S.

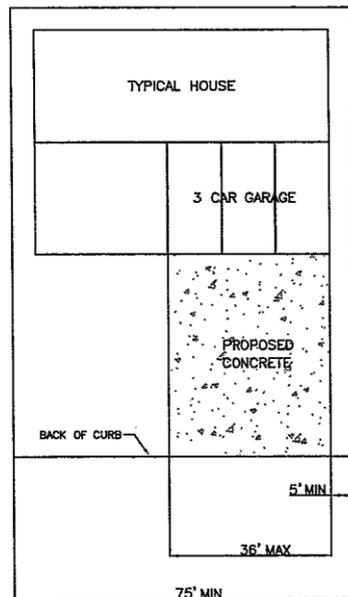


- NOTES:**
- ROCK BACKFILL SHALL BE 3/4" CRUSHED STONE OR KDOT AB3.
 - CONCRETE: F'c = 3500 PSI, AIR-ENTRAINED.
 - ASPHALTIC CONCRETE SURFACE SHALL BE PER CITY ENGINEERING DESIGN STANDARDS.

STREET CUT RESTORATION
(ASPHALT OR CONCRETE)
N.T.S.

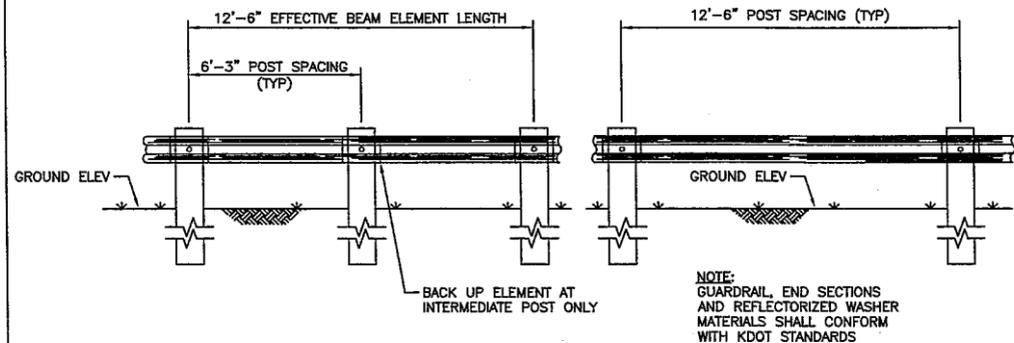


CONCRETE SPILLWAY
N.T.S.

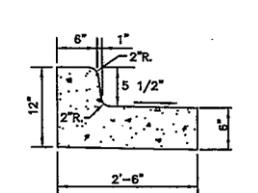
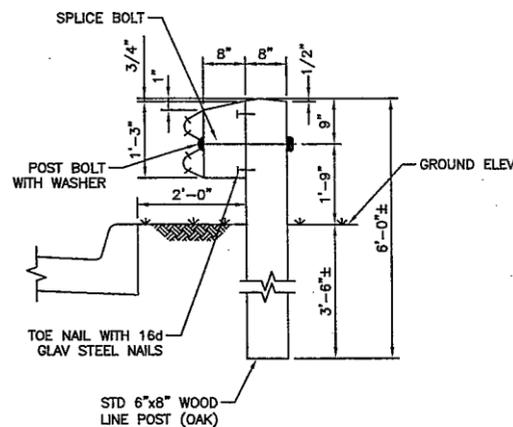


RESIDENTIAL DRIVEWAY
N.T.S.

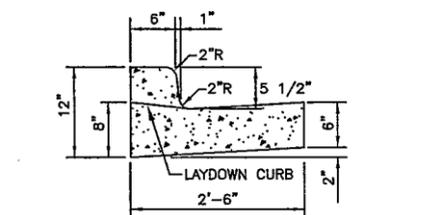
- NOTES:**
- MINIMUM LOT WIDTH 75'
 - WITH FRONT FACING 3 CAR GARAGE OR CARPORT
 - CUL-DE-SAC LOTS SHALL HAVE 5' INTERIOR LOT SEPARATION



BEAM GUARDRAIL - TYPE "B"
N.T.S.

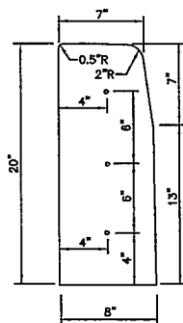


CONCRETE CURB & GUTTER WITH REVERSE FLOW IN GUTTER
N.T.S.

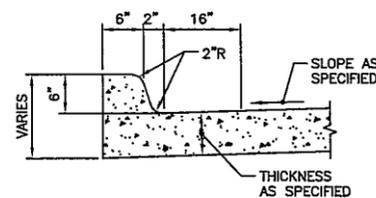


CONCRETE CURB & GUTTER
N.T.S.

ALL WHEEL CHAIR RAMPS, ALLEY ENTRANCES AND DRIVEWAYS TO HAVE LAYDOWN CURBS AS SHOWN, SEE SIDEWALK AND DRIVEWAY DETAILS FOR VARIATIONS.

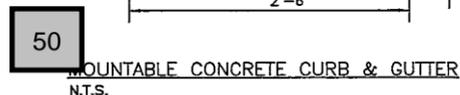


STRAIGHT CURB
N.T.S.

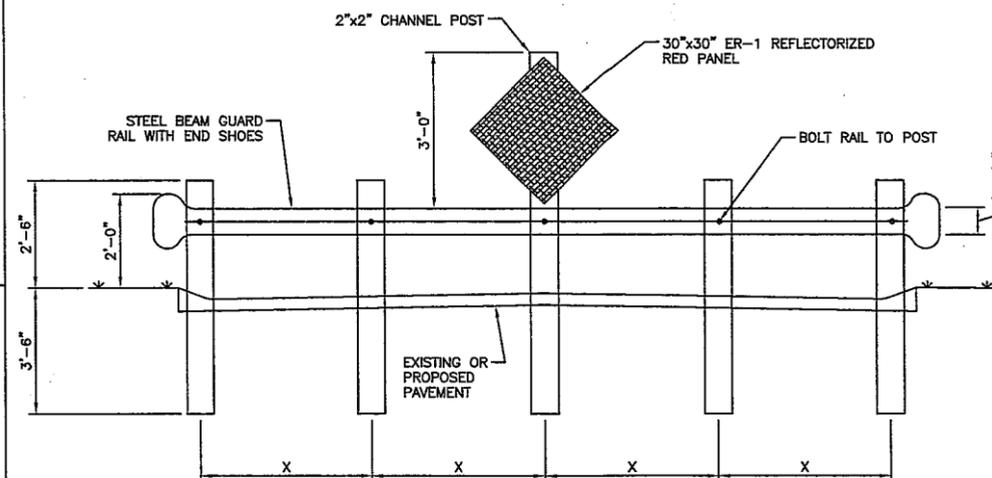


INTEGRAL CONCRETE CURB & GUTTER
N.T.S.

ALL WHEEL CHAIR RAMPS, ALLEY ENTRANCES AND DRIVEWAYS TO HAVE LAYDOWN CURBS AS SHOWN, SEE SIDEWALK AND DRIVEWAY DETAILS FOR VARIATIONS.



MOUNTABLE CONCRETE CURB & GUTTER
N.T.S.



- NOTES:**
- STEEL W6x9 x 6'-0" MAY REPLACE OAK POST.
 - CHANNEL TO BE BOLTED TO OAK POSTS.
 - GUARD RAIL & FITTINGS TO CONFORM TO KDOT STANDARDS.

WIDTH OF PAVEMENT	X	NO. OF POSTS
31' B/B	6'-0"	5
ALL OTHERS B/B	5'-6"	7

ROAD END STEEL BEAM GUARD RAIL
N.T.S.



CITY OF JUNCTION CITY, KANSAS	
DRIVEWAY AND GENERAL DETAILS	
MUNICIPAL SERVICES DIRECTOR GREGORY S. McCAFFERY, P.E.	DATE: 7/15/2014
ENGINEERING DEPARTMENT 700 N JEFFERSON JUNCTION CITY, KS 66441 (785) 238-3103	DESIGN: - DRAWN: B. Brown SHEET 1 OF 1

Backup material for agenda item:

- d. Consideration and Approval of Service Authorization for Water System Improvements - Engineering Design

City of Junction City City Commission Agenda Memo

July 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commissioners and Cheryl Beatty, Interim City Manager
Subject: **Award of Service Contracts for Engineering Services – Water Treatment Plant Improvements with HDR Engineering, Inc.**

Objective: Award of Service Contracts for Engineering Services - Water Treatment Plant Improvements with HDR Engineering, Inc.

Explanation of Issue: The City Commission approved a three year contract with HDR Engineering, Inc. (HDR) on March 19, 2013, for engineering services towards various analysis and design of system improvements to the City's water and wastewater systems and overall general engineering services. HDR was retained based a qualification selection process.

Over the last year plus the City, with various consultants have developed and completed a *Water Analysis and Preliminary Engineering Summary Report* (HDR) and a *Financial Business Plan* (Raftelis) for the funding and financial planning for various water system improvements. Much of these water system improvements involved needed regulatory and immediate needs at the Water Treatment Plant (WTP). These improvements include such items as well system upgrades, retrofitting the electrical system, lime feed system upgrades, service pumps replacements, HAVC systems upgrades, clear well repairs, various building repairs and other plant improvements. A detailed listing of these Phase I improvements is provided within the attached summary and also outlined within the Service Authorization (Project Description).

As the City looks to move forward in the next phase of this overall water/wastewater system program, a Service Authorization was developed for the detailed design of the Phase I WTP improvements with HDR. Kaw Valley Engineering, Inc. (KVE) would be retained as a sub-consultant providing base plan development, surveying and survey control as part of the project. In subsequent months staff will bring additional task orders for distribution system improvements that will have 95% of the work completed by KVE.

The Service Authorization includes detailed design work to include project management, design basis & field investigations, design stages, bidding services, and application assistance for Kansas Public Water System Loan Funds (KPWSLF). In addition, the Service Authorization contains additional contract terms and conditions that HDR has agreed to, that make the costs paid for design reimbursable by the KPWSLF when the loan is requested.

A detailed Service Authorization for construction engineering services would be forthcoming at a later date when 90% of plans and specifications have been completed for the WTP improvements. Construction engineering services typically include contract administration, development of operations and maintenance

manuals, shop drawing reviews, inspection services, and project closeout services per the KWPCRLF requirements.

If approved it is anticipated the work will be completed within 365 days, with much of the work being completed by early 2015.

Don Lindeman, Senior Project Manager with HDR, will be available at the meeting in order to address specific questions the City Commission may have regarding the service authorization.

Budget Impact: Funding for this service authorization would be obtained through the budgeted funds within the water funds.

Alternatives: The City Commission may approve, modify, table or deny the service authorization with HDR Engineering, Inc., for the water engineering services.

Recommendation: Staff recommends approval of the service authorization to HDR Engineering, Inc. as presented

Suggested Motion: Commissioner _____ moves to approve the award for engineering service authorization for the water treatment plant system improvements to HDR Engineering, Inc. in an amount not to exceed \$1,029,462.00, as presented.

Enclosures: Service Authorization – Water Treatment Plant Engineering Design
Phase I Improvements
Water System Improvements Summary

**EXHIBIT B
SERVICE AUTHORIZATION**

DATE: _____

CONSULTANT: HDR ENGINEERING INC.

SERVICE AUTHORIZATION NO. Seventeen (17)

CITY PROJECT: Water Treatment Plant Engineering Design of Phase 1 Improvements

- I. PROJECT DESCRIPTION: Junction City Water Treatment Plant Engineering Design of Phase 1 Improvements - The Water Treatment Plant Preliminary Engineering and Analysis and Pre-Design Summary identified a number of Phase I improvements that were needed at the City's 10 MGD Water Treatment Plant (WTP) and in the raw water wellfield. These improvements include:
- Installation of a horizontal collector well (or do improvements within the existing well field as an alternative option).
 - Installation of a carbon dioxide feed to the softening basin effluent.
 - Improve the lime sludge piping from the Sludge Control Buildings to the Lime Sludge Lagoons and replace the solids contact equipment in the softening basins.
 - Installation of individual and combined filter effluent turbidimeters; add sonar level indication for the transfer pumps.
 - Construction of improvements to the lime feed system, including improved access to the lime storage bin dust collector and replacement of the pneumatic conveyance piping.
 - Installation of a secondary containment for all existing chemical systems.
 - Converting the secondary disinfection to chloramines with ammonia feed prior to clearwell storage.
 - Retrofitting the existing high and low service pump station with new high and low service pumps and replacement of the 2400V motor control line-up with a new 480V motor control line-up.
 - Installing soft starts for the low and high service pumps.
 - Sandblasting and painting the inside and outside of the ground storage tank clearwell.
 - Installing a mixing system in the ground storage tank clearwell.
 - Replacing the 15 kV switchgear and abandoning transformers T-1 and T-2.
 - Installing a second power utility feed to the plant and well field.
 - Replacing well controls to be compatible with SCADA (replace Wells #6, 11, and 17 initially with replacement of the remaining controls in the future).
 - Cleaning interior of plant piping of calcium carbonate deposits downstream of lime addition
 - Replacing the building roof and skylights.
 - Replacing existing AHU-1 and existing water cooled condensing unit.
 - Replacing existing AHU-2 with new heating and cooling heating and cooling unit with hot water heating and air cooled DX cooling.

- Replacing existing AHU-3 with new HW heated air cooled DX unit that has dehumidification of existing spaces incorporated into the unit.
- Replacing existing AHU-4 with new DX cooled hot water heated unit and roof-top condensing unit.
- Adding additional gravel the access road to the wells.

II. Project Manager: Don Lindeman

III. Scope of Services to be Performed by CONSULTANT:

Task 1: Project Initiation and Management

1.1 Kick-off Meeting / Scoping

The Consultant will attend a kick-off meeting to be held at Junction City (The City) offices to review project needs, objectives, and schedule; establish lines of communication; identify data requirements; and refine the proposed improvements scope at the City's Water Treatment Plant (WTP).

1.2 Data Collection and Review

The Consultant will review data provided to date by the City for the project. Data will include previous studies, reports and operations data from the WTP. The Consultant will provide a list of any other requested data to the City, if required.

1.3 Project Guide

The Consultant will develop and complete as necessary a guidance document (Project Guide) for Consultant's personnel to define project instructions including activities, schedule, deliverables, milestones, constraints, guidelines, budgets and procedures.

1.4 Team Management and Project Control

The Consultant will perform project management and control activities throughout all phases of the project:

- Budget and invoice management
- Monitor and update Project schedule throughout Project
- Manage and allocate resources based on Project schedules and activities
- Coordinate production activities
- Maintain Project Guide, distribute to team and update as activities dictate

Deliverables:

- Kick-off Meeting Agenda
- Kick-off Meeting Minutes
- Monthly Project Invoices

City responsibilities:

- Provide timely review and processing of invoices
- Provide timely review and comment on Project deliverables
- Provide requested data, drawings, reports, etc. on the existing sites and facilities

Task 2: Design Basis and Field Investigations

Consultant will develop design criteria for architectural, mechanical, structural, process, site civil, HVAC, instrumentation/SCADA/control, and electrical aspects of the project. Consultant will also commission geotechnical, well testing, and survey investigations necessary to support design activities.

2.1 Design Basis and Construction Logistics

Visit the plant site with multi-disciplined design team to review existing conditions and meet with City staff to discuss design issues and approaches to maintaining satisfactory operations during construction.

Based on site visit and background information, develop design criteria for architectural/structural standards, treatment processes, site civil, mechanical (piping), HVAC, instrumentation/SCADA/control and electrical. Develop project logistical strategy for construction while maintaining facility operations.

Prepare and submit a draft Design Basis and Construction Logistics Technical Memorandum (TM) for review by the City.

Meet with the City to review and confirm design basis and construction logistics established for the project. Revisions to design criteria and construction logistics resulting from the review meeting will be documented in the Final TM submitted to the City.

2.2 Topographic and Utility Survey

Commission a subconsultant to provide a topographic and utility survey for the areas of the treatment plant and wellfield of potential relevance to design of the Project. Results from the survey will be utilized during design.

2.3 Horizontal Collector Well investigation

Complete preliminary engineering study with recommended location for a horizontal collector well (HCW) to be located in the vicinity of the Junction City Water Treatment Plant. The study will evaluate the feasibility of developing a collector well that will yield 5 to 10 million gallons per day (MGD).

2.3.1 Site Evaluation and Review of Existing Aquifer Data

- Review test drilling completed near proposed drilling site. Estimate depth to bedrock and saturated thickness of aquifer at proposed drilling site.
- Research data on existing wells in the Study Area from Kansas Department of Health and Environment (KDHE) and Kansas Division of Water Resources (DWR) records and other applicable studies.
- Summarize existing well locations on a map. Wells will include domestic wells, municipal wells, industrial wells, and irrigation wells that are registered with the State.
- Prepare a map of the proposed drilling area that shows five (5) to seven (7) potential test hole locations for exploratory test drilling.

- 2.3.2 Water Right Meeting with DWR
 - Contact DWR staff to discuss water right options for a HCW.
 - Incorporate water right recommendations into field investigation.
- 2.3.3 Test Hole Coordination / Siting
 - Field locate up to seven (7) test hole drilling locations.
 - Conduct one (1) site survey with KDHE to verify that test hole locations are suitable for potable wells from a regulatory standpoint.
 - Provide coordinates for the test holes to the drilling contractor.
- 2.3.4 Test Hole Drilling
 - Prepare Bidding Documents for Driller
 - Coordinate with drilling subcontractor to perform test drilling at up to seven (7) potential well locations.
 - Provide a field geologist to supervise drilling contractor.
 - Test drilling will be performed using a rotosonic rig.
 - Drilling subcontractor scope of services to include:
 - Drilling a soil boring at potential collector well location;
 - Collect aquifer samples for grain size analysis; and
 - Perform hydraulic interval tests at up to four (4) test hole.
- 2.3.5 Test Hole Water Sampling
 - Coordinate with drilling contractor to collect a water sample from each test hole. Water quality samples will consist of Water Check test kits from National Testing Laboratories.
 - Field analysis for temperature, pH, conductivity, iron and hardness
- 2.3.6 Test Pump Recommendation Letter Report
 - Develop an estimate for collector well yield at each of the tests. Collector well yields will be based on the geology/hydrogeology observed at the test holes.
 - Prepare a letter report summarizing the findings of the test drilling program. Letter report will identify which test hole location was determined to be the most favorable for construction of a collector well. The report will provide recommendations for construction of a test well at this location and will also provide general recommendations for an aquifer pumping test.
 - QA/QC document review by senior engineer not involved in project.

2.4 Geotechnical Investigation

Commission a subconsultant to provide a geotechnical investigation and report for the Horizontal Collector Well site. Results and recommendations from the geotechnical investigation will be utilized during design.

Deliverables:

- Design Basis and Construction Logistics TM
- Test well drilling report
- Geotechnical report

City responsibilities:

- Provide Consultant multi-disciplined design team with access to facilities
- Actively participate in meetings and discussions with Consultant
- Provide timely review and comment regarding Project deliverables
- Provide meeting room/facilities for meeting with Consultant

Task 3: Preliminary Design (30%)

Consultant will develop the project design for the WTP Phase 1 Improvements to approximately 30% state of completion, conduct reviews with the City, and conduct QC reviews.

3.1 WTP Phase 1 Improvements Preliminary Drawings

Consultant will develop preliminary design drawings for the WTP Phase 1 Improvements to approximately 30% state of completion.

3.1.1 Horizontal Collector Well Improvements

Prepare preliminary drawings for construction of a new horizontal collector well, pump station and raw water piping improvements. Drawings shall include a design for redundant power feed to the well feed as well as replacement of the controls system for wells #6, 11 and 17.

3.1.2 Carbon Dioxide Feed System

Prepare preliminary drawings for construction of a carbon dioxide feed system which will feed to the softening basins. Drawings shall include secondary containment for all existing chemical feed systems.

3.1.3 Softening Basin Improvements

Prepare preliminary drawings for construction of lime sludge piping improvements from the Sludge Control Buildings to the Lime Sludge Lagoons. Prepare preliminary drawings for replacing the solids contact equipment in the softening basins.

3.1.4 Lime Feed System Improvements

Prepare preliminary drawings for improvements to the lime feed system, including improved access to the lime storage dust collector and replacement of the pneumatic conveyance piping. Drawings shall include secondary containment for all existing chemical feed systems.

3.1.5 Ammonia Feed Facilities

Prepare preliminary drawings for the construction of a new ammonia feed facility. Complete a disinfection profile through the plant and confirm that ammonia can be fed prior to the clearwell storage to form chloramines, which will provide secondary disinfection for the WTP.

3.1.6 Ground Storage Tank Clearwell Improvements

Prepare preliminary drawings for the ground storage tank clearwell improvements including sandblasting and painting the inside and outside of the storage tank. Additionally, the drawings will include the installation of a mixing system within the ground storage tank clearwell.

3.1.7 High and Low Service Pump Station

Prepare preliminary drawings for the replacement of the existing high and low service pumps within the High and Low Service Pump Station. In addition, prepare preliminary drawings for the replacement of the 2400V motor control line-up with a new 480V motor control line-up. Preliminary drawings shall include soft starters for the new high and low service pumps.

3.1.8 Administration Building Improvements

Prepare preliminary drawings for improvements to the Administration Building. Improvements include the replacement of air handling units (AHUs), the replacement of the building roof and skylights. AHU-1 shall be replaced along with the existing water cooled condensing unit. AHU-2 shall be replaced with new hot water heating and air cooled DX cooling units. AHU-3 shall be replaced with new hot water heating and air cooled DX cooling units with incorporated dehumidification of existing spaces. AHU-4 shall be replaced with a new DX cooled hot water heated unit and roof-top condensing unit.

3.1.9 Instrumentation and Control Improvements

Prepare preliminary drawings for the installation of individual and combined filter effluent turbidimeters. In addition, prepare preliminary drawings for the installation of sonar level indication for the transfer pumps.

3.1.10 Miscellaneous Site Improvements

Prepare preliminary drawings for cleaning of interior plant piping of calcium carbonate deposits downstream of the lime addition points. Prepare preliminary drawings for a new gravel surface on the access road to the wells. Develop a contract for inspecting and maintaining the distribution system storage facilities.

3.1.11 Site Electrical Improvements

Prepare preliminary drawings for replacement of the existing 15 kV switchgear, including the abandonment of transformers 1 and 2.

3.2 Basis of Design (30%)

Consultant will develop a Basis of Design report that will include an outline for the WTP Phase 1 Improvements showing all anticipated front-end and technical specification sections and major plan drawings including P&IDs and site layouts. Fee is based on the use of EJCDC front end documents and Consultant's master technical specifications system.

3.3 Preliminary (30%) Cost Estimates

Consultant will prepare an opinion of probable construction cost for the WTP Phase 1 Improvements based on the preliminary design documents.

3.4 Basis of Design Reviews

Consultant will subject the preliminary design of the WTP to internal reviews and reviews by the City as follows.

3.4.1 City Review

Consultant will prepare preliminary design review sets of the drawings, specifications and opinion-of-probable-construction-costs for the WTP Phase 1 Improvements. Review sets will be submitted to the City for review and comment.

Consultant will facilitate a review meeting held with the City to review and discuss comments regarding the preliminary design review deliverables and reach understandings necessary to proceed with design activities.

Consultant will prepare review meeting minutes and distribute them to meeting participants for future reference and record.

3.4.2 QC Review

Concurrent with City review (Task 3.4.1), the same review documents will be subjected to quality control technical review by Consultant's engineering specialists who have not been directly involved with the design process.

Deliverables:

- Preliminary (30%) Design Drawings
- Preliminary Specification Outlines
- Preliminary Design Review Meeting Minutes

City responsibilities:

- Provide timely review and comments regarding Project deliverables
- Actively participate in meetings and discussions with Consultant
- Provide meeting room/facilities for review meeting

Task 4: 60% Design

After acceptance by City of the Preliminary Design, and subject to any City-directed changes to scope, extent, character or design requirements of or for the Project, Consultant will commence with the intermediate design for the WTP Phase 1 Improvements to reach approximately 60% state of completion. Intermediate design reviews will be conducted with the City, and QC reviews performed.

4.1 WTP Phase 1 Improvements 60% Drawings

Consultant will develop design drawings for the WTP Phase 1 Improvements to approximately 60% state of completion.

4.1.1 General

- Sheet List, General Notes and Abbreviations
- Civil Legend
- Structural Legend and Abbreviations
- Mechanical Legend and Abbreviations
- Electrical Legend and Abbreviations
- Instrumentation Legend and Abbreviations
- Process Schematic

- Overall Site Plan
- 4.1.2 Process and Instrumentation Diagrams
 - Legends and Abbreviations
 - Legends and Abbreviations
 - Horizontal Collector Well Pump Station
 - Filter Effluent Piping
 - Carbon Dioxide Feed
 - Filter Effluent Piping
 - Lime Feed
 - Ammonia Feed
- 4.1.3 Horizontal Collector Well
 - Horizontal Collector Well Pump Station - Plan and Profile
 - Horizontal Collector Well Pump Station - Plan and Profile
 - Horizontal Collector Well Pump Station - Details
 - Process - Horizontal Collector Well Pump Station Plan
 - Process - Horizontal Collector Well Pump Station Plan
 - Process - Horizontal Collector Well Section and Details
 - Process - Horizontal Collector Well Section and Details
 - Architectural - Horizontal Collector Well Pump Station Plan
 - Architectural - Horizontal Collector Well Pump Station Plan
 - Architectural - Horizontal Collector Well Section and Details
 - Structural - Horizontal Collector Well Pump Station Plan
 - Structural - Horizontal Collector Well Pump Station Plan
 - Structural - Horizontal Collector Well Section and Details
 - Structural - Horizontal Collector Well Section and Details
 - Mechanical - HVAC - Horizontal Collector Well Pump Station Plan
 - Mechanical - Plumbing - Horizontal Collector Well Pump Station Plan
 - Mechanical - Horizontal Collector Well Section and Details
 - Electrical - One-Line Diagram (Horizontal Collector Well Pump Station)
 - Electrical - Miscellaneous Plans and Details
- 4.1.4 Overall Plant Site
 - Demolition - Overall Site Plan
 - Demolition - Enlarged Piping Plan
 - Site - Overall Site Plan
 - Site - Plant Piping Plan
 - Site - Plant Grading Site Plan
 - Site - Miscellaneous Yard Structures and Piping Details
 - Site - Gravel Surface Details
 - Site - Miscellaneous Details
 - Site - Miscellaneous Details
- 4.1.5 Carbon Dioxide Feed
 - Process - Carbon Dioxide Feed System Plan
 - Process - Carbon Dioxide Feed System Plan
 - Process - Carbon Dioxide Feed System Schematic

- Process - Carbon Dioxide Feed System Sections and Details
 - Process - Carbon Dioxide Feed System Sections and Details
 - Architectural - Carbon Dioxide Feed System Plan
 - Architectural - Carbon Dioxide Feed System Sections and Details
 - Structural - Carbon Dioxide Feed System Plan
 - Structural - Carbon Dioxide Feed System Plan
 - Structural - Carbon Dioxide Feed System Sections and Details
 - Structural - Carbon Dioxide Feed System Sections and Details
 - Mechanical - Plumbing - Carbon Dioxide Feed System Plan
 - Mechanical - HVAC - Carbon Dioxide Feed System Plan
- 4.1.6 Softening Basins
- Process - Softening Basins Plan
 - Process - Softening Basins Details
- 4.1.7 Filter Effluent Piping Plan and Details (1)
- 4.1.8 Chemical Feed Systems
- Process - Lime Feed System Plan
 - Process - Lime Feed System Sections and Details
 - Process - Lime Feed System Sections and Details
 - Process - Ammonia Feed System Plan
 - Process - Ammonia Feed System Sections and Details
 - Process - Chemical Feed Improvements Plan
 - Process - Chemical Feed Improvements Sections and Details
 - Structural - Chemical Feed Secondary Containment Plan
 - Structural - Chemical Feed Secondary Containment Plan
 - Structural - Chemical Feed Secondary Containment Sections and Details
 - Structural - Chemical Feed Secondary Containment Sections and Details
 - Structural - Details
 - Structural - Details
- 4.1.9 Pump Station and Ground Storage Tank Improvements
- High and Low Service Pump Station Plan
 - High and Low Service Pump Station Sections and Details
 - High and Low Service Pump Station Sections and Details
 - Ground Storage Tank Clearwell Plan
 - Ground Storage Tank Clearwell Sections and Details
- 4.1.10 Water Treatment Plant Improvements
- Architectural - Roof and Skylight Replacement Plan
 - Architectural - Roof and Skylight Replacement Sections and Details
 - Architectural - Roof and Skylight Replacement Sections and Details
 - Architectural - Roof and Skylight Replacement Sections and Details
 - Architectural - Sections and Details
 - Architectural - Sections and Details
 - Mechanical - Water Treatment Plant Plan view (AHU Replacement)
 - Mechanical - Water Treatment Plant Plan view (AHU Replacement)
 - Mechanical - Details

- Mechanical - Details
 - Mechanical - Details
 - Mechanical - HVAC Schedules
 - Mechanical - Plumbing Schedules
- 4.1.11 Water Treatment Plant Electrical Improvements
- Standard Legend and Abbreviations
 - Power Distribution Functional Diagram
 - Electrical Site Plan
 - Duct Bank Sections and Schedule
 - Panelboard Schedules
 - Lighting Schedule and Details
 - One-Line Diagram (Carbon Dioxide Feed System)
 - One-Line Diagrams (High and Low Service Pump Station)
 - One-Line Diagrams (Chemical Feed)
 - Schematics
 - Cable Schedule
 - Miscellaneous Plans and Details
 - Miscellaneous Plans and Details

4.2 60% Specifications

Consultant will prepare 60% draft specifications for each treatment plant including anticipated front-end and technical specification sections. Fee is based on the use of EJCDC front end documents and Consultant's master technical specifications system.

4.3 60% Cost Estimates

Consultant will develop an opinion of probable construction cost for the WTP based on the 60% design documents.

4.4 60% Design Reviews

Consultant will subject the 60% design of the WTP Phase 1 Improvements to internal reviews and reviews by the City as follows.

4.4.1 City Review

Consultant will prepare preliminary design review sets of the drawings, specifications and opinion-of-probable-construction-costs for the WTP Phase 1 Improvements. Review sets will be submitted to the City for review and comment.

Consultant will facilitate a review meeting held with the City to review and discuss comments regarding the 60% design review deliverables and reach understandings necessary to proceed with final design activities.

Consultant will prepare review meeting minutes and distribute them to meeting participants for future reference and record.

4.4.2 QC Review

Concurrent with City review (Task 4.4.1), the same review documents will be subjected to

quality control technical review by Consultant's engineering specialists who have not been directly involved with the design process.

Deliverables:

- 60% Design Drawings
- 60% Specifications
- 60% Design Review Meeting Minutes

City responsibilities:

- Provide timely review and comments regarding Project deliverables
- Actively participate in meetings and discussions with Consultant
- Provide meeting room/facilities for review meeting

Task 5: Final Design

After acceptance by the City of the Intermediate (60%) Design, and subject to any City-directed changes to scope, extent, character or design requirements of or for the Project, Consultant will commence with the design for the WTP Phase 1 Improvements to reach final state of completion. Draft final design reviews will be conducted with the City, and QC reviews performed. Final design will incorporate the City as well a QC comments and then be submitted for Regulatory (KDHE) review.

5.1 WTP Phase 1 Improvements Intermediate Drawings

Consultant will develop design drawings for the WTP Phase 1 Improvements to approximately 90% state of completion. Refer to section 4.1 for a list of anticipated drawings.

5.2 90% Specifications

Consultant will prepare 90% draft specifications for the WTP Phase 1 Improvements including front-end and technical specification sections. Fee is based on the use of EJCDC front end documents and Consultant's master technical specifications system.

5.4 90% Cost Estimates

Consultant will develop an opinion of probable construction cost for the WTP Phase 1 Improvements based on the 90% design documents.

5.5 90% Contract Document Design Reviews

Consultant will subject the 90% complete Contract Documents for WTP Phase 1 Improvements to internal reviews and reviews by the City as follows.

5.5.1 QC Review

Prior to submittal to the City, the documents will be subjected to quality control technical review by Consultant's engineering specialists who have not been directly involved with the design process. Corrections and actions resulting from QC review will be incorporated into the documents prior to submittal for City review (Task 5.5.2).

5.5.2 City Review

Consultant will prepare updated 90% Contract Document review sets (incorporating QC

review comments) and opinion-of-probable-construction-costs for the WTP Phase 1 Improvements. Review sets will be submitted to the City for review and comment.

Consultant will facilitate a review meeting held with the City to review and discuss comments regarding the 90% Contract Document review deliverables and reach understandings necessary to proceed with final design activities.

Consultant will prepare review meeting minutes and distribute them to meeting participants for future reference and record.

Consultant will make final changes to Contract Documents based on City reviews.

5.6 Permitting

Following incorporation of QC and City review comments, a set of Final Contract Documents will be submitted to KDHE for regulatory review and issuance of a construction permit and land disturbance permit. Comments received will be addressed and incorporated into the Contract Documents as necessary.

Consultant will submit to DWR for change in diversion point for each well being off and construction of the new Horizontal collector well. Consultant will meet once each with KDHE and DWR.

Consultant will work with USACE to submit a 404 permit.

Task 6: Bidding Services

6.1 Bidding Services

The Consultant will provide bidding services including the following:

- Advertise bids
- Attend a pre-bid meeting and prepare meeting minutes
- Answer bidders questions and issue addenda
- Attend bid opening
- Tabulate and review bids and recommend award

6.2 Bidding Assistance

Submit required documents to the Kansas Department of Health and Environment (KDHE) for approval. See Attachment 1, Bid Document Checklist for KDHE Review and Approval.

Task 7: Kansas Public Water System Loan Fund

The Consultant will complete the following activities related to obtaining project funding from the KPWSLF:

7.1 Complete Parts I, II, and III of the KPWSLF Loan Application, with assistance from City staff. Submit the Preliminary Design Report to KDHE with Part I of the Loan Application.

7.2 Include KPWSLF Project Construction Contract Assurances and Provisions, including required forms.

7.3 Participate in a Public Hearing to be held at a City Commission meeting to describe the

project scope and loan process and answer questions.

7.4 Complete the Environmental Review process to obtain intergovernmental clearances and incorporate comments. This includes contacting the agencies in writing and a request to KDHE for exclusion from further environmental review requirements.

7.5 Refer to Exhibit E incorporated at part of this Task Order for the KPWSLF SRF Contract Provisions for Consultant Contracts.

Deliverables:

- QC'd 90% Contract Documents to City
- Contract Documents Review Submittal to KDHE
- Revised final Contract Documents incorporating KDHE comments

City responsibilities:

- Provide timely review and comments regarding Project deliverables
- Actively participate in meetings and discussions with Consultant
- Provide meeting room/facilities for review meeting

IV. Time of Performance:
365 days from Notice-to-Proceed

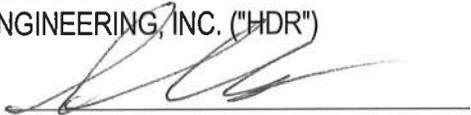
V. Compensation will be on a Time and Materials NTE basis. (Refer to Exhibit D for itemized man-hours, wage rates, reimbursable expenses)

BUDGET

Total Project Fee: \$1,029,462

CONSULTANT
HDR ENGINEERING, INC. ("HDR")

By:



Its: Stan A Christopher

Title: Senior Vice President

Date: July 7, 2014

APPROVED BY CITY OF JUNCTION CITY, KANSAS

City Manager

Dated: _____

Junction City, MO
Water Treatment Plant Improvements - Phase I Improvements
Scope and Fee

	Kalis, Michael Principal / QAQC	Lindeman, Donald Project Manager	Hill, Lorrie Project Engineer	Sullivan, Pat Sr. Process	Koines, Kevin Process EIT	Wiseman, David Sr. Structural	Hopson, Anthony Structural EIT	Buechler, Kathleen Sr. Electrical	Patry, Jeff Mech.	Shanahan, Michael Architect	Hardee, Ron Civil	Reuss, Billie Elect. CAD	Dinkel, Tracy CAD	Boyd, Thomas I&C Design	DeAngelis, Luca Admin	Berne, Susan Admin	Campbell, Joni Project Coordinator	Davies, Anne Accounting	Expenses	Subs	Total
Billing Rates	225.00	225.00	135.00	180.00	100.00	220.00	100.00	200.00	155.00	180.00	125.00	80.00	115.00	135.00	180.00	66.00	75.00	98.00			
TASKS																					
A. Task 1 - Project Management and Administration																					
1 Project Management (12 month design)	28	150															72	48			\$50,154
Subtotal Hours	28	150	0	0	0	0	0	0	0	0	0	0	0	0	0	0	72	48			
Subtotal Dollars	6300	33750	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5400	4704	0	0	\$50,154
Total Task 1																					\$50,154
B. Task 2 - Preliminary Activities																					
1 Kick-Off Meeting		8	8			6		6													\$5,400
2 Geotechnical Investigation						4															\$3,350
3 Test Well drilling																					\$100,000
3 Topo Survey										8		20				24				\$2,400	\$8,500
4 Discipline Site Visit		8	6	6	6	8	8	16	16	8	8										\$14,970
5 Review Reports			6	6	6	8		8	8	8	8				12	12					\$11,882
Subtotal Hours	0	16	20	12	6	26	8	30	24	16	24	0	20	0	36	12	0	0			
Subtotal Dollars	0	3600	2700	2160	600	5720	800	6000	3720	2880	3000	0	2300	0	6480	792	0	0	2400	111850	\$155,002
Total Task 2																					\$155,002
C. Task 3 - Prepare 30% Design																					
1 Design Calculations	8		8	16	32	16	48	24	8		8	20	40	16	12						\$34,192
2 Coordination with Equipment Manufacturers		2	8	24	24			16	16				16								\$16,090
3 Design Memorandum	8	8	16	16	24	16	12	16	8	10	8			8	12						\$25,232
4 30% Drawings																					\$0
General	8	4	16	16		16				16	24	16	32	8	12						\$24,332
Process Schematics / P&IDs	8	8	16	60				40	16			40	80	36							\$44,300
Site Planning	8	4	8					8			24		40								\$12,980
Process / Structural Plans	8	2	4	32	32	80	80						120								\$51,150
5 30% Cost Estimate	8	2	12	12		12		4	8	6	16			6	12						\$15,662
6 Review Meeting with City			6	6							6									\$500	\$3,140
Subtotal Hours	56	30	94	182	112	140	140	108	56	32	86	76	312	52	38	48	0	0			
Subtotal Dollars	12600	6750	12690	32760	11200	30800	14000	21600	8680	5760	10750	6080	35880	7020	6840	3168	0	0	500	0	\$227,078
Total Task 3																					\$227,078
D. Task 4 - Prepare 60% Design																					
1 General		4	4			2		2		2		16	48	4	12						\$10,952
2 Process Schematics / P&IDs	8	4	2	2				12	4				8								\$7,430
3 Global Details	8	2	2					2				20	60								\$11,420
4 Site Planning	8	4	2	12	20	8	20				16		100								\$24,390
5 Chemical Feed Improvements	16	4	6	12	32	8	20	12	12	12	32	40	100	10							\$40,900
6 Pump Station Improvements			6	6	32	8	20	12	14	12	4	40	80	10							\$29,830
7 Collector Well Improvements		8			36	20	28	20	20	16		80	100	16	16	12					\$46,312
8 Prepare Front End Documents	8		8																		\$2,880
9 Prepare Technical Specifications	8		6	16	20	16	32	24	16	16	40			16	60						\$36,210
10 Final Cost Estimate			6	6	12	6	20				20	40			12				\$500		\$16,302
11 Review Meeting with City		8	8								8										\$3,880
Subtotal Hours	56	34	50	54	152	68	140	84	66	78	140	196	488	44	36	96	0	0			
Subtotal Dollars	12600	7650	6750	9720	15200	14960	14000	16800	10230	14040	17500	15680	56120	5940	6480	6336	0	0	500	0	\$230,506
Total Task 4																					\$230,506

Junction City, MO
Water Treatment Plant Improvements - Phase I Improvements
Scope and Fee

	Kalis, Michael Principal / QAQC	Lindeman, Donald Project Manager	Hill, Lorrie Project Engineer	Sullivan, Pat Sr. Process	Koines, Kevin Process EIT	Wiseman, David Sr. Structural	Hopson, Anthony Structural EIT	Buechler, Kathleen Sr. Electrical	Patry, Jeff Mech.	Shanahan, Michael Architect	Hardee, Ron Civil	Reuss, Billie Elect. CAD	Dinkel, Tracy CAD	Boyd, Thomas I&C Design	DeAngelis, Luca Admin	Berne, Susan Admin	Campbell, Joni Project Coordinator	Davies, Anne Accounting	Expenses	Subs	Total
Billing Rates	225.00	225.00	135.00	180.00	100.00	220.00	100.00	200.00	155.00	180.00	125.00	80.00	115.00	135.00	180.00	66.00	75.00	98.00			
TASKS																					
E. Task 5 - Prepare Final Design Drawings																					
1 General		4	4			2		2		2		16	48	4	12						\$10,952
2 Process Schematics / P&IDs	8	4	2	2				12	4				8								\$7,430
3 Global Details	8	2	2					2				20	60								\$11,420
4 Site Planning	8	4	2	12	20	8	20				16		100								\$24,390
5 Chemical Feed Improvements	16	4	6	12	32	8	20	12	12	12	32	40	100	10							\$40,900
6 Pump Station Improvements			6	6	32	8	20	12	14	12	4	40	80	10							\$29,830
7 Collector Well Improvements		8			36	20	28	20	20	16		80	100	16	16	12					\$46,312
8 Prepare Front End Documents	8		8																		\$2,880
9 Prepare Technical Specifications	8		6	16	20	16	32	24	16	16	40			16	60						\$36,210
10 Final Cost Estimate			6	6	12	6	20			20	40				12				\$500		\$16,302
11 Review Meeting with City		8	8							8											\$3,880
Subtotal Hours	56	34	50	54	152	68	140	84	66	78	140	196	488	44	36	96	0	0			
Subtotal Dollars	12600	7650	6750	9720	15200	14960	14000	16800	10230	14040	17500	15680	56120	5940	6480	6336	0	0	500	0	\$230,506
Total Task 4																					\$230,506
G. Task 5.6 - Permitting																					
1 KDHE Approval	4	8	16	8		8	8	8	8	8	8	32	48	20	40				\$500		\$28,960
2 Site Disturbance Permit		2	8								20		20								\$6,330
3 DWR Relocation and HCW permit		8			24									16	8				\$500		\$8,108
4 USCOE		4		16	12								8		8						\$6,428
Subtotal Hours	4	22	24	24	36	8	8	8	8	8	28	32	76	0	36	56	0	0			
Subtotal Dollars	900	4950	3240	4320	3600	1760	800	1600	1240	1440	3500	2560	8740	0	6480	3696	0	0	1000	0	\$49,826
Total Task 6																					\$49,826
H. Task 5 - Bidding																					
1 Bidding Services	4	48	48	32	32	32		40	32	24	24			24	40				\$2,000		\$63,420
2 Bidding Assistance		8	8								8				8				\$400		\$4,808
																					\$0
																					\$0
Subtotal Hours	4	56	56	32	32	32	0	40	32	24	32	0	0	0	24	48	0	0			
Subtotal Dollars	900	12600	7560	5760	3200	7040	0	8000	4960	4320	4000	0	0	0	4320	3168	0	0	2400	0	\$68,228
Total Task 6																					\$68,228
I. Task 7 - KPWSLF Assistance																					
1 Kansas Public Water System Loan Fund	2	40	40												32				\$1,200		\$18,162
Subtotal Hours	2	40	40	0	0	0	0	0	0	0	0	0	0	0	32	0	0				
Subtotal Dollars	450	9000	5400	0	0	0	0	0	0	0	0	0	0	0	2112	0	0	1200	0		\$18,162
Task 7 Total																					\$18,162
Total Hours	206	382	334	358	490	342	436	354	252	236	450	500	1,384	140	206	388	72	48			6,578
Total Billing Amount	\$46,350	\$85,950	\$45,090	\$64,440	\$49,000	\$75,240	\$43,600	\$70,800	\$39,060	\$42,480	\$56,250	\$40,000	\$159,160	\$18,900	\$37,080	\$25,608	\$5,400	\$4,704	\$8,500	\$111,850	\$1,029,462

Estimated Project Fee **\$1,029,462**

Exhibit E

Revision Date 9/24/2012

KPWLSF SRF CONTRACT PROVISIONS FOR CONSULTANT CONTRACTS

Kansas Act Against Discrimination
Contract Provisions of Kansas Statutes Annotated (K.S.A.) 44-1030
State and Local Government contracts; Mandatory Provisions

- (a) Except as provided by subsection (c) of this section, every contractor for or on behalf of the State and any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration, or repair of any public building or public work or for the acquisition of materials, equipment, supplies, or services shall contain provisions by which the contractor agrees that:
- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
 - (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
 - (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
 - (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
 - (5) The contractor shall include the provisions of subsections (a)(1) through (4) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.
- (b) The Kansas Human Rights Commission shall not be prevented hereby from requiring reports of contractors found to be not in compliance with the Kansas Act Against Discrimination.
- (c) The provisions of this section shall not apply to a contract entered into by a contractor:
- (1) Who employs fewer than four employees during the term of such contract; or
 - (2) Whose contracts with the governmental entity letting such contract cumulatively total \$5,000 or less during the fiscal year of such governmental entity.

Contract Provisions for Restrictions on Lobbying

The Consultant agrees to comply with Title 40 CRF Part 34, New Restrictions on Lobbying and sign a Certification form.

Contract Provisions for the Trafficking Victims Protection Act of 2000

The Consultant, its employees, sub-contractors, and sub-contractors employees under any KPWSLF Loan Agreement, may not engage in severe forms of trafficking in persons during the period of time that the award is in effect; procure a commercial sex act during the period of time that the award is in effect; or use forced labor in the performance of the award or sub-awards under the award.

Contract Provisions for Suspension and Debarment

The Consultant certifies that it is not suspended or debarred from participating in federal assistance and benefit programs and further agrees to fully comply with Subpart C of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Responsibilities of

Participants Regarding Transactions.” The Consultant must ensure that any lower tier covered transaction, as described in Subpart B of 2 CFR Part 180 and 2 CFR Part 1532, entitled “Covered Transactions,” includes a term or condition requiring compliance with Subpart C. The Consultant agrees that failing to disclose the required information in 2 CFR 180.335 may result in the delay or negation of this assistance agreement, or pursuance of legal remedies, including suspension and debarment.

Contract Provisions for Non Discrimination

The contractor must comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and a variety of program-specific statutes with nondiscrimination requirements.

Other civil rights laws may impose additional requirements on the contractor. These laws include, but are not limited to, Title VII of the Civil Rights Act of 1964 (prohibiting race, color, national origin, religion, and sex discrimination in employment), the Americans with Disabilities Act (prohibiting disability discrimination in employment and in services provided by State and local governments, businesses, and non-profit agencies), and the Fair Housing Act (prohibiting race, color, national origin, age, family status, and disability discrimination in housing), as well as any other applicable civil rights laws.

§ 180.205 Why is it important if a particular transaction is a covered transaction?

The importance of whether a transaction is a covered transaction depends upon who you are.

(a) As a participant in the transaction, you have the responsibilities laid out in subpart C of this part. Those include responsibilities to the person or Federal agency at the next higher tier from whom you received the transaction, if any. They also include responsibilities if you subsequently enter into other covered transactions with persons at the next lower tier.

(b) As a Federal official who enters into a primary tier transaction, you have the responsibilities laid out in subpart D of this part.

(c) As an excluded person, you may not be a participant or principal in the transaction unless—

(1) The person who entered into the transaction with you allows you to continue your involvement in a transaction that predates your exclusion, as permitted under § 180.310 or § 180.415; or

(2) A Federal agency official obtains an exception from the agency head or designee to allow you to be involved in the transaction, as permitted under § 180.135.

§ 180.210 Which nonprocurement transactions are covered transactions?

All nonprocurement transactions, as defined in § 180.970, are covered transactions unless listed in the exemptions under § 180.215.

§ 180.215 Which nonprocurement transactions are not covered transactions?

The following types of nonprocurement transactions are not covered transactions:

(a) A direct award to—

(1) A foreign government or foreign governmental entity;

(2) A public international organization;

(3) An entity owned (in whole or in part) or controlled by a foreign government; or

(4) Any other entity consisting wholly or partially of one or more foreign

Subpart B—Covered Transactions**§ 180.200 What is a covered transaction?**

A covered transaction is a nonprocurement or procurement transaction that is subject to the prohibitions of this part. It may be a transaction at—

(a) The primary tier, between a Federal agency and a person (see appendix to this part); or

(b) A lower tier, between a participant in a covered transaction and another person.

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governments or foreign governmental entities.

(b) A benefit to an individual as a personal entitlement without regard to the individual's present responsibility (but benefits received in an individual's business capacity are not excepted). For example, if a person receives social security benefits under the Supplemental Security Income provisions of the Social Security Act, 42 U.S.C. 1301 *et seq.*, those benefits are not covered transactions and, therefore, are not affected if the person is excluded.

(c) Federal employment.

(d) A transaction that a Federal agency needs to respond to a national or agency-recognized emergency or disaster.

(e) A permit, license, certificate or similar instrument issued as a means to regulate public health, safety or the environment, unless a Federal agency specifically designates it to be a covered transaction.

(f) An incidental benefit that results from ordinary governmental operations.

(g) Any other transaction if—

(1) The application of an exclusion to the transaction is prohibited by law; or

(2) A Federal agency's regulation exempts it from coverage under this part.

§ 180.220 Are any procurement contracts included as covered transactions?

(a) Covered transactions under this part—

(1) Do not include any procurement contracts awarded directly by a Federal agency; but

(2) Do include some procurement contracts awarded by non-Federal participants in nonprocurement covered transactions.

(b) Specifically, a contract for goods or services is a covered transaction if any of the following applies:

(1) The contract is awarded by a participant in a nonprocurement transaction that is covered under § 180.210, and the amount of the contract is expected to equal or exceed \$25,000.

(2) The contract requires the consent of an official of a Federal agency. In that case, the contract, regardless of the amount, always is a covered transaction, and it does not matter who

awarded it. For example, it could be a subcontract awarded by a contractor at a tier below a nonprocurement transaction, as shown in the appendix to this part.

(3) The contract is for Federally-required audit services.

(c) A subcontract also is a covered transaction if,—

(1) It is awarded by a participant in a procurement transaction under a nonprocurement transaction of a Federal agency that extends the coverage of paragraph (b)(1) of this section to additional tiers of contracts (see the diagram in the appendix to this part showing that optional lower tier coverage); and

(2) The value of the subcontract is expected to equal or exceed \$25,000.

[70 FR 51865, Aug. 31, 2005, as amended at 71 FR 66432, Nov. 15, 2006]

§ 180.225 How do I know if a transaction in which I may participate is a covered transaction?

As a participant in a transaction, you will know that it is a covered transaction because the Federal agency regulations governing the transaction, the appropriate Federal agency official or participant at the next higher tier who enters into the transaction with you, will tell you that you must comply with applicable portions of this part.

Subpart C—Responsibilities of Participants Regarding Transactions Doing Business With Other Persons

§ 180.300 What must I do before I enter into a covered transaction with another person at the next lower tier?

When you enter into a covered transaction with another person at the next lower tier, you must verify that the person with whom you intend to do business is not excluded or disqualified. You do this by:

(a) Checking the EPLS; or

(b) Collecting a certification from that person; or

(c) Adding a clause or condition to the covered transaction with that person.

[70 FR 51865, Aug. 31, 2005, as amended at 71 FR 66432, Nov. 15, 2006]

§ 180.305 May I enter into a covered transaction with an excluded or disqualified person?

(a) You as a participant may not enter into a covered transaction with an excluded person, unless the Federal agency responsible for the transaction grants an exception under § 180.135.

(b) You may not enter into any transaction with a person who is disqualified from that transaction, unless you have obtained an exception under the disqualifying statute, Executive order, or regulation.

§ 180.310 What must I do if a Federal agency excludes a person with whom I am already doing business in a covered transaction?

(a) You as a participant may continue covered transactions with an excluded person if the transactions were in existence when the agency excluded the person. However, you are not required to continue the transactions, and you may consider termination. You should make a decision about whether to terminate and the type of termination action, if any, only after a thorough review to ensure that the action is proper and appropriate.

(b) You may not renew or extend covered transactions (other than no-cost time extensions) with any excluded person, unless the Federal agency responsible for the transaction grants an exception under § 180.135.

§ 180.315 May I use the services of an excluded person as a principal under a covered transaction?

(a) You as a participant may continue to use the services of an excluded person as a principal under a covered transaction if you were using the services of that person in the transaction before the person was excluded. However, you are not required to continue using that person's services as a prin-

cipal. You should make a decision about whether to discontinue that person's services only after a thorough review to ensure that the action is proper and appropriate.

(b) You may not begin to use the services of an excluded person as a principal under a covered transaction unless the Federal agency responsible for the transaction grants an exception under § 180.135.

§ 180.320 Must I verify that principals of my covered transactions are eligible to participate?

Yes, you as a participant are responsible for determining whether any of your principals of your covered transactions is excluded or disqualified from participating in the transaction.

You may decide the method and frequency by which you do so. You may, but you are not required to, check the EPLS.

§ 180.325 What happens if I do business with an excluded person in a covered transaction?

If as a participant you knowingly do business with an excluded person, the Federal agency responsible for your transaction may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

§ 180.330 What requirements must I pass down to persons at lower tiers with whom I intend to do business?

Before entering into a covered transaction with a participant at the next lower tier, you must require that participant to—

(a) Comply with this subpart as a condition of participation in the transaction. You may do so using any method(s), unless the regulation of the Federal agency responsible for the transaction requires you to use specific methods.

(b) Pass the requirement to comply with this subpart to each person with whom the participant enters into a covered transaction at the next lower tier.

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DISCLOSING INFORMATION—PRIMARY TIER PARTICIPANTS

§ 180.335 What information must I provide before entering into a covered transaction with a Federal agency?

Before you enter into a covered transaction at the primary tier, you as the participant must notify the Federal agency office that is entering into the transaction with you, if you know that you or any of the principals for that covered transaction:

- (a) Are presently excluded or disqualified;
- (b) Have been convicted within the preceding three years of any of the offenses listed in § 180.800(a) or had a civil judgment rendered against you for one of those offenses within that time period;
- (c) Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses listed in § 180.800(a); or
- (d) Have had one or more public transactions (Federal, State, or local) terminated within the preceding three years for cause or default.

§ 180.340 If I disclose unfavorable information required under § 180.335, will I be prevented from participating in the transaction?

As a primary tier participant, your disclosure of unfavorable information about yourself or a principal under § 180.335 will not necessarily cause a Federal agency to deny your participation in the covered transaction. The agency will consider the information when it determines whether to enter into the covered transaction. The agency will also consider any additional information or explanation that you elect to submit with the disclosed information.

§ 180.345 What happens if I fail to disclose information required under § 180.335?

If a Federal agency later determines that you failed to disclose information under § 180.335 that you knew at the time you entered into the covered transaction, the agency may—

- (a) Terminate the transaction for material failure to comply with the

terms and conditions of the transaction; or

- (b) Pursue any other available remedies, including suspension and debarment.

§ 180.350 What must I do if I learn of information required under § 180.335 after entering into a covered transaction with a Federal agency?

At any time after you enter into a covered transaction, you must give immediate written notice to the Federal agency office with which you entered into the transaction if you learn either that—

- (a) You failed to disclose information earlier, as required by § 180.335; or
- (b) Due to changed circumstances, you or any of the principals for the transaction now meet any of the criteria in § 180.335.

DISCLOSING INFORMATION—LOWER TIER PARTICIPANTS

§ 180.355 What information must I provide to a higher tier participant before entering into a covered transaction with that participant?

Before you enter into a covered transaction with a person at the next higher tier, you as a lower tier participant must notify that person if you know that you or any of the principals are presently excluded or disqualified.

§ 180.360 What happens if I fail to disclose information required under § 180.355?

If a Federal agency later determines that you failed to tell the person at the higher tier that you were excluded or disqualified at the time you entered into the covered transaction with that person, the agency may pursue any available remedies, including suspension and debarment.

§ 180.365 What must I do if I learn of information required under § 180.355 after entering into a covered transaction with a higher tier participant?

At any time after you enter into a lower tier covered transaction with a person at a higher tier, you must provide immediate written notice to that person if you learn either that—

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(a) You failed to disclose information earlier, as required by § 180.355; or

(b) Due to changed circumstances, you or any of the principals for the transaction now meet any of the criteria in § 180.355.

PART 1532—NONPROCUREMENT DEBARMENT AND SUSPENSION

Sec.

- 1532.10 What does this part do?
1532.20 Does this part apply to me?
1532.30 What policies and procedures must I follow?

Subpart A—General

- 1532.137 Who in the EPA may grant an exception to let an excluded person participate in a covered transaction?

Subpart B—Covered Transactions

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- 1532.332 What methods must I use to pass requirements down to participants at lower tiers with whom I intend to do business?

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- 1532.437 What method do I use to communicate to a participant the requirements described in the OMB guidance at 2 CFR 180.435?

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- 1532.765 How may I appeal my EPA suspension?

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Subpart I—Definitions

- 1532.995 Principal (EPA supplement to government-wide definition at 2 CFR 180.995).

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- 1532.1100 What does this subpart do?
1532.1105 Does this subpart apply to me?
1532.1110 How will a CAA or CWA conviction affect my eligibility to participate in Federal contracts, subcontracts, assistance, loans and other benefits?
1532.1115 Can the EPA extend a CAA or CWA disqualification to other facilities?

- 1532.1120 What is the purpose of CAA or CWA disqualification?

- 1532.1125 How do award officials and others know if I am disqualified?

- 1532.1130 How does disqualification under the CAA or CWA differ from a Federal discretionary suspension or debarment action?

- 1532.1135 Does CAA or CWA disqualification mean that I must remain ineligible?

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- 1532.1200 How will I know if I am disqualified under the CAA or CWA?

- 1532.1205 What procedures must I follow to have my procurement and nonprocurement eligibility reinstated under the CAA or CWA?

- 1532.1210 Will anyone else provide information to the EPA debarring official concerning my reinstatement request?

- 1532.1215 What happens if I disagree with the information provided by others to the EPA debarring official on my reinstatement request?

- 1532.1220 What will the EPA debarring official consider in making a decision on my reinstatement request?

- 1532.1225 When will the EPA debarring official make a decision on my reinstatement request?

- 1532.1230 How will the EPA debarring official notify me of the reinstatement decision?

- 1532.1300 Can I resolve my eligibility status under terms of an administrative agreement without having to submit a formal reinstatement request?

- 1532.1305 What are the consequences if I mislead the EPA in seeking reinstatement or fail to comply with my administrative agreement?

- 1532.1400 How may I appeal a decision denying my request for reinstatement?

- 1532.1500 If I am reinstated, when will my name be removed from the EPLS?

- 1532.1600 What definitions apply specifically to actions under this subpart?

AUTHORITY: 33 U.S.C. 1251 *et seq.*; 42 U.S.C. 7401 *et seq.*; Sec. 2455, Pub. L. 103-355, 108 Stat. 3327 (31 U.S.C. 6101 note); E.O. 11738 (3 CFR, 1973 Comp., p. 799); E.O. 12549 (3 CFR, 1986 Comp., p. 189); E.O. 12689 (3 CFR, 1989 Comp., p. 235).

SOURCE: 72 FR 2422, Jan. 19, 2007, unless otherwise noted.

§ 1532.10 What does this part do?

This part adopts the Office of Management and Budget (OMB) guidance in subparts A through I of 2 CFR part 180, as supplemented by this part, as the Environmental Protection Agency

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(EPA) policies and procedures for non-procurement debarment and suspension. It thereby gives regulatory effect for the EPA to the OMB guidance as supplemented by this part. This part satisfies the requirements in section 3 of Executive Order 12549, "Debarment and Suspension" (3 CFR 1986 Comp., p. 189), Executive Order 12689, "Debarment and Suspension" (3 CFR 1989 Comp., p. 235) and 31 U.S.C. 6101 note (Section 2455, Pub. L. 103-355, 108 Stat. 3327).

§ 1532.20 Does this part apply to me?

This part and, through this part, pertinent portions of the OMB guidance in subparts A through I of 2 CFR part 180 (see table at 2 CFR 180.100(b)) apply to you if you are a—

(a) Participant or principal in a "covered transaction" (see subpart B of 2 CFR part 180 and the definition of "nonprocurement transaction" at 2 CFR 180.970;

(b) Respondent in an EPA suspension or debarment action;

(c) EPA debarment or suspension official; or

(d) EPA grants officer, agreements officer, or other official authorized to enter into any type of nonprocurement transaction that is a covered transaction.

§ 1532.30 What policies and procedures must I follow?

The EPA policies and procedures that you must follow are the policies and procedures specified in each applicable section of the OMB guidance in subparts A through I of 2 CFR part 180, as that section is supplemented by the section in this part with the same section number. The contracts that are covered transactions, for example, are specified by section 220 of the OMB guidance (i.e., 2 CFR 180.220) as supplemented by section 220 in this part (i.e., § 1532.220). For any section of OMB guidance in subparts A through I of 2 CFR 180 that has no corresponding section in this part, EPA policies and procedures are those in the OMB guidance.

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Subpart A—General

§ 1532.137 Who in the EPA may grant an exception to let an excluded person participate in a covered transaction?

The EPA Debarring Official has the authority to grant an exception to let an excluded person participate in a covered transaction, as provided in the OMB guidance at 2 CFR 180.135. If the EPA Debarring Official grants an exception, the exception must be in writing and state the reason(s) for deviating from the governmentwide policy in Executive Order 12549.

Subpart B—Covered Transactions

§ 1532.220 What contracts and subcontracts, in addition to those listed in 2 CFR 180.220, are covered transactions?

In addition to the contracts covered under 2 CFR 180.220(b) of the OMB guidance, this part applies to any contract, regardless of tier, that is awarded by a contractor, subcontractor, supplier, consultant, or its agent or representative in any transaction, if the contract is to be funded or provided by the EPA under a covered nonprocurement transaction and the amount of the contract is expected to equal or exceed \$25,000. This extends the coverage of the EPA nonprocurement suspension and debarment requirements to all lower tiers of subcontracts under covered nonprocurement transactions, as permitted under the OMB guidance at 2 CFR 180.220(c) (see optional lower tier coverage in the figure in the appendix to 2 CFR part 180).

Subpart C—Responsibilities of Participants Regarding Transactions

§ 1532.332 What methods must I use to pass requirements down to participants at lower tiers with whom I intend to do business?

You as a participant must include a term or condition in lower-tier transactions requiring lower-tier participants to comply with subpart C of the OMB guidance in 2 CFR part 180, as supplemented by this subpart.

Subpart D—Responsibilities of Federal Agency Officials Regarding Transactions

§ 1532.437 What method do I use to communicate to a participant the requirements described in the OMB guidance at 2 CFR 180.435?

To communicate to a participant the requirements described in 2 CFR 180.435 of the OMB guidance, you must include a term or condition in the transaction that requires the participant's compliance with subpart C of 2 CFR part 180, as supplemented by subpart C of this part, and requires the participant to include a similar term or condition in lower-tier covered transactions.

Subparts E-F [Reserved]

Subpart G—Suspension

§ 1532.765 How may I appeal my EPA suspension?

(a) If the EPA suspending official issues a decision under 2 CFR 180.755 to continue your suspension after you present information in opposition to that suspension under 2 CFR 180.720, you can ask for review of the suspending official's decision in two ways:

(1) You may ask the suspending official to reconsider the decision for material errors of fact or law that you believe will change the outcome of the matter; and/or

(2) You may request the Director, Office of Grants and Debarment (OGD Director), to review the suspending official's decision to continue your suspension within 30 days of your receipt of the suspending official's decision under 2 CFR 180.755 or paragraph (a)(1) of this section. However, the OGD Director can reverse the suspending official's decision only where the OGD Director finds that the decision is based on a clear error of material fact or law, or where the OGD Director finds that the suspending official's decision was arbitrary, capricious, or an abuse of discretion.

(b) A request for review under this section must be in writing; state the specific findings you believe to be in error; and include the reasons or legal bases for your position.

(c) A review under paragraph (a)(2) of this section is solely within the discretion of the OGD Director who may also stay the suspension pending review of the suspending official's decision.

(d) The EPA suspending official and the OGD Director must notify you of their decisions under this section, in writing, using the notice procedures at 2 CFR 180.615 and 180.975.

Subpart H—Debarment

§ 1532.890 How may I appeal my EPA debarment?

(a) If the EPA debarring official issues a decision under 2 CFR 180.870 to debar you after you present information in opposition to a proposed debarment under 2 CFR 180.815, you can ask for review of the debarring official's decision in two ways:

(1) You may ask the debarring official to reconsider the decision for material errors of fact or law that you believe will change the outcome of the matter; and/or

(2) You may request the Director, Office of Grants and Debarment (OGD Director), to review the debarring official's decision to debar you within 30 days of your receipt of the debarring official's decision under 2 CFR 180.870 or paragraph (a)(1) of this section. However, the OGD Director can reverse the debarring official's decision only where the OGD Director finds that the decision is based on a clear error of material fact or law, or where the OGD Director finds that the debarring official's decision was arbitrary, capricious, or an abuse of discretion.

(b) A request for review under this section must be in writing; state the specific findings you believe to be in error; and include the reasons or legal bases for your position.

(c) A review under paragraph (a)(2) of this section is solely within the discretion of the OGD Director who may also stay the debarment pending review of the debarring official's decision.

(d) The EPA debarring official and the OGD Director must notify you of their decisions under this section, in writing, using the notice procedures at 2 CFR 180.615 and 180.975.

Subpart I—Definitions

§ 1532.995 Principal (EPA supplement to government-wide definition at 2 CFR 180.995).

In addition to those listed in 2 CFR 180.995, other examples of individuals who are principals in EPA covered transactions include:

- (a) Principal investigators;
- (b) Technical or management consultants;
- (c) Individuals performing chemical or scientific analysis or oversight;
- (d) Professional service providers such as doctors, lawyers, accountants, engineers, etc.;
- (e) Individuals responsible for the inspection, sale, removal, transportation, storage or disposal of solid or hazardous waste or materials;
- (f) Individuals whose duties require special licenses;
- (g) Individuals that certify, authenticate or authorize billings; and
- (h) Individuals that serve in positions of public trust.

Subpart J—Statutory Disqualification and Reinstatement Under the Clean Air Act and Clean Water Act

§ 1532.1100 What does this subpart do?

This subpart explains how the EPA administers section 306 of the Clean Air Act (CAA) (42 U.S.C. 7606) and section 508 of the Clean Water Act (CWA) (33 U.S.C. 1368), which disqualify persons convicted for certain offenses under those statutes (see § 1532.1105), from eligibility to receive certain contracts, subcontracts, assistance, loans and other benefits (see coverage under the Federal Acquisition Regulation (FAR), 48 CFR part 9, subpart 9.4 and subparts A through I of 2 CFR part 180). It also explains: the procedures for seeking reinstatement of a person's eligibility under the CAA or CWA; the criteria and standards that apply to EPA's decision-making process; and requirements of award officials and others involved in Federal procurement and nonprocurement activities in carrying out their responsibilities under the CAA and CWA.

§ 1532.1105 Does this subpart apply to me?

(a) Portions of this subpart apply to you if you are convicted, or likely to be convicted, of any offense under section 7413(c) of the CAA or section 1319(c) of the CWA.

(b) Portions of this subpart apply to you if you are the EPA debarring official, a Federal procurement or nonprocurement award official, a participant in a Federal procurement or nonprocurement program that is precluded from entering into a covered transaction with a person disqualified under the CAA or CWA, or if you are a Federal department or agency anticipating issuing an exception to a person otherwise disqualified under the CAA or CWA.

§ 1532.1110 How will a CAA or CWA conviction affect my eligibility to participate in Federal contracts, subcontracts, assistance, loans and other benefits?

If you are convicted of any offense described in § 1532.1105, you are automatically disqualified from eligibility to receive any contract, subcontract, assistance, sub-assistance, loan or other nonprocurement benefit or transaction that is prohibited by a Federal department or agency under the Governmentwide debarment and suspension system (i.e. covered transactions under subpart A through I of 2 CFR part 180, or prohibited awards under 48 CFR part 9, subpart 9.4), if you:

- (a) Will perform any part of the transaction or award at the facility giving rise to your conviction (called the violating facility); and
- (b) You own, lease or supervise the violating facility.

§ 1532.1115 Can the EPA extend a CAA or CWA disqualification to other facilities?

The CAA specifically authorizes the EPA to extend a CAA disqualification to other facilities that are owned or operated by the convicted person. The EPA also has authority under subparts A through I of 2 CFR part 180, or under 48 CFR part 9, subpart 9.4, to take discretionary suspension and debarment actions on the basis of misconduct leading to a CAA or CWA conviction,

or for activities that the EPA debar- ring official believes were designed to improperly circumvent a CAA or CWA disqualification.

§ 1532.1120 What is the purpose of CAA or CWA disqualification?

As provided for in Executive Order 11738 (3 CFR, 1973 Comp., p. 799), the purpose of CAA and CWA disqualifica- tion is to enforce the Federal Govern- ment's policy of undertaking Federal procurement and nonprocurement ac- tivities in a manner that improves and enhances environmental quality by promoting effective enforcement of the CAA or CWA.

§ 1532.1125 How do award officials and others know if I am disqualified?

If you are convicted under these stat- utes, the EPA enters your name and address and that of the violating facil- ity into the Excluded Parties List Sys- tem (EPLS) as soon as possible after the EPA learns of your conviction. In addition, the EPA enters other infor- mation describing the nature of your disqualification. Federal award offi- cials and others who administer Fed- eral programs consult the EPLS before entering into or approving procure- ment and nonprocurement trans- actions. Anyone may access the EPLS through the internet, currently at <http://www.epls.gov>.

§ 1532.1130 How does disqualification under the CAA or CWA differ from a Federal discretionary suspension or debarment action?

(a) CAA and CWA disqualifications are exclusions mandated by statute. In contrast, suspensions and debarments imposed under subparts A through I of 2 CFR part 180 or under 48 CFR part 9, subpart 9.4, are exclusions imposed at the discretion of Federal suspending or debarring officials. This means that if you are convicted of violating the CAA or CWA provisions described under § 1532.1105, ordinarily your name and that of the violating facility is placed into the EPLS before you receive a confirmation notice of the listing, or have the opportunity to discuss the disqualification with, or seek rein- statement from, the EPA.

(b) CAA or CWA disqualification ap- plies to both the person convicted of the offense, and to the violating facil- ity during performance of an award or covered transaction under the Federal procurement and nonprocurement sus- pension and debarment system. It is the EPA's policy to carry out CAA and CWA disqualifications in a manner which integrates the disqualifications into the Governmentwide suspension and debarment system. Whenever the EPA determines that the risk pre- sented to Federal procurement and nonprocurement activities on the basis of the misconduct which gives rise to a person's CAA or CWA conviction ex- ceeds the coverage afforded by manda- tory disqualification, the EPA may use its discretionary authority to suspend or debar a person under subparts A through I of 2 CFR part 180, or under 48 CFR part 9, subpart 9.4.

§ 1532.1135 Does CAA or CWA disquali- fication mean that I must remain ineligible?

You must remain ineligible until the EPA debarring official certifies that the condition giving rise to your con- viction has been corrected. If you de- sire to have your disqualification ter- minated, you must submit a written request for reinstatement to the EPA debarring official and support your re- quest with persuasive documentation. For information about the process for reinstatement see §§ 1532.1205 and 1532.1300.

§ 1532.1140 Can an exception be made to allow me to receive an award even though I may be disqualified?

(a) After consulting with the EPA de- barring official, the head of any Fed- eral department or agency (or des- ignee) may exempt any particular award or a class of awards with that department or agency from CAA or CWA disqualification. In the event an exemption is granted, the exemption must:

- (1) Be in writing; and
 - (2) State why the exemption is in the paramount interests of the United States.
- (b) In the event an exemption is granted, the exempting department or

§ 1532.1200

agency must send a copy of the exemption decision to the EPA debarring official for inclusion in the official record.

§ 1532.1200 How will I know if I am disqualified under the CAA or CWA?

There may be several ways that you learn about your disqualification. You are legally on notice by the statutes that a criminal conviction the CAA or CWA automatically disqualifies you. As a practical matter, you may learn about your disqualification from your defense counsel, a Federal contract or award official, or from someone else who sees your name in the EPLS. As a courtesy, the EPA will attempt to notify you and the owner, lessor or supervisor of the violating facility that your names have been entered into the EPLS. The EPA will inform you of the procedures for seeking reinstatement and give you the name of a person you can contact to discuss your reinstatement request.

§ 1532.1205 What procedures must I follow to have my procurement and nonprocurement eligibility reinstated under the CAA or CWA?

(a) You must submit a written request for reinstatement to the EPA debarring official stating what you believe the conditions were that led to your conviction, and how those conditions have been corrected, relieved or addressed. Your request must include documentation sufficient to support all material assertions you make. The debarring official must determine that all the technical and non-technical causes, conditions and consequences of your actions have been sufficiently addressed so that the Government can confidently conduct future business activities with you, and that your future operations will be conducted in compliance with the CAA and CWA.

(b) You may begin the reinstatement process by having informal discussions with the EPA representative named in your notification of listing. Having informal dialogue with that person will make you aware of the EPA concerns that must be addressed. The EPA representative is not required to negotiate conditions for your reinstatement. However, beginning the reinstatement process with informal dialogue in-

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creases the chance of achieving a favorable outcome, and avoids unnecessary delay that may result from an incomplete or inadequate reinstatement request. It may also allow you to resolve your disqualification by reaching an agreement with the EPA debarring official under informal procedures. Using your informal option first does not prevent you from submitting a formal reinstatement request with the debarring official at any time.

§ 1532.1210 Will anyone else provide information to the EPA debarring official concerning my reinstatement request?

If you request reinstatement under § 1532.1205, the EPA debarring official may obtain review and comment on your request by anyone who may have information about, or an official interest in, the matter. For example, the debarring official may consult with the EPA Regional offices, the Department of Justice or other Federal agencies, or state, tribal or local governments. The EPA debarring official will make sure that you have an opportunity to address important allegations or information contained in the administrative record before making a final decision on your request for reinstatement.

§ 1532.1215 What happens if I disagree with the information provided by others to the EPA debarring official on my reinstatement request?

(a) If your reinstatement request is based on factual information (as opposed to a legal matter or discretionary conclusion) that is different from the information provided by others or otherwise contained in the administrative record, the debarring official will decide whether those facts are genuinely in dispute, and material to making a decision. If so, a fact-finding proceeding will be conducted in accordance with 2 CFR 180.830 through 180.840, and the debarring official will consider the findings when making a decision on your reinstatement request.

(b) If the basis for your disagreement with the information contained in the administrative record relates to a legal issue or discretionary conclusion, or is not a genuine dispute over a material fact, you will not have a fact-finding

proceeding. However, the debarring official will allow you ample opportunity to support your position for the record and present matters in opposition to your continued disqualification. A summary of any information you provide orally, if not already recorded, should also be submitted to the debarring official in writing to assure that it is preserved for the debarring official's consideration and the administrative record.

§ 1532.1220 What will the EPA debarring official consider in making a decision on my reinstatement request?

(a) The EPA debarring official will consider all information and arguments contained in the administrative record in support of, or in opposition to, your request for reinstatement, including any findings of material fact.

(b) The debarring official will also consider any mitigating or aggravating factors that may relate to your conviction or the circumstances surrounding it, including any of those factors that appear in 2 CFR 180.860 that may apply to your situation.

(c) Finally, if disqualification applies to a business entity, the debarring official will consider any corporate or business attitude, policies, practices and procedures that contributed to the events leading to conviction, or that may have been implemented since the date of the misconduct or conviction. You can obtain any current policy directives issued by the EPA that apply to CAA or CWA disqualification or reinstatement by contacting the Office of the EPA Debarring Official, U.S. EPA, Office of Grants and Debarment (3901R), 1200 Pennsylvania Avenue, NW., Washington, DC 20460.

§ 1532.1225 When will the EPA debarring official make a decision on my reinstatement request?

(a) The EPA debarring official will make a decision regarding your reinstatement request under § 1532.1205(a), when the administrative record is complete, and he or she can determine whether the condition giving rise to the CAA or CWA conviction has been corrected—usually within 45 days of closing the administrative record.

(b) A reinstatement request is not officially before the debarring official while you are having informal discussions under § 1532.1205(b).

§ 1532.1230 How will the EPA debarring official notify me of the reinstatement decision?

The EPA debarring official will notify you of the reinstatement decision in writing, using the same methods for communicating debarment or suspension action notices under 2 CFR 180.615.

§ 1532.1300 Can I resolve my eligibility status under terms of an administrative agreement without having to submit a formal reinstatement request?

(a) The EPA debarring official may, at any time, resolve your CAA or CWA eligibility status under the terms of an administrative agreement. Ordinarily, the debarring official will not make an offer to you for reinstatement until after the administrative record for decision is complete, or contains enough information to enable him or her to make an informed decision in the matter.

(b) Any resolution of your eligibility status under the CAA or CWA resulting from an administrative agreement must include a certification that the condition giving rise to the conviction has been corrected.

(c) The EPA debarring official may enter into an administrative agreement to resolve CAA or CWA disqualification issues as part of a comprehensive criminal plea, civil or administrative agreement when it is in the best interest of the United States to do so.

§ 1532.1305 What are the consequences if I mislead the EPA in seeking reinstatement or fail to comply with my administrative agreement?

(a) Any certification of correction issued by the EPA debarring official whether the certification results from a reinstatement decision under §§ 1532.1205(a) and 1532.1230, or from an administrative agreement under §§ 1532.1205(b) and 1532.1300, is conditioned upon the accuracy of the information, representations or assurances made during development of the administrative record.

§ 1532.1400

(b) If the EPA debarring official finds that he or she has certified correction of the condition giving rise to a CAA or CWA conviction or violation on the basis of a false, misleading, incomplete or inaccurate information; or if a person fails to comply with material condition of an administrative agreement, the EPA debarring official may take suspension or debarment action against the person(s) responsible for the misinformation or noncompliance with the agreement as appropriate. If anyone provides false, inaccurate, incomplete or misleading information to EPA in an attempt to obtain reinstatement, the EPA debarring official will refer the matter to the EPA Office of Inspector General for potential criminal or civil action.

§ 1532.1400 How may I appeal a decision denying my request for reinstatement?

(a) If the EPA debarring official denies your request for reinstatement under the CAA or CWA, you can ask for review of the debarring official's decision in two ways:

(1) You may ask the debarring official to reconsider the decision for material errors of fact or law that you believe will change the outcome of the matter; and/ or

(2) You may request the Director, Office of Grants and Debarment (OGD Director), to review the debarring official's denial within 30 days of your receipt of the debarring official's decision under § 1532.1230 or paragraph (a)(1) of this section. However, the OGD Director can reverse the debarring official's decision denying reinstatement only where the OGD Director finds that there is a clear error of material fact or law, or where the OGD Director finds that the debarring official's decision was arbitrary, capricious, or an abuse of discretion.

(b) A request for review under this section must be in writing and state the specific findings you believe to be in error and include the reasons or legal bases for your position.

(c) A review under this section is solely within the discretion of the OGD Director.

(d) The OGD Director must notify you of his or her decision under this

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section, in writing, using the notice procedures at 2 CFR 180.615 and 180.975.

§ 1532.1500 If I am reinstated, when will my name be removed from the EPLS?

If your eligibility for procurement and nonprocurement participation is restored under the CAA or CWA, whether by decision, appeal, or by administrative agreement, the EPA will remove your name and that of the violating facility from the EPLS, generally within 5 working days of your reinstatement.

§ 1532.1600 What definitions apply specifically to actions under this subpart?

In addition to definitions under subpart A through I of 2 CFR part 180 that apply to this part as a whole, the following two definitions apply specifically to CAA and CWA disqualifications under this subpart:

(a) Person means an individual, corporation, partnership, association, state, municipality, commission, or political subdivision of a state, or any interstate body.

(b) Violating facility means any building, plant, installation, structure, mine, vessel, floating craft, location or site of operations that gives rise to a CAA or CWA conviction, and is a location at which or from which a Federal contract, subcontract, loan, assistance award or other covered transactions may be performed. If a site of operations giving rise to a CAA or CWA conviction contains or includes more than one building, plant, installation, structure, mine, vessel, floating craft, or other operational element, the entire location or site of operation is regarded as the violating facility unless otherwise limited by the EPA.



United States Environmental Protection Agency
Washington, DC 20460

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Stan A. Christopher, Senior Vice President

Typed Name & Title of Authorized Representative

Signature of Authorized Representative

July 7, 2014

Date

I am unable to certify to the above statements. My explanation is attached.

EPA Form 5700-49 (11-88)

KDHE PROJECT #

CERTIFICATION REGARDING LOBBYING

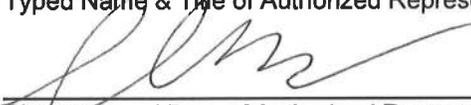
**CERTIFICATION FOR CONTRACTS, GRANTS,
LOANS AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Stan A. Christopher, Senior Vice President
Typed Name & Title of Authorized Representative



Signature and Date of Authorized Representative

STATE OF KANSAS
ACT AGAINST DISCRIMINATION
CONTRACT PROVISION CERTIFICATION FORM

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
- (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
- (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
- (5) The contractor shall include the provisions of (1) through (4) in every applicable subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

PROJECT/CONTRACT NAME AND NO. _____

MUNICIPALITY _____

CONTRACTOR'S SIGNATURE  _____

TITLE Senior Vice President

KDHE PROJECT NO. _____

DATE July 7, 2014

**City of Junction City
Engineering Department
Water System Improvements Summary**

Project	2014	2014	2015	2016	2017	2018	2019
	Costs						
Plant Raw Water Meter	\$ 125,925				\$ 12,593	\$ 12,593	\$ 100,740
High and Low Service Pipe Painting/Meters/Surge Valves	\$ 189,750				\$ 18,975	\$ 18,975	\$ 151,800
Horizontal Collector Well/Repair Well Controls (#6, 11, 17)	\$ 6,489,450	\$ 648,945	\$ 648,945		\$ 5,191,560		
Recarbonation (Carbon Dioxide Feed)	\$ 1,302,375	\$ 130,238	\$ 130,238		\$ 1,041,900		
Lime Sludge Improvements	\$ 1,231,650	\$ 123,165	\$ 123,165		\$ 985,320		
Lime Sludge Decant to Sanitary Sewer	\$ 34,500				\$ 3,450	\$ 3,450	\$ 27,600
Liquid Ferric Sulfate Feed System	\$ 1,400,700				\$ 140,070	\$ 140,070	\$ 1,120,560
Liquid Polymer Feed System	\$ 115,575				\$ 11,558	\$ 11,558	\$ 92,460
Lime System Improvements	\$ 132,825	\$ 13,283	\$ 13,283		\$ 106,260		
Fluoride Feed System	\$ 115,575	\$ 11,558	\$ 11,558		\$ 92,460		
Chemical Containment	\$ 31,050	\$ 3,105	\$ 3,105		\$ 24,840		
Filter Effluent Turbidimeters	\$ 32,775	\$ 3,278	\$ 3,278		\$ 26,220		
Replace Filter Media	\$ 282,900				\$ 28,290	\$ 28,290	\$ 226,320
Chloramines Conversion (Ammonia Feed)	\$ 236,325	\$ 23,633	\$ 23,633		\$ 189,060		
Chlorine Gas Feed System Improvements	\$ 108,675	\$ 10,868	\$ 10,868		\$ 86,940		
High and Low Service Pump Upgrades/Electrical	\$ 1,316,175	\$ 131,618	\$ 131,618		\$ 1,052,940		
Replace Transfer Pumps	\$ 298,425				\$ 29,843	\$ 29,843	\$ 238,740
Elevated Water Storage Tank in High Pressure Zone							
Ground Clearwell Improvements (Painting and Mixing)	\$ 934,950	\$ 93,495	\$ 93,495		\$ 747,960		
Additional Ground Storage Clearwell							
Plant/Well Emergency Power	\$ 362,250	\$ 36,225	\$ 36,225		\$ 289,800		
SCADA/Well Controls	\$ 833,175				\$ 83,318	\$ 83,318	\$ 833,175
Clean Piping and Basin Weirs of Deposition	\$ 94,875	\$ 9,488	\$ 9,488		\$ 75,900		
Paint Plant Piping and Equipment	\$ 103,500				\$ 10,350	\$ 10,350	\$ 82,800

Replace Roof and Skylights	\$ 467,475	\$ 46,748	\$ 46,748		\$ 373,980		
HVAC Improvements	\$ 350,175	\$ 19,258	\$ 19,260		\$ 169,835	\$ 15,758	\$ 126,063
Re-Pave Plant Roadway							
Gravel Surface Well Field Roadway							
Bulk Water Station	\$ 129,375	\$ 129,375					
Water Conservation Rates							
Customer Meter Replacements	\$ 5,000,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 200,000	\$ 200,000
Water Distribution System Sample Stations	\$ 108,000						\$ 36,000
Distribution System Tank Inspections	\$ 80,000	\$ 40,000	\$ 40,000				
Spruce Street Booster Pump Station Overhaul	\$ 521,000		\$ 52,100	\$ 260,500	\$ 208,400		
Distribution A	\$ 3,169,754	\$ 28,816	\$ 288,159	\$ 288,159	\$ 288,159	\$ 288,159	\$ 288,159
Distribution B	\$ 6,151,460	\$ 28,816	\$ 559,224	\$ 559,224	\$ 559,224	\$ 559,224	\$ 559,224
Distribution C	\$ 7,321,685	\$ 28,816	\$ 665,608	\$ 665,608	\$ 665,608	\$ 665,608	\$ 665,608
West of Spring Valley	\$ 6,520,791	\$ 28,816	\$ 592,799	\$ 592,799	\$ 592,799	\$ 592,799	\$ 592,799
Other System Recapitalization		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 2,489,539	\$ 4,402,792	\$ 3,266,290	\$ 14,007,610	\$ 2,659,993	\$ 5,342,048

<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	
					\$ 125,925
					\$ 189,750
					\$ 6,489,450
					\$ 1,302,375
					\$ 1,231,650
					\$ 34,500
					\$ 1,400,700
					\$ 115,575
					\$ 132,825
					\$ 115,575
					\$ 31,050
					\$ 32,775
					\$ 282,900
					\$ 236,325
					\$ 108,675
					\$ 1,316,175
					\$ 298,425
					\$ -
					\$ 934,950
					\$ -
					\$ 362,250
					\$ 999,810
					\$ 94,875
					\$ 103,500

					\$ 467,475
					\$ 350,173
					\$ -
					\$ -
					\$ 129,375
					\$ -
\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 5,000,000
\$ 36,000	\$ 36,000				\$ 108,000
					\$ 80,000
					\$ 521,000
\$ 288,159	\$ 288,159	\$ 288,159	\$ 288,159	\$ 288,159	\$ 2,910,410
\$ 559,224	\$ 559,224	\$ 559,224	\$ 559,224	\$ 559,224	\$ 5,621,052
\$ 665,608	\$ 665,608	\$ 665,608	\$ 665,608	\$ 665,608	\$ 6,684,893
\$ 592,799	\$ 592,799	\$ 592,799	\$ 592,799	\$ 592,799	\$ 5,956,808
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

\$ 2,341,790 \$ 2,341,790 \$ 2,305,790 \$ 2,305,790 \$ 2,305,790 \$ 43,769,222

\$ -

Backup material for agenda item:

- e. Consideration and Approval of Service Authorization of Wastewater System Improvements - Engineering Design

City of Junction City City Commission Agenda Memo

July 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commissioners and Cheryl Beatty, Interim City Manager
Subject: **Award of Service Contracts for Engineering Services – Wastewater Treatment Plant Improvements (East & SW WWTP) with HDR Engineering, Inc.**

Objective: Award of Service Contracts for Engineering Services – Wastewater Treatment Plant Improvements (East & SW WWTP) with HDR Engineering, Inc.

Explanation of Issue: The City Commission approved a three year contract with HDR Engineering, Inc. (HDR) on March 19, 2013, for engineering services towards various analysis and design of system improvements to the City's water and wastewater systems and overall general engineering services. HDR was retained based a qualification selection process.

Over the last year plus the City, with various consultants have developed and completed a *Water Analysis and Preliminary Engineering Summary Report* (HDR) and a *Financial Business Plan* (Raftelis) for the funding and financial planning for various water system improvements. Much of these water system improvements involved needed regulatory and immediate needs at the two wastewater treatment plants (WWTP) - SW WWTP and East WWTP). These improvements include such items as; East WWTP – Oder control systems, building upgrades/ repairs, pumps, clarifiers systems, biosolids systems and activated sludge system upgrades And SW WWTP – Rotary screen system, bubble system, blowers, pumps, building upgrades/ repairs, dissolved air floatation system and other system controls at each plant. A detailed listing of these Phase I improvements is provided within the attached summary and also outlined within the Service Authorization (Project Description).

As the City looks to move forward in the next phase of this overall water/ wastewater system program, a Service Authorization was developed for the detailed design of the Phase I East WWTP and SW WWTP improvements with HDR. Kaw Valley Engineering, Inc. (KVE) would be retained as a sub-consultant providing base plan development, surveying and survey control as part of the project. In subsequent months staff will bring additional task orders for collection system improvements that will have 95% of the work completed by KVE.

The Service Authorization includes detailed design work to include project management, design basis and field investigations, design stages, bidding services, and application assistance for Kansas Water Pollution Control Revolving Loan Funding (KWPCRLF). In addition, this Service Authorization contains additional contract terms and conditions that HDR has agreed to, that make the costs paid for design reimbursable by the KWPCRLF when the loan is requested.

A detailed Service Authorization for construction engineering services would be forthcoming at a later date, once 90% of the plans and specifications have been completed for the East WWTP and SW WWTP improvements. Construction engineering services typically include contract administration, development of operations and maintenance manuals, shop drawing reviews, inspection services, and project closeout services per the KWPCRLF requirements.

If approved, it is anticipated the work will be completed within 365 days with much of the work being completed by early 2015.

Don Lindeman, Senior Project Manager with HDR, will be available at the meeting to address specific questions the City Commission may have regarding this service authorization.

Budget Impact: Funding for this service authorization would be obtained through the budgeted funds within the water funds.

Alternatives: The City Commission may approve, modify, table or deny the service authorization with HDR Engineering, Inc., for the water engineering services.

Recommendation: Staff recommends approval of the service authorization to HDR Engineering, Inc. as presented

Suggested Motion: Commissioner _____ moves to approve the award for the engineering service authorization for the two wastewater treatment plants (East and SW) system improvements to HDR Engineering, Inc., in an amount not to exceed \$779,606.00, as presented.

Enclosures: Service Authorization – Wastewater (East WWTP and SW WWTP) Treatment Plant Engineering Design Phase I Improvements
Wastewater System Improvements Summary

EXHIBIT B
SERVICE AUTHORIZATION

DATE: _____

CONSULTANT: HDR ENGINEERING INC.

SERVICE AUTHORIZATION NO. Sixteen (16)

CITY PROJECT: Wastewater Treatment Plants Engineering Design of Phase 1 Improvements

- I. PROJECT DESCRIPTION: Wastewater Treatment Plant Engineering Design of Phase 1 Improvements – The needs were identified in the Wastewater Treatment Plants Preliminary Engineering Summary and Recommendations report. The report concluded that the following work should be undertaken:

East WWTP: Phase 1 Projects

- Repair/rehabilitation of odor control systems at the Headworks and Primary Clarifiers
- Replace wet well cover at the Influent Pump Station
- Replace doors, repair/replace HVAC, and repair/replace electrical at the Headworks
- Replace doors, replace air lift pump, repair/replace HVAC, repair/replace electrical at the Grit Removal
- Replace three (3) primary sludge pumps and install two (2) grinders at the Primary Clarifiers
- Replace primary sludge piping at the Primary Clarifiers
- Rehabilitate Primary Clarifier and Primary Clarifier Splitter Structure
- Install blower VFDs and aeration instrumentation for the Activated Sludge System
- Rehabilitate two (2) Secondary Clarifiers and install algae cleaning system for the Secondary Clarifiers
- Rehabilitate biosolids, replace two (2) volumetric lime feeders, replace two (2) lime feed pumps/mixers, replace two (2) lime slurry pumps, replace air compressor, replace blending tank, replace two (2) sludge transfer pumps, replace two (2) WAS in-line grinders, replace sludge storage tank blower #2, and replace lime room HVAC for the biosolids system
- Install new SCADA system for the Site

Southwest WWTP: Phase 1 Projects

- Install industrial influent emergency diversion for the Industrial Screen
- Rebuild rotary screen for the Industrial Screen
- Replace two (2) Domestic Influent Pumps
- Install fine bubble diffuser system for the Activated Sludge System
- Replace blowers and controls, and add enclosure for the Activated Sludge System
- Replace DO, ORP, and pH probes for the Activated Sludge System
- Replace two (2) RAS pumps and one (1) WAS pump for the Activated Sludge System
- Rebuilding sludge transfer pumps for the biosolids system

- Repair/replace HVAC, repair/replace lighting, repair/replace roof and structural as required, replace DAF units at the Industrial DAF
- Install and replace a new pH stabilization system (acid/base feed) at the Industrial pH Control

II. Project Manager: Don Lindeman

III. Scope of Services to be Performed by CONSULTANT:

Task 1: Project Initiation and Management

1.1 Kick-off Meeting / Scoping

The Consultant will attend a kick-off meeting to be held at City offices to review project needs, objectives, and schedule; establish lines of communication; identify data requirements; and refine the proposed improvements scope at the East and Southwest wastewater treatment plants (WWTP's).

1.2 Data Collection and Review

The Consultant will review data provided to date by the City for the project. Data will include previous studies, reports, equipment operations and maintenance manuals, equipment data sheets, and operations data from the two WWTPs. The Consultant will provide a list of any other requested data to the City, if required.

1.3 Project Guide

The Consultant will develop and complete as necessary a guidance document (Project Guide) for Consultant's personnel to define project instructions including activities, schedule, deliverables, milestones, constraints, guidelines, budgets and procedures.

1.4 Team Management and Project Control

The Consultant will perform project management and control activities throughout all phases of the project:

- Budget and invoice management
- Monitor and update Project schedule throughout Project
- Manage and allocate resources based on Project schedules and activities
- Coordinate production activities
- Maintain Project Guide, distribute to team and update as activities dictate

Deliverables:

- Kick-off Meeting Agenda
- Kick-off Meeting Minutes
- Monthly Project Invoices

City responsibilities:

- Provide timely review and processing of invoices
- Provide timely review and comment on Project deliverables

- Provide requested data, drawings, reports, etc. on the existing sites and facilities

Task 2: Design Basis and Field Investigations

Consultant will develop design criteria for architectural, mechanical, structural, process, site civil, HVAC, instrumentation/SCADA/control, and electrical aspects of the project. Consultant will also commission geotechnical and survey investigations necessary to support design activities.

2.1 Design Basis and Construction Logistics

Visit each plant site with multi-disciplined design team to review existing conditions and meet with City staff to discuss design issues and approaches to maintaining satisfactory operations during construction.

Based on site visit and background information, develop design criteria for architectural/structural standards, treatment processes, site civil, mechanical (piping), HVAC, instrumentation/SCADA/control and electrical. Develop project logistical strategy for construction while maintaining facility operations.

Prepare and submit a draft Design Basis and Construction Logistics Technical Memorandum (TM) for review by the City.

Meet with City to review and confirm design basis and construction logistics established for the project. Revisions to design criteria and construction logistics resulting from the review meeting will be documented in a Final Design Basis TM submitted to the City.

2.2 Topographic and Utility Survey

Commission a subconsultant to provide a topographic and utility survey for the areas of each treatment plant of potential relevance to design of the Project. Results from the survey will be utilized during design.

2.3 Geotechnical Investigation

Commission a subconsultant to provide a geotechnical investigation and report for the areas of each treatment plant of potential relevance to the design of the Project. Areas include the following. Blower Building Addition at East Plant, chemical feed building at SW plant. Results and recommendations from the geotechnical investigation will be utilized during design.

Deliverables:

- Design Basis and Construction Logistics TM

City responsibilities:

- Provide Consultant multi-disciplined design team with access to facilities
- Actively participate in meetings and discussions with Consultant
- Provide timely review and comment regarding Project deliverables
- Provide meeting room/facilities for meeting with Consultant

Task 3: Preliminary Design (30%)

Consultant will develop the project design for both the East and Southwest WWTPs to approximately 30% state of completion, conduct reviews with the City, and conduct QC reviews.

3.1 East WWTP Improvements Preliminary Drawings

Consultant will develop preliminary design drawings for the East WWTP Improvements to approximately 30% state of completion.

3.1.1 Influent Pump Station Improvements

Prepare preliminary drawings for replacement of FRP cover system to enclose the existing wetwell.

3.1.2 Headworks Building Improvements

Prepare preliminary drawings for screening and screenings washer compactor, single and double exterior doors replacement, sluice gates replacement, ventilation system repairs/replacements, lighting repairs/replacements and electrical system repairs/replacements at the Headworks Building.

3.1.3 Grit Building Improvements

Prepare preliminary drawings for double exterior door replacement, grit blower replacement, air lift pump replacement, ventilation system repairs/replacements and lighting/electrical system repairs/replacements at the Grit Building.

3.1.4 Primary Clarifiers Improvements

Prepare preliminary drawings for splitter structure rehabilitation, replacement of clarifier mechanisms (excluding clarifier bridges) and electrical system repairs/replacements at the primary clarifiers.

3.1.5 Primary Sludge Pump Station Improvements

Prepare preliminary drawings for double exterior door replacement, primary sludge pump replacements (3), primary sludge grinder installations (2), piping and valves installations for pumps and grinders, and lighting/electrical system repairs/replacements for the Primary Sludge Pump Station.

3.1.6 Blower Building Improvements

Prepare preliminary drawings for Blower Building addition required for housing blower VFDs (block and brick construction and 200 square feet are assumed for basis of fee). Provide architectural, structural, mechanical and electrical designs related to building addition. Prepare preliminary drawings for process, instrumentation and controls (DO probes, air flow meters, PLC) and electrical additions/modifications related to aeration system improvements.

3.1.7 Secondary Clarifiers Improvements

Prepare preliminary drawings for the installation of replacement weirs, replacement of clarifier mechanisms (excluding clarifier bridges) and algae brush cleaning systems for the

two existing secondary clarifiers.

3.1.8 Biosolids System Improvements

Prepare preliminary drawings for coating the interior of the existing concrete blending tank, replacement of volumetric lime feeders (2), replacement of lime slurry feed pumps (2), replacement of lime slurry mixers (2), replacement of air compressor, replacement of thickened waste activated sludge grinders (2), replace Sludge Storage Tank Blower #2 with like kind of blower and replace lime mixing room ventilation system.

3.1.9 SCADA Improvements

Prepare preliminary drawings for new SCADA system. System will consist of a network of programmable logic controllers (PLCs), a main control station which will include computer hardware and human-machine-interface (HMI) software for centralized information management, data storage and process control. System design will be for new equipment installed under this project, but will be designed to allow for future expansion.

3.1.10 Odor Control Improvements

Prepare preliminary drawings for new activated carbon or chemical based odor control system to replace existing system.

3.1.11 Site Electrical Improvements

Prepare preliminary drawings for site electrical improvements.

3.2 Southwest WWTP Improvements Preliminary Drawings

Consultant will develop preliminary design drawings for the Southwest WWTP Improvements to approximately 30% state of completion.

3.2.1 Industrial Influent Emergency Flow Diversion Structure

Prepare preliminary drawings for industrial wastewater screening building bypass.

3.2.2 Industrial and Domestic Influent Screening Improvements

Prepare preliminary drawings for replacement of existing external flow rotary screen with a new internal flow rotary screen rotary screen.

3.2.3 Chemical Feed System Improvements

Prepare preliminary drawings for installation of a new chemical feed system consisting of new metering pumps and associated piping, storage, containment, structure, instrumentation/controls and electrical

3.2.4 Dissolved Air Flotation Improvements

Prepare preliminary drawings for replacement of existing DAF unit with two new 150 ft² DAF units of higher capacity in existing building. Include chemical feed system, , installation of new ventilation hoods over the new DAF units for humidity reduction and installation of influent flow control valving and instrumentation to provide stable flow

conditions to the DAFs.

Prepare preliminary drawings for replacement of lighting at the DAFs.

Prepare preliminary drawings for repair and replacement as necessary of HVAC system components damaged by corrosive atmosphere or otherwise in poor condition. This includes replacements of make-up air unit for DAF area heating and DAF area exhaust fan.

Prepare preliminary drawings for repair and replacement of roof system structural and architectural components damaged by corrosive atmosphere or otherwise in poor condition. Fee estimate assumes complete roof replacement.

3.2.5 Aeration System Preliminary Design

Prepare preliminary drawings for the conversion of existing aeration system to fine bubble. This includes replacement of four oxidation recirculation pumps with units of similar type, replacement and/or addition of DO, ORP and pH probes in the process, removal of jet aeration system, installation of new fine bubble aeration system including diffusers, new air distribution piping in the basins, new VFDs for aeration blower speed control with weather proof enclosures, replacement of all existing aeration blowers with new blowers of the same type and capacity. Blowers will be equipped with package blower controls and enclosures for weather protection and sound reduction.

3.2.6 Secondary Clarifiers Preliminary Design

Prepare preliminary drawings for replacement of clarifier mechanisms for the two existing secondary clarifiers.

3.2.7 RAS/WAS Pumping Preliminary Design

Prepare preliminary drawings for replacement of two RAS pumps and one WAS pump with new pumps of equivalent size and type and for rebuilding of three sludge transfer pumps.

3.3 Preliminary Specifications

Consultant will develop an outline for each treatment plant showing all anticipated front-end and technical specification sections. Fee is based on the use of EJCDC front end documents and Consultant's master technical specifications system.

3.4 Preliminary (30%) Cost Estimates

Consultant will prepare an opinion of probable construction cost for each WWTP based on the preliminary design documents. Appropriate percentage estimates for administration and legal, contractor overhead and profit, engineering, and contingency will be included.

3.5 Preliminary Design Reviews

Consultant will subject the preliminary design of both facilities to internal reviews and reviews by City as follows.

3.5.1 City Review

Consultant will prepare preliminary design review sets of the drawings, specifications and opinion-of-probable-construction-costs for each WWTP. Review sets will be submitted to the City for review and comment.

Consultant will facilitate a review meeting held with the City to review and discuss comments regarding the preliminary design review deliverables and reach understandings necessary to proceed with design activities.

Consultant will prepare review meeting minutes and distribute them to meeting participants for future reference and record.

3.5.2 QC Review

Concurrent with City review (Task 3.5.1), the same review documents will be subjected to quality control technical review by Consultant's engineering specialists who have not been directly involved with the design process.

Deliverables:

- Preliminary (30%) Design Drawings
- Preliminary Specification Outlines
- Preliminary Design Review Meeting Minutes

City responsibilities:

- Provide timely review and comments regarding Project deliverables
- Actively participate in meetings and discussions with Consultant
- Provide meeting room/facilities for review meeting

Task 4: Intermediate Design (60%)

After acceptance by City of the Preliminary Design, and subject to any City-directed changes to scope, extent, character or design requirements of or for the Project, Consultant will commence with the intermediate design for both the East and Southwest WWTPs to reach approximately 60% state of completion. Intermediate design reviews will be conducted with the City, and QC reviews performed.

4.1 East WWTP Improvements Intermediate Drawings

Consultant will develop design drawings for the East WWTP Improvements to approximately 60% state of completion.

4.1.1 General/Sitework Drawings

- Cover Sheet
- Location Plan and Index of Drawings
- General Abbreviations and General Legends
- Plant Hydraulic Profile
- Wastewater Treatment Process Flow Drawing/Schematic

- Architectural Schedules and Details
 - Structural Standard Details
 - Mechanical Schedules and Standard Details
 - Electrical Legend and Abbreviations
 - Site Survey
 - Site Layout Plan
 - Site Grading Plan
 - Site Process Piping
 - Site Details Drawings
 - Miscellaneous Details Drawings
 - Electrical Site Plan
 - Electrical Site Details and Schedules
- 4.1.2 Influent Pump Station
- Demolition
 - FRP cover system for enclosing wetwell as well as construction details
- 4.1.3 Headworks Building Drawings
- Demolition
 - Fine screens and screenings washer compactor
 - Single and double exterior doors replacements
 - Sluice gate replacements
 - HVAC repairs/replacements
 - Lighting repairs/replacements
 - Electrical System repairs/replacements
- 4.1.4 Grit Building Drawings
- Demolition
 - Double exterior door replacement
 - Grit Blower and air lift pump replacements
 - HVAC repairs/replacements
 - Lighting repairs/replacements
 - Electrical System repairs/replacements
- 4.1.5 Primary Clarifiers Drawings
- Demolition
 - Splitter structure rehabilitation
 - Clarifier mechanism replacements
 - Electrical System repairs/replacements
- 4.1.6 Primary Sludge Pump Station Drawings
- Demolition
 - Double exterior door replacement
 - Primary sludge pump replacements, primary sludge grinder installations and associated piping and valves
 - Lighting repairs/replacements
 - Electrical System repairs/replacements
- 4.1.7 Blower Building Drawings

- Demolition
 - Architectural for building addition
 - Structural for building addition
 - HVAC for building addition
 - Electrical and lighting for building addition
 - Process and instrumentation for upgraded aeration system and blower control
- 4.1.8 Secondary Clarifiers Drawings
- Demolition
 - Structural for concrete weir support system and replacement weirs
 - Clarifier mechanism replacements and brush algae cleaning system
 - Electrical
- 4.1.9 Biosolids System Drawings
- Tank coating
 - Volumetric lime feeders, lime slurry feed pumps, lime slurry mixers, air compressor thickened waste activated sludge grinders, sludge transfer pumps and sludge storage tank blower replacements
 - HVAC replacement in Lime Mixing Room
- 4.1.10 Odor Control System Drawings
- Demolition
 - Equipment
 - Electrical
- 4.1.11 SCADA System Drawings
- System diagram
 - Process and instrumentation diagrams
 - Instrumentation details and legends

4.2 Southwest WWTP Improvements Intermediate Drawings

Consultant will develop design drawings for the Southwest WWTP Improvements to approximately 60% state of completion.

- 4.2.1 General/Sitework Drawings
- Cover Sheet
 - Location Plan and Index of Drawings
 - General Abbreviations and General Legends
 - Plant Hydraulic Profile
 - Wastewater Treatment Process Drawing/Schematic
 - Architectural Schedules and Details
 - Structural Standard Details
 - Mechanical Schedules and Standard Details
 - Electrical Legend and Abbreviations
 - Site Survey
 - Site Layout Plan

- Site Grading Plan
- Site Process Piping Drawings
- Site Details Drawings
- Miscellaneous Details Drawings
- Electrical Site Plan
- Electrical Site Details and Schedules

4.2.3 Industrial Screening Building Drawings

- Demolition
- Rotary screen replacement and replacement of boiler serving rotary screen
- Emergency Diversion/Bypass Valving and Piping
- Electrical

4.2.5 Chemical Feed Drawings

- Process equipment/piping and instrumentation for chemical feed system

4.2.6 Dissolved Air Flotation Drawings

- Demolition
- Architectural (platforms, stairs, railings, etc.)
- Structural
- HVAC repairs/replacements/additions
- Process/instrumentation/control for DAFs, boilers and chemical feed system
- Lighting repairs/replacements
- Electrical

4.2.7 Aeration System Drawings

- Demolition
- Process and instrumentation for new blowers, fine bubble diffuser system, new piping and blower control

4.2.8 Secondary Clarifier Drawings

- Demolition
- Clarifier mechanism replacements
- Electrical

4.2.9 RAS/WAS Pumping Design

- Demolition
- RAS and WAS pumps replacements and sludge transfer pumps rebuilds
- Electrical

4.3 60% Specifications

Consultant will prepare 60% draft specifications for each treatment plant including anticipated front-end and technical specification sections. Fee is based on the use of EJCDC front end documents and Consultant's master technical specifications system.

4.4 60% Cost Estimates

Consultant will develop an opinion of probable construction cost for each WWTP based on the 60% design documents.

4.5 60% Design Reviews

Consultant will subject the 60% design of both facilities to internal reviews and reviews by City as follows.

4.5.1 City Review

Consultant will prepare preliminary design review sets of the drawings, specifications and opinion-of-probable-construction-costs for each WWTP. Review sets will be submitted to the City for review and comment.

Consultant will facilitate a review meeting held with the City to review and discuss comments regarding the 60% design review deliverables and reach understandings necessary to proceed with final design.

Consultant will prepare review meeting minutes and distribute them to meeting participants for future reference and record.

4.5.2 QC Review

Concurrent with City review (Task 4.5.1), the same review documents will be subjected to quality control technical review by Consultant's engineering specialists who have not been directly involved with the design process.

Deliverables:

- 60% Design Drawings
- 60% Specifications
- 60% Design Review Meeting Minutes

City responsibilities:

- Provide timely review and comments regarding Project deliverables
- Actively participate in meetings and discussions with Consultant
- Provide meeting room/facilities for review meeting

Task 5: Final Design

After acceptance by City of the Intermediate (60%) Design, and subject to any City-directed changes to scope, extent, character or design requirements of or for the Project, Consultant will commence with the design for both the East and Southwest WWTPs to reach final state of completion. Draft final design reviews will be conducted with the City, and QC reviews performed. Final design will incorporate City as well a QC comments and then be submitted for Regulatory (KDHE) review.

5.1 East WWTP Improvements Intermediate Drawings

Consultant will develop design drawings for the East WWTP Improvements to approximately 90% state of completion. Refer to Section 4.1 for anticipated drawings.

5.2 Southwest WWTP Improvements Intermediate Drawings

Consultant will develop design drawings for the Southwest WWTP Improvements to approximately 90% state of completion. Refer to Section 4.2 for anticipated drawings.

5.3 90% Specifications

Consultant will prepare 90% draft specifications for each treatment plant including front-end and technical specification sections. Fee is based on the use of EJCDC front end documents and Consultant's master technical specifications system.

5.4 90% Cost Estimates

Consultant will develop an opinion of probable construction cost for each WWTP based on the 90% design documents.

5.5 90% Contract Document Design Reviews

Consultant will subject the 90% complete Contract Documents for both facilities to internal reviews and reviews by City as follows.

5.5.1 QC Review

Prior to submittal to the City, the documents will be subjected to quality control technical review by Consultant's engineering specialists who have not been directly involved with the design process. Corrections and actions resulting from QC review will be incorporated into the documents prior to submittal for City review (Task 5.5.2).

5.5.2 City Review

Consultant will prepare updated 90% Contract Document review sets (incorporating QC review comments) and opinion-of-probable-construction-costs for each WWTP. Review sets will be submitted to the City for review and comment.

Consultant will facilitate a review meeting held with the City to review and discuss comments regarding the 90% Contract Document review deliverables and reach understandings necessary to proceed with final design.

Consultant will prepare review meeting minutes and distribute them to meeting participants for future reference and record.

Consultant will make final changes to Contract Documents based on City reviews.

5.5.3 Regulatory Review

Following incorporation of QC and City review comments, a set of Final Contract Documents will be submitted to KDHE for regulatory review and issuance of construction permits. Comments received will be addresses and incorporated into the Contract Documents as necessary. If required, Consultant will meet with KDHE.

Task 6: Bidding Services

6.1 Bidding Services

The Consultant will provide bidding services including the following:

- Advertise bids
- Attend a pre-bid meeting and prepare meeting minutes
- Answer bidders questions and issue addenda
- Attend bid opening
- Tabulate and review bids and recommend award

6.2 Bidding Assistance

Submit required documents to the Kansas Department of Health and Environment (KDHE) for approval. See Attachment 1, Bid Document Checklist for KDHE Review and Approval.

Task 7: Kansas Water Pollution Control Revolving Loan Fund

The Consultant will complete the following activities related to obtaining project funding from the Kansas Water Pollution Control Revolving Loan Fund:

- 7.1 Complete Parts I, II, and III of the Loan Application, with assistance from City staff. Submit the Preliminary Design Report to KDHE with Part I of the Loan Application.
- 7.2 Include Project Construction Contract Assurances and Provisions, including required forms.
- 7.3 Participate in a Public Hearing to be held at a City Commission meeting to describe the project scope and loan process and answer questions.
- 7.4 Complete the Environmental Review process to obtain intergovernmental clearances and incorporate comments. This includes contacting the agencies in writing and a request to KDHE for exclusion from further environmental review requirements.
- 7.5 Refer to Exhibit E incorporated at part of this Task Order for the KWPCRLF SRF Contract Provisions for Consultant Contracts.

City Responsibilities:

- Provide information for the loan application where requested.
- Publish a notice of public hearing.
- Write and pass a resolution authorizing the completion of an application to KDHE regarding a loan from the KWPCRLF.
- Provide the excerpt of minutes from the public hearing.

Deliverables:

- QC'd 90% Contract Documents to City for review

- Contract Documents Review Submittal to KDHE
- Revised final Contract Documents incorporating KDHE comments

City responsibilities:

- Provide timely review and comments regarding Project deliverables
- Actively participate in meetings and discussions with Consultant
- Provide meeting room/facilities for review meeting

IV. Time of Performance:

365 days from Notice-to-Proceed

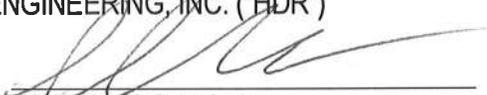
- V. Compensation will be on a Time and Materials NTE basis. (Refer to Exhibit D for itemized man-hours, wage rates, reimbursable expenses)

BUDGET

Total Project Fee: \$779,606

CONSULTANT
HDR ENGINEERING, INC. ("HDR")

By:



Its: Stan A. Christopher

Title: Senior Vice President

Date: July 7, 2014

APPROVED BY CITY OF JUNCTION CITY, KANSAS

City Manager

Dated: _____

**Junction City Wastewater Treatment Plant Engineering Design Phase 1
Scope and Fee**

	<i>Kalis, Michael</i>	<i>Coleman, Brandon</i>	<i>Lindeman, Donald</i>	<i>Wiseman, David</i>	<i>Hopson, Anthony</i>	<i>Buechler, Kathleen</i>	<i>Boyd, Thomas</i>	<i>Patry, Jeff</i>	<i>Shanahan, Michael</i>	<i>Dinkel, Tracy</i>	<i>Berne, Susan</i>	<i>Campbell, Joni</i>	<i>Davies, Anne</i>	Expenses	Subs	Total
Allowable Billing Rates per Client Contract	225.00	180.00	225.00	215.00	95.00	196.00	100.00	150.00	182.00	114.00	65.00	75.00	95.00			
TASKS																
A. Task 1 - Project Initiation and Management																
1.1 Kick off Meeting/Scoping		8	8	8												\$4,960
1.2 Data Review		8		8			8									\$3,960
1.3 Project Guide			4									4				\$1,200
1.4 Team Management and Project Control	16		100									76	24			\$34,080
																\$0
Subtotal Hours	16	16	112	16	0	0	8	0	0	0	0	80	24			
Subtotal Dollars	3600	2880	25200	3440	0	0	800	0	0	0	0	6000	2280	0	0	\$44,200
Total Task 1																\$44,200
B. Task 2 - Design Basis and Field Investigations																
2.1 Design Basis and Construction Logistics	4	32	20	32		6	16	20	12		16			\$1,000		\$28,040
2.2 Topographic and Utility Survey					8					16					\$10,500	\$13,084
2.3 Geotechnical Investigation					8										\$3,350	\$4,110
																\$0
																\$0
Subtotal Hours	4	32	20	32	16	6	16	20	12	16	16	0	0			
Subtotal Dollars	900	5760	4500	6880	1520	1176	1600	3000	2184	1824	1040	0	0	1000	13850	\$45,234
Total Task 2																\$45,234
C. Task 3 - Preliminary Design (30%)																
3.1 East WWTP Improvements Preliminary Drawings																\$0
3.1.1. Influent Pump Station Improvements				4	8					8						\$2,532
3.1.2. Headworks Building Improvements		20	4	4	4		8	8	2	32						\$11,752
3.1.3. Grit Building Improvements		20	2	4	4		8	8	2	32						\$11,302
3.1.4. Primary Clarifier Improvements		8	2	8	8		4			12						\$6,138
3.1.5. Primary Sludge Pump Station Improvements		20	2				4		2	24						\$7,550
3.1.6. Blower Building Improvements		20	4	4	8		16	4	2	40						\$13,244
3.1.7. Secondary Clarifiers Improvements		20	2	6	12					32						\$10,128
3.1.8. Biosolids System Improvements		32	2	4	4		4			32						\$11,498
3.1.9. SCADA Improvements		24	4			8	32			72						\$18,196
3.1.10. Odor Control Improvements		8	2		2		2			24						\$5,016
3.1.11. Site Electrical Improvements							16			24						\$4,336
3.2 Southwest WWTP Improvements Preliminary Drawings																\$0
3.2.1. Industrial Influent Emergency Flow Diversion Structure		8	2		4					24						\$5,006
3.2.2. Industrial and Domestic Influent Screening Improvements		20	4	2	4		2			24						\$8,246
3.2.3. pH Stabilization System Improvements		12	2		2		2			12						\$4,368
3.2.4. Dissolved Air Flotation Improvements		40	4	12	32	4	16	24	16	80						\$31,736
3.2.5. Aeration System Preliminary Design		32	4	6	12	1	8			80						\$19,206
3.2.6. Secondary Clarifiers Preliminary Design		20	2	8	16					32						\$10,938
3.2.7. RAS/WAS Pumping Preliminary Design		24	4	2			2			24						\$8,586
3.3 Preliminary Specifications		8	2	2			4	2	2		4					\$3,644
3.4 Preliminary (30%) Cost Estimates		24	2	4	24		16	8	6		8					\$12,322
3.5.1. City/Veolia Water Review		8	8											\$500		\$3,740
3.5.2. QC Reviews	20	16	4	12		12	4	4								\$14,540
Subtotal Hours	20	384	62	82	144	25	144	58	36	608	12	0	0			
Subtotal Dollars	4500	69120	13950	17630	13680	4900	14400	8700	6552	69312	780	0	0	500	0	\$224,024
Total Task 3																\$224,024
D. Task 4 - Intermediate Design (60%)																
4.1 East WWTP Improvements Intermediate Drawings																\$0
4.1.1 General/Sitework Drawings		8								24						\$4,176
4.1.2 Influent Pump Station Drawings (2)				2	6					6						\$1,684
4.1.3 Headworks Building Drawings (8)		12	1	2	4		4	4	1	32						\$8,025
4.1.4 Grit Building Drawings (8)		12	1	2	4		4	4	1	32						\$8,025
4.1.5 Primary Clarifiers Drawings (6)		4	1	2	6		4			12						\$3,713
4.1.6 Primary Sludge Pump Station Drawings (6)		10	1				4		1	24						\$5,343
4.1.7 Blower Building Drawings (7)		10	1	2	4		8	4	1	40						\$8,977
4.1.8 Secondary Clarifiers Drawings (4)		10	1	2	6					32						\$6,673
4.1.9 Biosolids System Drawings (5)		16	1	2	4		4			32						\$7,963
4.1.10 Odor Control System Drawings (3)		6	1		2		2			24						\$4,431
4.1.11 SCADA System Drawings (9)		12	4			4	20			72						\$14,052

**Junction City Wastewater Treatment Plant Engineering Design Phase 1
Scope and Fee**

	<i>Kalis, Michael</i>	<i>Coleman, Brandon</i>	<i>Lindeman, Donald</i>	<i>Wiseman, David</i>	<i>Hopson, Anthony</i>	<i>Buechler, Kathleen</i>	<i>Boyd, Thomas</i>	<i>Patry, Jeff</i>	<i>Shanahan, Michael</i>	<i>Dinkel, Tracy</i>	<i>Berne, Susan</i>	<i>Campbell, Joni</i>	<i>Davies, Anne</i>	Expenses	Subs	Total	
	QAQC	Process	Project Manager	Sr Structural	Structural	Sr Electrical	Electrical	Mechanical	Architect	CADD	Admin	Project Coordinator	Accounting				
Allowable Billing Rates per Client Contract	225.00	180.00	225.00	215.00	95.00	196.00	100.00	150.00	182.00	114.00	65.00	75.00	95.00				
TASKS																	
4.2 Southwest WWTP Improvements Intermediate Drawings																\$0	
4.2.1 General/Sitework Drawings		6								24						\$3,816	
4.2.2 Industrial Influent Emergency Flow Diversion Structure Drawings (4)		6	1		4					24						\$4,421	
4.2.3 Industrial Screening Building Drawings (2)		8	1	1	2		2			12						\$3,638	
4.2.4 Domestic Influent Pumping System Drawings (2)		8	1	1	2		2			12						\$3,638	
4.2.5 pH Stabilization Building Drawings (5)		8	1		20		2			12						\$5,133	
4.2.6 Dissolved Air Flotation Drawings (10)		16	1	4	12	4	6	16	16	80						\$20,921	
4.2.7 Aeration System Drawings (11)		16	1	4	8	1	4			80						\$14,441	
4.2.8 Secondary Clarifier Drawings (3)		10	1	4	12					32						\$7,673	
4.2.9 RAS/WAS Pumping Design Drawings (3)		16	1	2	12		2			24						\$7,611	
4.3 60% Specifications		16	4	12		4	12	16	8		120					\$20,000	
4.4 60% Cost Estimates		16	2	4	24		12	8	4		8					\$10,118	
4.5.1 City/Veolia Water Review		8	8											\$500		\$3,740	
4.5.2 QC Reviews	24	20	4	16		16		4	4							\$17,804	
Subtotal Hours	24	254	38	62	132	29	92	56	36	630	128	0	0				
Subtotal Dollars	5400	45720	8550	13330	12540	5684	9200	8400	6552	71820	8320	0	0	500	0	\$196,016	
Total Task 4																\$196,016	
E. Task 5 - Final Design																	
5.1 East WWTP Improvements Intermediate Drawings																\$0	
5.1.1 General/Sitework Drawings		8								24						\$4,176	
5.1.2 Influent Pump Station Drawings (2)				2	4					6						\$1,494	
5.1.3 Headworks Building Drawings (8)		12	1	2	4		4	4	1	32						\$8,025	
5.1.4 Grit Building Drawings (8)		12	1	2	4		4	4	1	32						\$8,025	
5.1.5 Primary Clarifiers Drawings (6)		4	1	2	4		4			12						\$3,523	
5.1.6 Primary Sludge Pump Station Drawings (6)		10	1				4		1	24						\$5,343	
5.1.7 Blower Building Drawings (7)		10	1	2	4		10	4	1	40						\$9,177	
5.1.8 Secondary Clarifiers Drawings (4)		10	1	2	4					32						\$6,483	
5.1.9 Biosolids System Drawings (5)		16	1	2	4		4			32						\$7,963	
5.1.10 Odor Control System Drawings (3)		6	1	2			2			24						\$4,431	
5.1.11 SCADA System Drawings (9)		12	4			4	20			72						\$14,052	
5.2 Southwest WWTP Improvements Intermediate Drawings																\$0	
5.2.1 General/Sitework Drawings		6								24						\$3,816	
5.2.2 Industrial Influent Emergency Flow Diversion Structure Drawings (4)		6	1		4					24						\$4,421	
5.2.3 Industrial Screening Building Drawings (2)		8	1	1	2		2			12						\$3,638	
5.2.4 Domestic Influent Pumping System Drawings (2)		8	1	1	2		2			12						\$3,638	
5.2.5 pH Stabilization Building Drawings (5)		8	1		20		2			12						\$5,133	
5.2.6 Dissolved Air Flotation Drawings (10)		16	1	4	12	4	8	16	16	80						\$21,121	
5.2.7 Aeration System Drawings (11)		16	1	4	12	1	4			80						\$14,821	
5.2.8 Secondary Clarifier Drawings (3)		10	1	4	12					32						\$7,673	
5.2.9 RAS/WAS Pumping Design Drawings (3)		16	1	2	12		2			24						\$7,611	
5.3 90% Specifications		16	4	12		4	12	16	8		120					\$20,000	
5.4 90% Cost Estimates		16	2	4	24		12	8	4		8					\$10,118	
5.5.1 QC Review		8	8													\$3,240	
5.5.2 City/Veolia Water Review	24	20	4	16		16		4	4					\$500		\$18,304	
5.5.3 Regulatory Review														\$500		\$500	
Subtotal Hours	24	254	38	62	130	29	96	56	36	630	128	0	0				
Subtotal Dollars	5400	45720	8550	13330	12350	5684	9600	8400	6552	71820	8320	0	0	500	0	\$196,226	
Total Task 5																\$196,226	
F. Task 6 - Bidding Assistance																	
1 6.1 Bidding Services	4	64	40	24	40	8	28	24	24	60	20			\$2,000		\$52,856	
2 6.2 Bidding Assistance		20	4													\$4,500	
Subtotal Hours	4	84	44	24	40	8	28	24	24	60	20	0	0				
Subtotal Dollars	900	15120	9900	5160	3800	1568	2800	3600	4368	6840	1300	0	0	2000	0	\$57,356	
Total Task 6																\$57,356	
G. Task 7 - KWPCRLF Assistance																	
1 Kansas Water Pollution Control Revolving Loan Fund	2	40	28								40					\$16,550	
Subtotal Hours	2	40	28	0	0	0	0	0	0	0	40	0	0				
Subtotal Dollars	450	7200	6300	0	0	0	0	0	0	0	2600	0	0	0	0	\$16,550	
Total Task 7																\$16,550	
Total Bill	115	94	1,064	342	278	462	97	384	214	144	1,944	344	80	24		5,471	
		\$21,150	\$191,520	\$76,950	\$59,770	\$43,890	\$19,012	\$38,400	\$32,100	\$26,208	\$221,616	\$22,360	\$6,000	\$2,280	\$4,500	\$13,850	\$779,606

Exhibit E

SRF CONTRACT PROVISIONS FOR CONSULTANT CONTRACTS

Kansas Act Against Discrimination
Contract Provisions of Kansas Statutes Annotated (K.S.A.) 44-1030
State and Local Government contracts; Mandatory Provisions

- (a) Except as provided by subsection (c) of this section, every contractor for or on behalf of the State and any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration, or repair of any public building or public work or for the acquisition of materials, equipment, supplies, or services shall contain provisions by which the contractor agrees that:
- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
 - (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
 - (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
 - (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
 - (5) The contractor shall include the provisions of subsections (a)(1) through (4) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.
- (b) The Kansas Human Rights Commission shall not be prevented hereby from requiring reports of contractors found to be not in compliance with the Kansas Act Against Discrimination.
- (c) The provisions of this section shall not apply to a contract entered into by a contractor:
- (1) Who employs fewer than four employees during the term of such contract; or
 - (2) Whose contracts with the governmental entity letting such contract cumulatively total \$5,000 or less during the fiscal year of such governmental entity.

Contract Provisions for Restrictions on Lobbying

The Consultant agrees to comply with Title 40 CRF Part 34, New Restrictions on Lobbying and sign a Certification form.

Contract Provisions for the Trafficking Victims Protection Act of 2000

The Consultant, its employees, sub-contractors, and sub-contractors employees under any KPWSLF Loan Agreement, may not engage in severe forms of trafficking in persons during the period of time that the award is in effect; procure a commercial sex act during the period of time that the award is in effect; or use forced labor in the performance of the award or sub-awards under the award.

Contract Provisions for Suspension and Debarment

The Consultant certifies that it is not suspended or debarred from participating in federal assistance and benefit programs and further agrees to fully comply with Subpart C of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Responsibilities of

Participants Regarding Transactions.” The Consultant must ensure that any lower tier covered transaction, as described in Subpart B of 2 CFR Part 180 and 2 CFR Part 1532, entitled “Covered Transactions,” includes a term or condition requiring compliance with Subpart C. The Consultant agrees that failing to disclose the required information in 2 CFR 180.335 may result in the delay or negation of this assistance agreement, or pursuance of legal remedies, including suspension and debarment.

Contract Provisions for Non Discrimination

The contractor must comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and a variety of program-specific statutes with nondiscrimination requirements.

Other civil rights laws may impose additional requirements on the contractor. These laws include, but are not limited to, Title VII of the Civil Rights Act of 1964 (prohibiting race, color, national origin, religion, and sex discrimination in employment), the Americans with Disabilities Act (prohibiting disability discrimination in employment and in services provided by State and local governments, businesses, and non-profit agencies), and the Fair Housing Act (prohibiting race, color, national origin, age, family status, and disability discrimination in housing), as well as any other applicable civil rights laws.

§ 180.205 Why is it important if a particular transaction is a covered transaction?

The importance of whether a transaction is a covered transaction depends upon who you are.

(a) As a participant in the transaction, you have the responsibilities laid out in subpart C of this part. Those include responsibilities to the person or Federal agency at the next higher tier from whom you received the transaction, if any. They also include responsibilities if you subsequently enter into other covered transactions with persons at the next lower tier.

(b) As a Federal official who enters into a primary tier transaction, you have the responsibilities laid out in subpart D of this part.

(c) As an excluded person, you may not be a participant or principal in the transaction unless—

(1) The person who entered into the transaction with you allows you to continue your involvement in a transaction that predates your exclusion, as permitted under § 180.310 or § 180.415; or

(2) A Federal agency official obtains an exception from the agency head or designee to allow you to be involved in the transaction, as permitted under § 180.135.

§ 180.210 Which nonprocurement transactions are covered transactions?

All nonprocurement transactions, as defined in § 180.970, are covered transactions unless listed in the exemptions under § 180.215.

§ 180.215 Which nonprocurement transactions are not covered transactions?

The following types of nonprocurement transactions are not covered transactions:

(a) A direct award to—

(1) A foreign government or foreign governmental entity;

(2) A public international organization;

(3) An entity owned (in whole or in part) or controlled by a foreign government; or

(4) Any other entity consisting wholly or partially of one or more foreign

Subpart B—Covered Transactions**§ 180.200 What is a covered transaction?**

A covered transaction is a nonprocurement or procurement transaction that is subject to the prohibitions of this part. It may be a transaction at—

(a) The primary tier, between a Federal agency and a person (see appendix to this part); or

(b) A lower tier, between a participant in a covered transaction and another person.

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governments or foreign governmental entities.

(b) A benefit to an individual as a personal entitlement without regard to the individual's present responsibility (but benefits received in an individual's business capacity are not excepted). For example, if a person receives social security benefits under the Supplemental Security Income provisions of the Social Security Act, 42 U.S.C. 1301 et seq., those benefits are not covered transactions and, therefore, are not affected if the person is excluded.

(c) Federal employment.

(d) A transaction that a Federal agency needs to respond to a national or agency-recognized emergency or disaster.

(e) A permit, license, certificate or similar instrument issued as a means to regulate public health, safety or the environment, unless a Federal agency specifically designates it to be a covered transaction.

(f) An incidental benefit that results from ordinary governmental operations.

(g) Any other transaction if—

(1) The application of an exclusion to the transaction is prohibited by law; or

(2) A Federal agency's regulation exempts it from coverage under this part.

§ 180.220 Are any procurement contracts included as covered transactions?

(a) Covered transactions under this part—

(1) Do not include any procurement contracts awarded directly by a Federal agency; but

(2) Do include some procurement contracts awarded by non-Federal participants in nonprocurement covered transactions.

(b) Specifically, a contract for goods or services is a covered transaction if any of the following applies:

(1) The contract is awarded by a participant in a nonprocurement transaction that is covered under § 180.210, and the amount of the contract is expected to equal or exceed \$25,000.

(2) The contract requires the consent of an official of a Federal agency. In that case, the contract, regardless of the amount, always is a covered transaction, and it does not matter who

awarded it. For example, it could be a subcontract awarded by a contractor at a tier below a nonprocurement transaction, as shown in the appendix to this part.

(3) The contract is for Federally-required audit services.

(c) A subcontract also is a covered transaction if,—

(1) It is awarded by a participant in a procurement transaction under a nonprocurement transaction of a Federal agency that extends the coverage of paragraph (b)(1) of this section to additional tiers of contracts (see the diagram in the appendix to this part showing that optional lower tier coverage); and

(2) The value of the subcontract is expected to equal or exceed \$25,000.

[70 FR 51865, Aug. 31, 2005, as amended at 71 FR 66432, Nov. 15, 2006]

§ 180.225 How do I know if a transaction in which I may participate is a covered transaction?

As a participant in a transaction, you will know that it is a covered transaction because the Federal agency regulations governing the transaction, the appropriate Federal agency official or participant at the next higher tier who enters into the transaction with you, will tell you that you must comply with applicable portions of this part.

Subpart C—Responsibilities of Participants Regarding Transactions Doing Business With Other Persons

§ 180.300 What must I do before I enter into a covered transaction with another person at the next lower tier?

When you enter into a covered transaction with another person at the next lower tier, you must verify that the person with whom you intend to do business is not excluded or disqualified. You do this by:

(a) Checking the EPLS; or

(b) Collecting a certification from that person; or

(c) Adding a clause or condition to the covered transaction with that person.

[70 FR 51865, Aug. 31, 2005, as amended at 71 FR 66432, Nov. 15, 2006]

§ 180.305 May I enter into a covered transaction with an excluded or disqualified person?

(a) You as a participant may not enter into a covered transaction with an excluded person, unless the Federal agency responsible for the transaction grants an exception under § 180.135.

(b) You may not enter into any transaction with a person who is disqualified from that transaction, unless you have obtained an exception under the disqualifying statute, Executive order, or regulation.

§ 180.310 What must I do if a Federal agency excludes a person with whom I am already doing business in a covered transaction?

(a) You as a participant may continue covered transactions with an excluded person if the transactions were in existence when the agency excluded the person. However, you are not required to continue the transactions, and you may consider termination. You should make a decision about whether to terminate and the type of termination action, if any, only after a thorough review to ensure that the action is proper and appropriate.

(b) You may not renew or extend covered transactions (other than no-cost time extensions) with any excluded person, unless the Federal agency responsible for the transaction grants an exception under § 180.135.

§ 180.315 May I use the services of an excluded person as a principal under a covered transaction?

(a) You as a participant may continue to use the services of an excluded person as a principal under a covered transaction if you were using the services of that person in the transaction before the person was excluded. However, you are not required to continue using that person's services as a prin-

cipal. You should make a decision about whether to discontinue that person's services only after a thorough review to ensure that the action is proper and appropriate.

(b) You may not begin to use the services of an excluded person as a principal under a covered transaction unless the Federal agency responsible for the transaction grants an exception under § 180.135.

§ 180.320 Must I verify that principals of my covered transactions are eligible to participate?

Yes, you as a participant are responsible for determining whether any of your principals of your covered transactions is excluded or disqualified from participating in the transaction.

You may decide the method and frequency by which you do so. You may, but you are not required to, check the EPLS.

§ 180.325 What happens if I do business with an excluded person in a covered transaction?

If as a participant you knowingly do business with an excluded person, the Federal agency responsible for your transaction may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

§ 180.330 What requirements must I pass down to persons at lower tiers with whom I intend to do business?

Before entering into a covered transaction with a participant at the next lower tier, you must require that participant to—

(a) Comply with this subpart as a condition of participation in the transaction. You may do so using any method(s), unless the regulation of the Federal agency responsible for the transaction requires you to use specific methods.

(b) Pass the requirement to comply with this subpart to each person with whom the participant enters into a covered transaction at the next lower tier.

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**DISCLOSING INFORMATION—PRIMARY
TIER PARTICIPANTS**

§ 180.335 What information must I provide before entering into a covered transaction with a Federal agency?

Before you enter into a covered transaction at the primary tier, you as the participant must notify the Federal agency office that is entering into the transaction with you, if you know that you or any of the principals for that covered transaction:

- (a) Are presently excluded or disqualified;
- (b) Have been convicted within the preceding three years of any of the offenses listed in § 180.800(a) or had a civil judgment rendered against you for one of those offenses within that time period;
- (c) Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses listed in § 180.800(a); or
- (d) Have had one or more public transactions (Federal, State, or local) terminated within the preceding three years for cause or default.

§ 180.340 If I disclose unfavorable information required under § 180.335, will I be prevented from participating in the transaction?

As a primary tier participant, your disclosure of unfavorable information about yourself or a principal under § 180.335 will not necessarily cause a Federal agency to deny your participation in the covered transaction. The agency will consider the information when it determines whether to enter into the covered transaction. The agency will also consider any additional information or explanation that you elect to submit with the disclosed information.

§ 180.345 What happens if I fail to disclose information required under § 180.335?

If a Federal agency later determines that you failed to disclose information under § 180.335 that you knew at the time you entered into the covered transaction, the agency may—

- (a) Terminate the transaction for material failure to comply with the

terms and conditions of the transaction; or

- (b) Pursue any other available remedies, including suspension and debarment.

§ 180.350 What must I do if I learn of information required under § 180.335 after entering into a covered transaction with a Federal agency?

At any time after you enter into a covered transaction, you must give immediate written notice to the Federal agency office with which you entered into the transaction if you learn either that—

- (a) You failed to disclose information earlier, as required by § 180.335; or
- (b) Due to changed circumstances, you or any of the principals for the transaction now meet any of the criteria in § 180.335.

**DISCLOSING INFORMATION—LOWER TIER
PARTICIPANTS**

§ 180.355 What information must I provide to a higher tier participant before entering into a covered transaction with that participant?

Before you enter into a covered transaction with a person at the next higher tier, you as a lower tier participant must notify that person if you know that you or any of the principals are presently excluded or disqualified.

§ 180.360 What happens if I fail to disclose information required under § 180.355?

If a Federal agency later determines that you failed to tell the person at the higher tier that you were excluded or disqualified at the time you entered into the covered transaction with that person, the agency may pursue any available remedies, including suspension and debarment.

§ 180.365 What must I do if I learn of information required under § 180.355 after entering into a covered transaction with a higher tier participant?

At any time after you enter into a lower tier covered transaction with a person at a higher tier, you must provide immediate written notice to that person if you learn either that—

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(a) You failed to disclose information earlier, as required by § 180.355; or

(b) Due to changed circumstances, you or any of the principals for the transaction now meet any of the criteria in § 180.355.

PART 1532—NONPROCUREMENT DEBARMENT AND SUSPENSION

Sec.

- 1532.10 What does this part do?
1532.20 Does this part apply to me?
1532.30 What policies and procedures must I follow?

Subpart A—General

- 1532.137 Who in the EPA may grant an exception to let an excluded person participate in a covered transaction?

Subpart B—Covered Transactions

- 1532.220 What contracts and subcontracts, in addition to those listed in 2 CFR 180.220, are covered transactions?

Subpart C—Responsibilities of Participants Regarding Transactions

- 1532.332 What methods must I use to pass requirements down to participants at lower tiers with whom I intend to do business?

Subpart D—Responsibilities of Federal Agency Officials Regarding Transactions

- 1532.437 What method do I use to communicate to a participant the requirements described in the OMB guidance at 2 CFR 180.435?

Subparts E–F [Reserved]

Subpart G—Suspension

- 1532.765 How may I appeal my EPA suspension?

Subpart H—Debarment

- 1532.890 How may I appeal my EPA debarment?

Subpart I—Definitions

- 1532.995 Principal (EPA supplement to government-wide definition at 2 CFR 180.995).

Subpart J—Statutory Disqualification and Reinstatement Under the Clean Air Act and Clean Water Act

- 1532.1100 What does this subpart do?
1532.1105 Does this subpart apply to me?
1532.1110 How will a CAA or CWA conviction affect my eligibility to participate in Federal contracts, subcontracts, assistance, loans and other benefits?
1532.1115 Can the EPA extend a CAA or CWA disqualification to other facilities?

- 1532.1120 What is the purpose of CAA or CWA disqualification?

- 1532.1125 How do award officials and others know if I am disqualified?

- 1532.1130 How does disqualification under the CAA or CWA differ from a Federal discretionary suspension or debarment action?

- 1532.1135 Does CAA or CWA disqualification mean that I must remain ineligible?

- 1532.1140 Can an exception be made to allow me to receive an award even though I may be disqualified?

- 1532.1200 How will I know if I am disqualified under the CAA or CWA?

- 1532.1205 What procedures must I follow to have my procurement and nonprocurement eligibility reinstated under the CAA or CWA?

- 1532.1210 Will anyone else provide information to the EPA debarring official concerning my reinstatement request?

- 1532.1215 What happens if I disagree with the information provided by others to the EPA debarring official on my reinstatement request?

- 1532.1220 What will the EPA debarring official consider in making a decision on my reinstatement request?

- 1532.1225 When will the EPA debarring official make a decision on my reinstatement request?

- 1532.1230 How will the EPA debarring official notify me of the reinstatement decision?

- 1532.1300 Can I resolve my eligibility status under terms of an administrative agreement without having to submit a formal reinstatement request?

- 1532.1305 What are the consequences if I mislead the EPA in seeking reinstatement or fail to comply with my administrative agreement?

- 1532.1400 How may I appeal a decision denying my request for reinstatement?

- 1532.1500 If I am reinstated, when will my name be removed from the EPLS?

- 1532.1600 What definitions apply specifically to actions under this subpart?

AUTHORITY: 33 U.S.C. 1251 *et seq.*; 42 U.S.C. 7401 *et seq.*; Sec. 2455, Pub. L. 103-355, 108 Stat. 3327 (31 U.S.C. 6101 note); E.O. 11738 (3 CFR, 1973 Comp., p. 799); E.O. 12549 (3 CFR, 1986 Comp., p. 189); E.O. 12689 (3 CFR, 1989 Comp., p. 235).

SOURCE: 72 FR 2422, Jan. 19, 2007, unless otherwise noted.

§ 1532.10 What does this part do?

This part adopts the Office of Management and Budget (OMB) guidance in subparts A through I of 2 CFR part 180, as supplemented by this part, as the Environmental Protection Agency

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(EPA) policies and procedures for non-procurement debarment and suspension. It thereby gives regulatory effect for the EPA to the OMB guidance as supplemented by this part. This part satisfies the requirements in section 3 of Executive Order 12549, "Debarment and Suspension" (3 CFR 1986 Comp., p. 189), Executive Order 12689, "Debarment and Suspension" (3 CFR 1989 Comp., p. 235) and 31 U.S.C. 6101 note (Section 2455, Pub. L. 103-355, 108 Stat. 3327).

§ 1532.20 Does this part apply to me?

This part and, through this part, pertinent portions of the OMB guidance in subparts A through I of 2 CFR part 180 (see table at 2 CFR 180.100(b)) apply to you if you are a—

- (a) Participant or principal in a "covered transaction" (see subpart B of 2 CFR part 180 and the definition of "nonprocurement transaction" at 2 CFR 180.970;
- (b) Respondent in an EPA suspension or debarment action;
- (c) EPA debarment or suspension official; or
- (d) EPA grants officer, agreements officer, or other official authorized to enter into any type of nonprocurement transaction that is a covered transaction.

§ 1532.30 What policies and procedures must I follow?

The EPA policies and procedures that you must follow are the policies and procedures specified in each applicable section of the OMB guidance in subparts A through I of 2 CFR part 180, as that section is supplemented by the section in this part with the same section number. The contracts that are covered transactions, for example, are specified by section 220 of the OMB guidance (i.e., 2 CFR 180.220) as supplemented by section 220 in this part (i.e., § 1532.220). For any section of OMB guidance in subparts A through I of 2 CFR 180 that has no corresponding section in this part, EPA policies and procedures are those in the OMB guidance.

Subpart A—General

§ 1532.137 Who in the EPA may grant an exception to let an excluded person participate in a covered transaction?

The EPA Debarring Official has the authority to grant an exception to let an excluded person participate in a covered transaction, as provided in the OMB guidance at 2 CFR 180.135. If the EPA Debarring Official grants an exception, the exception must be in writing and state the reason(s) for deviating from the governmentwide policy in Executive Order 12549.

Subpart B—Covered Transactions

§ 1532.220 What contracts and subcontracts, in addition to those listed in 2 CFR 180.220, are covered transactions?

In addition to the contracts covered under 2 CFR 180.220(b) of the OMB guidance, this part applies to any contract, regardless of tier, that is awarded by a contractor, subcontractor, supplier, consultant, or its agent or representative in any transaction, if the contract is to be funded or provided by the EPA under a covered nonprocurement transaction and the amount of the contract is expected to equal or exceed \$25,000. This extends the coverage of the EPA nonprocurement suspension and debarment requirements to all lower tiers of subcontracts under covered nonprocurement transactions, as permitted under the OMB guidance at 2 CFR 180.220(c) (see optional lower tier coverage in the figure in the appendix to 2 CFR part 180).

Subpart C—Responsibilities of Participants Regarding Transactions

§ 1532.332 What methods must I use to pass requirements down to participants at lower tiers with whom I intend to do business?

You as a participant must include a term or condition in lower-tier transactions requiring lower-tier participants to comply with subpart C of the OMB guidance in 2 CFR part 180, as supplemented by this subpart.

2025 RELEASE UNDER E.O. 14176

Subpart D—Responsibilities of Federal Agency Officials Regarding Transactions

§ 1532.437 What method do I use to communicate to a participant the requirements described in the OMB guidance at 2 CFR 180.435?

To communicate to a participant the requirements described in 2 CFR 180.435 of the OMB guidance, you must include a term or condition in the transaction that requires the participant's compliance with subpart C of 2 CFR part 180, as supplemented by subpart C of this part, and requires the participant to include a similar term or condition in lower-tier covered transactions.

Subparts E-F [Reserved]

Subpart G—Suspension

§ 1532.765 How may I appeal my EPA suspension?

(a) If the EPA suspending official issues a decision under 2 CFR 180.755 to continue your suspension after you present information in opposition to that suspension under 2 CFR 180.720, you can ask for review of the suspending official's decision in two ways:

(1) You may ask the suspending official to reconsider the decision for material errors of fact or law that you believe will change the outcome of the matter; and/or

(2) You may request the Director, Office of Grants and Debarment (OGD Director), to review the suspending official's decision to continue your suspension within 30 days of your receipt of the suspending official's decision under 2 CFR 180.755 or paragraph (a)(1) of this section. However, the OGD Director can reverse the suspending official's decision only where the OGD Director finds that the decision is based on a clear error of material fact or law, or where the OGD Director finds that the suspending official's decision was arbitrary, capricious, or an abuse of discretion.

(b) A request for review under this section must be in writing; state the specific findings you believe to be in error; and include the reasons or legal bases for your position.

(c) A review under paragraph (a)(2) of this section is solely within the discretion of the OGD Director who may also stay the suspension pending review of the suspending official's decision.

(d) The EPA suspending official and the OGD Director must notify you of their decisions under this section, in writing, using the notice procedures at 2 CFR 180.615 and 180.975.

Subpart H—Debarment

§ 1532.890 How may I appeal my EPA debarment?

(a) If the EPA debarring official issues a decision under 2 CFR 180.870 to debar you after you present information in opposition to a proposed debarment under 2 CFR 180.815, you can ask for review of the debarring official's decision in two ways:

(1) You may ask the debarring official to reconsider the decision for material errors of fact or law that you believe will change the outcome of the matter; and/or

(2) You may request the Director, Office of Grants and Debarment (OGD Director), to review the debarring official's decision to debar you within 30 days of your receipt of the debarring official's decision under 2 CFR 180.870 or paragraph (a)(1) of this section. However, the OGD Director can reverse the debarring official's decision only where the OGD Director finds that the decision is based on a clear error of material fact or law, or where the OGD Director finds that the debarring official's decision was arbitrary, capricious, or an abuse of discretion.

(b) A request for review under this section must be in writing; state the specific findings you believe to be in error; and include the reasons or legal bases for your position.

(c) A review under paragraph (a)(2) of this section is solely within the discretion of the OGD Director who may also stay the debarment pending review of the debarring official's decision.

(d) The EPA debarring official and the OGD Director must notify you of their decisions under this section, in writing, using the notice procedures at 2 CFR 180.615 and 180.975.

Subpart I—Definitions

§ 1532.995 Principal (EPA supplement to government-wide definition at 2 CFR 180.995).

In addition to those listed in 2 CFR 180.995, other examples of individuals who are principals in EPA covered transactions include:

- (a) Principal investigators;
- (b) Technical or management consultants;
- (c) Individuals performing chemical or scientific analysis or oversight;
- (d) Professional service providers such as doctors, lawyers, accountants, engineers, etc.;
- (e) Individuals responsible for the inspection, sale, removal, transportation, storage or disposal of solid or hazardous waste or materials;
- (f) Individuals whose duties require special licenses;
- (g) Individuals that certify, authenticate or authorize billings; and
- (h) Individuals that serve in positions of public trust.

Subpart J—Statutory Disqualification and Reinstatement Under the Clean Air Act and Clean Water Act

§ 1532.1100 What does this subpart do?

This subpart explains how the EPA administers section 306 of the Clean Air Act (CAA) (42 U.S.C. 7606) and section 508 of the Clean Water Act (CWA) (33 U.S.C. 1368), which disqualify persons convicted for certain offenses under those statutes (see § 1532.1105), from eligibility to receive certain contracts, subcontracts, assistance, loans and other benefits (see coverage under the Federal Acquisition Regulation (FAR), 48 CFR part 9, subpart 9.4 and subparts A through I of 2 CFR part 180). It also explains: the procedures for seeking reinstatement of a person's eligibility under the CAA or CWA; the criteria and standards that apply to EPA's decision-making process; and requirements of award officials and others involved in Federal procurement and nonprocurement activities in carrying out their responsibilities under the CAA and CWA.

§ 1532.1105 Does this subpart apply to me?

(a) Portions of this subpart apply to you if you are convicted, or likely to be convicted, of any offense under section 7413(c) of the CAA or section 1319(c) of the CWA.

(b) Portions of this subpart apply to you if you are the EPA debaring official, a Federal procurement or nonprocurement award official, a participant in a Federal procurement or nonprocurement program that is precluded from entering into a covered transaction with a person disqualified under the CAA or CWA, or if you are a Federal department or agency anticipating issuing an exception to a person otherwise disqualified under the CAA or CWA.

§ 1532.1110 How will a CAA or CWA conviction affect my eligibility to participate in Federal contracts, subcontracts, assistance, loans and other benefits?

If you are convicted of any offense described in § 1532.1105, you are automatically disqualified from eligibility to receive any contract, subcontract, assistance, sub-assistance, loan or other nonprocurement benefit or transaction that is prohibited by a Federal department or agency under the Governmentwide debarment and suspension system (i.e. covered transactions under subpart A through I of 2 CFR part 180, or prohibited awards under 48 CFR part 9, subpart 9.4), if you:

- (a) Will perform any part of the transaction or award at the facility giving rise to your conviction (called the violating facility); and
- (b) You own, lease or supervise the violating facility.

§ 1532.1115 Can the EPA extend a CAA or CWA disqualification to other facilities?

The CAA specifically authorizes the EPA to extend a CAA disqualification to other facilities that are owned or operated by the convicted person. The EPA also has authority under subparts A through I of 2 CFR part 180, or under 48 CFR part 9, subpart 9.4, to take discretionary suspension and debarment actions on the basis of misconduct leading to a CAA or CWA conviction,

Environmental Protection Agency

§ 1532.1140

or for activities that the EPA debarbing official believes were designed to improperly circumvent a CAA or CWA disqualification.

§ 1532.1120 What is the purpose of CAA or CWA disqualification?

As provided for in Executive Order 11738 (3 CFR, 1973 Comp., p. 799), the purpose of CAA and CWA disqualification is to enforce the Federal Government's policy of undertaking Federal procurement and nonprocurement activities in a manner that improves and enhances environmental quality by promoting effective enforcement of the CAA or CWA.

§ 1532.1125 How do award officials and others know if I am disqualified?

If you are convicted under these statutes, the EPA enters your name and address and that of the violating facility into the Excluded Parties List System (EPLS) as soon as possible after the EPA learns of your conviction. In addition, the EPA enters other information describing the nature of your disqualification. Federal award officials and others who administer Federal programs consult the EPLS before entering into or approving procurement and nonprocurement transactions. Anyone may access the EPLS through the internet, currently at <http://www.epls.gov>.

§ 1532.1130 How does disqualification under the CAA or CWA differ from a Federal discretionary suspension or debarment action?

(a) CAA and CWA disqualifications are exclusions mandated by statute. In contrast, suspensions and debarments imposed under subparts A through I of 2 CFR part 180 or under 48 CFR part 9, subpart 9.4, are exclusions imposed at the discretion of Federal suspending or debarbing officials. This means that if you are convicted of violating the CAA or CWA provisions described under § 1532.1105, ordinarily your name and that of the violating facility is placed into the EPLS before you receive a confirmation notice of the listing, or have the opportunity to discuss the disqualification with, or seek reinstatement from, the EPA.

(b) CAA or CWA disqualification applies to both the person convicted of the offense, and to the violating facility during performance of an award or covered transaction under the Federal procurement and nonprocurement suspension and debarment system. It is the EPA's policy to carry out CAA and CWA disqualifications in a manner which integrates the disqualifications into the Governmentwide suspension and debarment system. Whenever the EPA determines that the risk presented to Federal procurement and nonprocurement activities on the basis of the misconduct which gives rise to a person's CAA or CWA conviction exceeds the coverage afforded by mandatory disqualification, the EPA may use its discretionary authority to suspend or debar a person under subparts A through I of 2 CFR part 180, or under 48 CFR part 9, subpart 9.4.

§ 1532.1135 Does CAA or CWA disqualification mean that I must remain ineligible?

You must remain ineligible until the EPA debarbing official certifies that the condition giving rise to your conviction has been corrected. If you desire to have your disqualification terminated, you must submit a written request for reinstatement to the EPA debarbing official and support your request with persuasive documentation. For information about the process for reinstatement see §§ 1532.1205 and 1532.1300.

§ 1532.1140 Can an exception be made to allow me to receive an award even though I may be disqualified?

(a) After consulting with the EPA debarbing official, the head of any Federal department or agency (or designee) may exempt any particular award or a class of awards with that department or agency from CAA or CWA disqualification. In the event an exemption is granted, the exemption must:

- (1) Be in writing; and
 - (2) State why the exemption is in the paramount interests of the United States.
- (b) In the event an exemption is granted, the exempting department or

§ 1532.1200

agency must send a copy of the exemption decision to the EPA debarring official for inclusion in the official record.

§ 1532.1200 How will I know if I am disqualified under the CAA or CWA?

There may be several ways that you learn about your disqualification. You are legally on notice by the statutes that a criminal conviction the CAA or CWA automatically disqualifies you. As a practical matter, you may learn about your disqualification from your defense counsel, a Federal contract or award official, or from someone else who sees your name in the EPLS. As a courtesy, the EPA will attempt to notify you and the owner, lessor or supervisor of the violating facility that your names have been entered into the EPLS. The EPA will inform you of the procedures for seeking reinstatement and give you the name of a person you can contact to discuss your reinstatement request.

§ 1532.1205 What procedures must I follow to have my procurement and nonprocurement eligibility reinstated under the CAA or CWA?

(a) You must submit a written request for reinstatement to the EPA debarring official stating what you believe the conditions were that led to your conviction, and how those conditions have been corrected, relieved or addressed. Your request must include documentation sufficient to support all material assertions you make. The debarring official must determine that all the technical and non-technical causes, conditions and consequences of your actions have been sufficiently addressed so that the Government can confidently conduct future business activities with you, and that your future operations will be conducted in compliance with the CAA and CWA.

(b) You may begin the reinstatement process by having informal discussions with the EPA representative named in your notification of listing. Having informal dialogue with that person will make you aware of the EPA concerns that must be addressed. The EPA representative is not required to negotiate conditions for your reinstatement. However, beginning the reinstatement process with informal dialogue in-

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creases the chance of achieving a favorable outcome, and avoids unnecessary delay that may result from an incomplete or inadequate reinstatement request. It may also allow you to resolve your disqualification by reaching an agreement with the EPA debarring official under informal procedures. Using your informal option first does not prevent you from submitting a formal reinstatement request with the debarring official at any time.

§ 1532.1210 Will anyone else provide information to the EPA debarring official concerning my reinstatement request?

If you request reinstatement under § 1532.1205, the EPA debarring official may obtain review and comment on your request by anyone who may have information about, or an official interest in, the matter. For example, the debarring official may consult with the EPA Regional offices, the Department of Justice or other Federal agencies, or state, tribal or local governments. The EPA debarring official will make sure that you have an opportunity to address important allegations or information contained in the administrative record before making a final decision on your request for reinstatement.

§ 1532.1215 What happens if I disagree with the information provided by others to the EPA debarring official on my reinstatement request?

(a) If your reinstatement request is based on factual information (as opposed to a legal matter or discretionary conclusion) that is different from the information provided by others or otherwise contained in the administrative record, the debarring official will decide whether those facts are genuinely in dispute, and material to making a decision. If so, a fact-finding proceeding will be conducted in accordance with 2 CFR 180.830 through 180.840, and the debarring official will consider the findings when making a decision on your reinstatement request.

(b) If the basis for your disagreement with the information contained in the administrative record relates to a legal issue or discretionary conclusion, or is not a genuine dispute over a material fact, you will not have a fact-finding

proceeding. However, the debarring official will allow you ample opportunity to support your position for the record and present matters in opposition to your continued disqualification. A summary of any information you provide orally, if not already recorded, should also be submitted to the debarring official in writing to assure that it is preserved for the debarring official's consideration and the administrative record.

§ 1532.1220 What will the EPA debarring official consider in making a decision on my reinstatement request?

(a) The EPA debarring official will consider all information and arguments contained in the administrative record in support of, or in opposition to, your request for reinstatement, including any findings of material fact.

(b) The debarring official will also consider any mitigating or aggravating factors that may relate to your conviction or the circumstances surrounding it, including any of those factors that appear in 2 CFR 180.860 that may apply to your situation.

(c) Finally, if disqualification applies to a business entity, the debarring official will consider any corporate or business attitude, policies, practices and procedures that contributed to the events leading to conviction, or that may have been implemented since the date of the misconduct or conviction. You can obtain any current policy directives issued by the EPA that apply to CAA or CWA disqualification or reinstatement by contacting the Office of the EPA Debarring Official, U.S. EPA, Office of Grants and Debarment (3901R), 1200 Pennsylvania Avenue, N.W., Washington, DC 20460.

§ 1532.1225 When will the EPA debarring official make a decision on my reinstatement request?

(a) The EPA debarring official will make a decision regarding your reinstatement request under § 1532.1205(a), when the administrative record is complete, and he or she can determine whether the condition giving rise to the CAA or CWA conviction has been corrected-usually within 45 days of closing the administrative record.

(b) A reinstatement request is not officially before the debarring official while you are having informal discussions under § 1532.1205(b).

§ 1532.1230 How will the EPA debarring official notify me of the reinstatement decision?

The EPA debarring official will notify you of the reinstatement decision in writing, using the same methods for communicating debarment or suspension action notices under 2 CFR 180.615.

§ 1532.1300 Can I resolve my eligibility status under terms of an administrative agreement without having to submit a formal reinstatement request?

(a) The EPA debarring official may, at any time, resolve your CAA or CWA eligibility status under the terms of an administrative agreement. Ordinarily, the debarring official will not make an offer to you for reinstatement until after the administrative record for decision is complete, or contains enough information to enable him or her to make an informed decision in the matter.

(b) Any resolution of your eligibility status under the CAA or CWA resulting from an administrative agreement must include a certification that the condition giving rise to the conviction has been corrected.

(c) The EPA debarring official may enter into an administrative agreement to resolve CAA or CWA disqualification issues as part of a comprehensive criminal plea, civil or administrative agreement when it is in the best interest of the United States to do so.

§ 1532.1305 What are the consequences if I mislead the EPA in seeking reinstatement or fail to comply with my administrative agreement?

(a) Any certification of correction issued by the EPA debarring official whether the certification results from a reinstatement decision under §§ 1532.1205(a) and 1532.1230, or from an administrative agreement under §§ 1532.1205(b) and 1532.1300, is conditioned upon the accuracy of the information, representations or assurances made during development of the administrative record.

§ 1532.1400

(b) If the EPA debaring official finds that he or she has certified correction of the condition giving rise to a CAA or CWA conviction or violation on the basis of a false, misleading, incomplete or inaccurate information; or if a person fails to comply with material condition of an administrative agreement, the EPA debaring official may take suspension or debarment action against the person(s) responsible for the misinformation or noncompliance with the agreement as appropriate. If anyone provides false, inaccurate, incomplete or misleading information to EPA in an attempt to obtain reinstatement, the EPA debaring official will refer the matter to the EPA Office of Inspector General for potential criminal or civil action.

§ 1532.1400 How may I appeal a decision denying my request for reinstatement?

(a) If the EPA debaring official denies your request for reinstatement under the CAA or CWA, you can ask for review of the debaring official's decision in two ways:

(1) You may ask the debaring official to reconsider the decision for material errors of fact or law that you believe will change the outcome of the matter; and/ or

(2) You may request the Director, Office of Grants and Debarment (OGD Director), to review the debaring official's denial within 30 days of your receipt of the debaring official's decision under § 1532.1230 or paragraph (a)(1) of this section. However, the OGD Director can reverse the debaring official's decision denying reinstatement only where the OGD Director finds that there is a clear error of material fact or law, or where the OGD Director finds that the debaring official's decision was arbitrary, capricious, or an abuse of discretion.

(b) A request for review under this section must be in writing and state the specific findings you believe to be in error and include the reasons or legal bases for your position.

(c) A review under this section is solely within the discretion of the OGD Director.

(d) The OGD Director must notify you of his or her decision under this

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section, in writing, using the notice procedures at 2 CFR 180.615 and 180.975.

§ 1532.1500 If I am reinstated, when will my name be removed from the EPLS?

If your eligibility for procurement and nonprocurement participation is restored under the CAA or CWA, whether by decision, appeal, or by administrative agreement, the EPA will remove your name and that of the violating facility from the EPLS, generally within 5 working days of your reinstatement.

§ 1532.1600 What definitions apply specifically to actions under this subpart?

In addition to definitions under subpart A through I of 2 CFR part 180 that apply to this part as a whole, the following two definitions apply specifically to CAA and CWA disqualifications under this subpart:

(a) Person means an individual, corporation, partnership, association, state, municipality, commission, or political subdivision of a state, or any interstate body.

(b) Violating facility means any building, plant, installation, structure, mine, vessel, floating craft, location or site of operations that gives rise to a CAA or CWA conviction, and is a location at which or from which a Federal contract, subcontract, loan, assistance award or other covered transactions may be performed. If a site of operations giving rise to a CAA or CWA conviction contains or includes more than one building, plant, installation, structure, mine, vessel, floating craft, or other operational element, the entire location or site of operation is regarded as the violating facility unless otherwise limited by the EPA.



United States Environmental Protection Agency
Washington, DC 20460

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

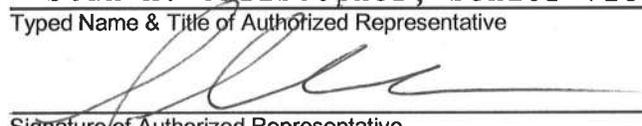
The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Stan A. Christopher, Senior Vice President

 Typed Name & Title of Authorized Representative



 Signature of Authorized Representative

July 7, 2014

 Date

I am unable to certify to the above statements. My explanation is attached.

EPA Form 5700-49 (11-88)

KDHE PROJECT #

CERTIFICATION REGARDING LOBBYING

**CERTIFICATION FOR CONTRACTS, GRANTS,
LOANS AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Stan A. Christopher, Senior Vice President
Typed Name & Title of Authorized Representative



Signature and Date of Authorized Representative

STATE OF KANSAS
ACT AGAINST DISCRIMINATION
CONTRACT PROVISION CERTIFICATION FORM

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
- (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
- (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
- (5) The contractor shall include the provisions of (1) through (4) in every applicable subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

PROJECT/CONTRACT NAME AND NO. _____

MUNICIPALITY _____

CONTRACTOR'S
SIGNATURE



TITLE Senior Vice President _____

KDHE PROJECT NO. _____

DATE July 7, 2014 _____

	Phase I	Phase II	Phase III
FACILITY	2014 cost	2014 cost	2014 cost
EAST WWTP IMPROVEMENTS			
INFLUENT PUMP STATION	\$70,725		
HEADWORKS BUILDING	\$224,250	\$1,147,125	
GRIT BUILDING	\$77,625		
PRIMARY CLARIFIERS	\$724,500		
PRIMARY SLUDGE PUMP STATION	\$486,450		
ANOXIC BASIN		\$75,900	
AERATION BASINS	\$319,125	\$431,250	
SECONDARY CLARIFIERS	\$865,950		
RAS/WAS PUMP STATION		\$381,225	
SLUDGE SYSTEM	\$514,050	\$558,900	\$2,501,250
SITE	\$819,375	\$784,875	
BNR IMPROVEMENTS			\$1,530,075

SOUTHWEST WWTP IMPROVEMENTS			
FLOW DIVERSION STRUCTURE	\$70,725		
SCREENING - INDUSTRIAL AND DOMESTIC	\$194,925	\$243,225	
ACID FEED SYSTEM	\$34,500		
EQUALIZATION BASINS		\$274,275	
DISSOLVED AIR FLOTATION	\$960,825		
<i>BNR PROCESS IMPROVEMENTS</i>			
BNR Basins			\$5,718,375
BNR Biosolids		\$267,375	
SECONDARY CLARIFIERS			
SELECTOR BASIN		\$74,175	
AERATION SYSTEM	\$1,285,125		
SECONDARY CLARIFIERS	\$676,200		\$5,318,175
WAS/RAS/SCUM	\$70,725	\$25,875	
SLUDGE SYSTEM		\$6,748,200	\$6,630,900

Collection System Projects			
TOTALS			

**City of Junction City
Engineering Department
Wastewater System Improvements Summary**

			1		2
2014	2015	2016	2017	2018	2019

\$6,012	\$6,012		\$58,702		
\$19,061	\$19,061		\$283,633	\$97,506	\$952,114
\$6,598	\$6,598		\$64,429		
\$61,583	\$61,583		\$601,335		
\$41,348	\$41,348		\$403,754		
			\$6,452	\$6,452	\$62,997
\$27,126	\$27,126		\$301,530	\$36,656	\$357,938
\$73,606	\$73,606		\$718,739		
			\$32,404	\$32,404	\$316,417
\$43,694	\$43,694		\$474,168	\$47,507	\$676,493
\$69,647	\$69,647		\$746,796	\$66,714	\$651,446
					\$130,056

\$6,012	\$6,012		\$58,702		
\$16,569	\$16,569		\$182,462	\$20,674	\$201,877
\$2,933	\$2,933		\$28,635		
			\$23,313	\$23,313	\$227,648
\$81,670	\$81,670		\$797,485		
					\$486,062
			\$22,727	\$22,727	\$221,921
			\$6,305	\$6,305	\$61,565
\$109,236	\$109,236		\$1,066,654		
\$57,477	\$57,477		\$561,246		\$452,045
\$6,012	\$6,012		\$60,901	\$2,199	\$21,476
			\$573,597	\$573,597	\$6,164,633

\$322,394	\$322,394	\$322,394	\$322,394	\$322,394	\$322,394
\$950,975	\$950,975	\$322,394	\$7,396,360	\$1,258,448	\$11,307,082

Backup material for agenda item:

- f. Consideration and Approval of Award of Waiver of Bid and Sole Source Purchase of Wastewater Systems Immediate Needs (Chlorine Metering Pumps) SW WWTP

City of Junction City

City Commission

Agenda Memo

July 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commissioners and Cheryl Beatty, Interim City Manager
Subject: **Approval of the Waiver of Bid and the Award of Contract for the Sole Source Purchase/ Installation for the Chlorine Metering Pumps at the SW Wastewater Treatment Plant**

Objective: The Consideration and Approval of the Waiver of Bid and Award of a Contract for the Sole Source Chlorine Metering Pumps at the SW Wastewater Treatment Plant.

Explanation of Issue: The City, through HDR Engineering, completed a *Wastewater Analysis and Pre-Design Study* for the two wastewater treatment plants (Southwest Wastewater Treatment Plant – SW WWTP and East WWTP) in February 2014. A part of this report identified various immediate needs which needed to be undertaken at each of these wastewater plants as a result of safety and compliance related issues.

One of these equipment needs involve the replacement of the three SW WWTP Chlorine Metering Pumps. The chlorine metering pumps, Grundfos, Model DME 150 pumps, are to be set on a skid system that is to be mounted in place and connected to the suction and discharge piping. These pumps serve a critical function in the SW WWTP of feeding chlorine disinfectant, which is required to meet effluent E. coli. discharge limits. Replacement of these pumps with the skid system simplifies installation and little to no piping changes would be needed. As an emergency replacement effort, this saves critical time and is expected to reduce the replacement cost versus more substantial infrastructure replacement.

Given the above, the City's attempt of bidding entire replacements twice with no qualified bidders being retained, and the pump configurations, these pumps are being recommended as a sole source type unit, manufactured by Grundfos and setup on a skid system by Fluid Equipment, Inc. A quote in the amount of \$47,000 has been obtained from Fluid Equipment, Inc. for the replacement, installation and startup of these new pumps.

Per the City's Fiscal Policy, a waiver of bid and further award of sole source bid is required by the City Commission for this equipment purchase. City staff, through HDR Engineering, is recommending this equipment replacement as outlined. The City has budgeted funds within the wastewater capital equipment budget for these metering chlorine pumps.

Should the City Commission approve the waiver of competitive bid and the sole source award it is anticipated the work would be completed no later than September 26, 2014.

Budget Impact: The SW WWTP Chlorine Metering Pumps would be paid through the City Wastewater Fund

Alternatives: The Commission may approve, table, modify and not approve the contract award.

Recommendation: Staff recommends the City Commission's approve the waiver of bid, based on the chlorine metering pump units being sole sourced and approval of a contract with Fluid Equipment, Inc. for the removal and replacement of the SW WWTP chlorine metering pumps, in an amount not to exceed \$ 47,000, as presented.

Suggested Motion: Commissioner _____ moves to approve the waiver of bid, based on the chlorine metering pump units being sole sourced and approval of a contract with Fluid Equipment, Inc., for the removal and replacement of the SW WWTP Chlorine Metering Pumps, in an amount not to exceed \$ 47,000, as presented.

Enclosures: Fluid Equipment – Chemical Feed Pumps & Piping Proposal



**FLUID
EQUIPMENT**
A COGENT COMPANY

Date: June 25th, 2014

To: Eric Evans, HDR

Re: Proposal for Junction City, KS WWTP – Chemical Feed Pumps & Piping

Please find our scope and pricing for the above referenced project:

- ① Sodium Hypochlorite Pumps (CFP-5, CFP-6 & CFP-7) - **\$18,000.00**
 - a. Three(3) Grundfos DME Digital Dosing Pumps (Cut Sheet Attached)
 - b. Includes 1 trip for installation of pumps and startup.
- ② Adder for single skid for three(3) pumps (Picture attached of similar skid) - **\$29,000.00**
 - a. Includes 1 trip(2-4 days) for installation of skid and startup.
- ~~③~~ Adder for replacing all piping and valves/gauges with similar - **\$26,000.00**
 - a. Includes 1 trip(5-8 days) for installation of piping/components and startup.

} *Include*

If any of these items are of interest, we would appreciate the opportunity to meet on site with staff and discuss the options and narrow any of these down. This would help us get you exactly what you are looking for.

Our standard terms and conditions is attached. Please let me know if you have any questions.

Sincerely,

Dave McClure, PE
Fluid Equipment
(816) 522-4594



1. **ACCEPTANCE:** This Proposal is subject to written acceptance by the Buyer within 30 days from the date hereof, and if not accepted within said period of time, this Proposal shall terminate. This Proposal shall become a binding contract if accepted by Buyer and by Seller within said period of time. Unless Seller receives written notice from Buyer within 72 hours of receiving Seller's Order Acknowledgement, the Seller's General Terms and Conditions of Sale are binding.
 2. **DELIVERY:** Any statement relating to date of delivery or date of completion represents Seller's best estimate, but said date of delivery or completion is not guaranteed. Delay shall not constitute grounds for cancellation or for damages. Unless otherwise herein specified, the Product shall be delivered FOB Seller's fabrication facility.
 3. **FORCE MAJEURE:** Seller shall not be liable for any loss or damage of any nature whatsoever incurred or suffered as a result of any failures or delays in performance due to any cause or circumstances beyond its control, including but not by way of limitation, any failures or delays in performance caused by any strikes, lockouts or labor disputes, fires, acts of God or the public enemy, riots, incendiaries, interferences by civil or military authorities, compliance with the laws of the United States or with the orders or policies of any governmental authority, delays in transit or delivery on the part of transportation companies or communication facilities or failures of sources of raw material which are not due to Seller's neglect in placing orders or seeking alternate sources of raw material. In the event of such delay, the time for delivery or completion shall be extended by a period of time equal to the period of delay plus such time as needed for start-up and/or remobilization. In the event the Force Majeure situation shall extend longer than six months, then in that event Seller shall, at its option, have the privilege of canceling the Contract. In such event, Buyer shall reimburse Seller for all costs and expenses (including overhead costs) which Seller may have reasonably incurred in closing out the Contract, plus an amount as reasonable profits on that portion of the Contract which has been completed.
 4. **TITLE AND RISK OF LOSS:** Title and risk of loss for the Product shall pass to Buyer FOB Seller's fabrication facility. Title to and risk of loss of the Product shall pass to Buyer in no other way, notwithstanding any agreement to the contrary, including any agreement to pay freight, express, or other transportation or insurance charges.
 5. **PAYMENT:** Terms of payment are net 30 days from date of invoice, and are of the essence. In the event payment by the Buyer is not made when due, Buyer shall pay interest on any overdue amount at the rate of 1% per month from the due date until payment without prejudice to any other rights of the Seller. Should Buyer fail to make payment when due Buyer shall be responsible for any and all expenses, including but not limited to attorney fees, for collection of payment owed.
 6. **PRODUCT OVER/UNDER SHIPMENT:** The Buyer agrees to accept and pay for 10% over or under shipment of Product as fulfillment of the Contract.
 7. **TAXES:** Prices stated herein are exclusive of any taxes, excises, or other governmental charges applicable to the Product herein described. Seller's Invoices shall include as a separate item, any and all taxes, excises or other governmental charges imposed upon Seller by reason of its performance hereunder, except taxes based upon net income of Seller and/or privilege taxes. Buyer shall pay all property and other taxes which may be levied, assessed or charged against or upon the Product after the date of actual shipment, or placing into storage for Buyer's account.
 8. **WARRANTIES:** Seller hereby warrants to Buyer that the Product herein described will be free from any liens or encumbrances, and that good title to said Product will be conveyed to Buyer. Seller warrants Product of its own manufacture against defects in material and workmanship under normal conditions of usage and service for 30 days from date of shipment. Product not manufactured by Seller shall receive such warranty, if any, of the manufacturer thereof and which is hereby assigned to Buyer without recourse to Seller; Seller agrees to act as a liaison with a manufacturer of Product supplied hereunder regarding any warranty claims if requested by Buyer. Subject to the limitation of Section 16 hereof, Seller's sole obligation and Buyer's sole remedy under this warranty is limited to and shall be fully discharged by replacing any defective Product or Component FOB Seller's fabrication facility. Seller shall not be liable for repair or alterations made without Seller's prior written approval. Seller shall not be liable for damages or delay caused by defective material or workmanship.
 9. **PATENT INFRINGEMENT:** Except for Product manufactured by Seller based on specifications or drawings furnished by Buyer, Seller shall, subject to the limitation of Section 16(c) hereof, defend at its expense any suit, action or proceeding brought against Buyer based upon any claim that the products and materials supplied hereunder infringes any United States patent which has been issued on or before the date of Seller's Proposal and pay any damages and costs awarded therein against Buyer, if promptly notified by Buyer in writing of such claim and given authority, information and assistance by Buyer (at Seller's expense) to conduct such defense, in lieu of defending Buyer in Such suit, action or proceeding, Seller may, at its expense and option, either procure for Buyer the right to use the Product or modify it so that it no longer infringes, or replace it with non-infringing Product. The foregoing constitutes the entire responsibility and liability of Seller for patent infringement.
 10. **CHANGES:** Buyer shall have the right during the progress of the work to request in writing, additional work, or deletion of any work covered hereunder, provided, however, that such changes do not materially affect the scope of work, and provided that such changes are not, in the Seller's judgment, inconsistent with sound engineering principles of the Seller's guarantees, warranties, and/or responsibilities hereunder. If such changes result in any increase or decrease in the work to be performed by Seller, or the cost thereof, or the cost of raw materials to be used by the Seller, the resulting change to the contract price shall be agreed upon in writing before such changes are effected; provided, that Seller shall be entitled to continue the performance of its work hereunder regardless of any proposed change until such agreement in writing is made. If such requests for changes and/or such changes result in any delay in the completion of the Seller's work hereunder, the estimated time of completion shall be correspondingly extended by written agreement between the parties before the changes are effected.
 11. **DRAWINGS, MOLDS AND TOOLING:** All drawings or technical data furnished to Buyer by Seller hereunder shall remain the property of the Seller. All molds and tooling, including any dies, templates and the like, used by the Seller to manufacture Product shall be the property of the Seller. Seller may, at its option, use and or dispose of such molds and tooling in any manner whatsoever without any responsibility whatsoever to Buyer. Specific molds and tooling, including any dies, templates and the like, purchased by the Buyer and maintained by the Buyer, will be available to produce product for the Buyer. Upon completion of the Contract or through lack of use, Seller has the right to dispose of such molds and tooling after notification to the Buyer.
 12. **WAIVERS:** Seller's waiver of any breach or failure to enforce any of the terms, conditions and specifications of the Contract shall not in any way affect, limit or waive Seller's right thereafter to enforce and compel strict compliance with every term, condition and specification hereof.
 13. **ASSIGNMENT:** Neither party may assign the Contract, without the other party's prior written consent, except either party may assign said contract, without consent, to any corporation owned or controlled by said party or to any corporation into which said party is consolidated or to which the business of said party directly related to the Contract is sold or conveyed.
 14. **GOVERNING LAW:** The Contract and obligations thereby imposed on Seller and Buyer shall be governed by and construed according to the laws of the State of Missouri.
 15. **LIABILITY:**
 - (a) THERE ARE NO WARRANTIES ESTABLISHED HEREIN, EXPRESS, IMPLIED, OR STATUTORY, INCLUDING THE WARRANTY OF MERCHANTABILITY, EXCEPT THOSE EXPRESSLY STATED IN SECTION 8 ABOVE.
 - (b) IN NO EVENT, BE IT DUE TO BREACH OF ANY WARRANTY HEREUNDER OR ANY OTHER CAUSE ARISING OUT OF PERFORMANCE OR NONPERFORMANCE OF THE OBLIGATIONS HEREIN, WHETHER ANY SUCH BREACH OR CAUSE BE OR SOUND IN TORT, CONTRACT OR OTHERWISE, SHALL SELLER BE LIABLE FOR INDIRECT OR CONSEQUENTIAL DAMAGES (SUCH AS, BUT NOT LIMITED TO, LOSS OF PROFITS OR PLANT DOWNTIME) OR SUITS BY THIRD PARTIES AGAINST BUYER (EXCLUDING SUITS REGARDING TITLE TO THE PRODUCT FURNISHED HEREUNDER, PATENTS UNDER SECTION 9 HEREOF).
 - (c) SELLER'S TOTAL CUMULATIVE LIABILITY HEREUNDER FOR ANY AND ALL REASONS, SHALL NOT EXCEED AN AMOUNT EQUAL TO THE PRICE OF THE DEFECTIVE PRODUCT.
 16. **ENTIRE AGREEMENT:** This Proposal, together with such other sheets and documents as may be attached hereto or referred to herein, when approved by Seller, shall constitute the entire agreement between the parties. No change in, addition to, or waiver of the terms, conditions and specifications contained herein shall be a binding obligation on Seller unless approved in writing by its authorized representative.
- BUYER AGREES TO THE TERMS AND CONDITIONS SET FORTH ABOVE:
- _____
(Buyer's Name)
- By: _____

Immediate Needs Scheduling Summary

City of Junction City
Engineering Department

Bid Package	Task	Package Type	Installation	Construction Multipliers	Construction Cost Estimate	Vendor Providing Equipment Estimate	Vendor Contact Name	Vendor Contact Number	Final Quote or Bid Amount	Bid Package Contractor	Bidder Contact Name	Bidder Contact Info	
#1	East WWTP	Competitive Bid	Supplier	Installation (25%), electrical(20%), controls(10%), conduit(10%)	\$99,000	R.E. Pedrotti Company	Gary Moxley	913-677-3366	\$96,118	Shelly Electric Inc.	Lonnie Hinck	785-862-0507	
	2.1 - Gas Detection/Monitoring Eqpt												
	3.1 - Gas Detection/Monitoring Eqpt												
#2	3.2 - Sludge Stabilization Tanks #1 & #2 Mixer	Sole Source	Supplier	Installation (25%)	\$80,300	JCI Industries	Paul Koehler	816-830-6387	\$81,480	JCI	Paul Koehler	816-830-6387	
#3	3.3 - Domestic Influent Pumps	Sole Source	Supplier	Installation (25%), Testing (5%)	\$70,000	Fluid Equipment Company	Dave McClure	316-630-0075	\$65,500	Fluid Equipment CO.	David McClure		
#4	3.4 - Waste Activated Sludge Pumps	Sole Source	Veolia	No construction, Installed by Veolia	N/A	Environmental & Process Systems, Inc.	Janice Simpkins	913-338-0311	\$6,886				
#5	3.5 - DAF Recycle Pumps	Competitive Bid	Supplier	Installation (25%), Piping and Valves (25%), Testing (10%), Overhead and Profit (15%)	\$80,000	Fluid Equipment Company	Dave McClure	316-630-0075	\$79,000	Fluid Equipment CO.	David McClure		
	3.6 - Chlorine Dosing Pumps												Equip Solutions
#6	3.7 - Gas Fired Boiler	Competitive Bid	Supplier		\$70,000				\$78,340	C&K Construction			
TOTALS					\$399,300								\$407,324

Bid Package	Task	Site Visit	Develop TM	Develop Prelim. Package	Vendor Review	Vendor Comments Received (14 days)	QC Review (14 days)	Comments (14 days)	Submit to City	Present Sole Source Items to City Commission*	Advertise 1	Receive Bids 1	Advertise 2**	Receive Bids 2**	Present Bid Items to City Commission*	Invoice Item/NTP	Submittals/Review	Equipment Lead Time	Eqpt. Delivered	Install Time	Complete
#1	East WWTP	1/16/2014	N/A	1/31/2014	2/14/2014		2/28/2014	3/14/2014	4/4/2014		4/5/2014	4/23/2014			5/6/2014	6/24/2014	7/8/2014	21	7/29/2014	41	9/8/2014
	2.1 - Gas Detection/Monitoring Eqpt	1/16/2014	N/A	1/31/2014	2/14/2014		2/28/2014	3/14/2014	4/4/2014		4/5/2014	4/23/2014			5/6/2014	6/24/2014	7/8/2014	21	7/29/2014	41	9/8/2014
	3.1 - Gas Detection/Monitoring Eqpt	1/16/2014	N/A	1/31/2014	2/14/2014		2/28/2014	3/14/2014	4/4/2014		4/5/2014	4/23/2014			5/6/2014	6/24/2014	7/8/2014	21	7/29/2014	41	9/8/2014
#2	3.2 - Sludge Stabilization Tanks #1 & #2 Mixer	1/16/2014	N/A	2/14/2014	2/28/2014		3/14/2014	3/28/2014	4/23/2014	5/6/2014					5/6/2014	6/24/2014	7/4/2014	66	9/8/2014	18	9/26/2014
#3	3.3 - Domestic Influent Pumps	1/16/2014	N/A	2/14/2014	2/28/2014	3/3/2014	3/31/2014	4/14/2014	4/30/2014	5/6/2014					5/6/2014	6/24/2014	7/8/2014	60	9/6/2014	20	9/26/2014
#4	3.4 - Waste Activated Sludge Pumps	1/16/2014	N/A	2/14/2014	2/28/2014		3/14/2014	3/28/2014	4/22/2014	5/6/2014					5/16/2014	6/15/2014	6/15/2014	14	6/29/2014	21	7/20/2014
#5	3.5 - DAF Recycle Pumps	1/16/2014	N/A	2/14/2014	2/28/2014	3/3/2014	3/31/2014	4/14/2014	4/30/2014	7/15/2014	4/5/2014	4/23/2014	5/10/2014	5/21/2014	6/3/2014	7/21/2014	8/4/2014	46	9/19/2014	7	9/26/2014
	3.6 - Chlorine Dosing Pumps	1/16/2014	N/A	2/14/2014	2/28/2014	Sent/Not Received	3/31/2014	4/14/2014	4/30/2014	7/15/2014	4/5/2014	4/23/2014	5/10/2014	5/21/2014	6/3/2014	7/21/2014	8/4/2014	46	9/19/2014	7	9/26/2014
#6	3.7 - Gas Fired Boiler***	4/25/2014	5/8/2014	5/22/2014			5/29/2014	6/4/2014	4/30/2014		6/7/2014	6/25/2014			7/1/2014	7/11/2014	7/26/2014	28	8/23/2014	21	9/13/2014

*1st of 3rd Tuesday of the month

**No bids received during first bid letting

***Task delayed due to ongoing work with the existing boilers to determine viability of repairing

Backup material for agenda item:

- g. Consideration and Approval of an Ordinance Amendment of School Zone Speed Limits

City of Junction City
City Commission
Agenda Memo

July 15, 2014

From: Gregory S. McCaffery, Municipal Service Director
To: City Commissioners and Cheryl Beatty, Interim City Manager
Subject: Adoption of an Ordinance Amendment – School Zone Time Changes

Objective: Consideration and adoption of ordinance amendment for amending the school zone time for all USD 475 and Saint Xavier’s Schools.

Explanation of Issue: The City has been advised that for the 2014 school year the USD 475 School District and Saint Xavier’s are changing the start and dismissal times of their schools beginning in the fall of 2014. These school times will necessitate the adjustment of approximately 100 plus signs through the City for speed zones and parking/ no parking areas in and around the City within the public rights-of-way.

The City addresses this signage through City Ordinance, City Code Title III, Traffic Code, Chapter 310, Speed Regulations, Section 310.010, Maximum Speed Limits. Amendment of this Section of the City Code is undertaken via an ordinance amendment.

An ordinance amendment will adjust the effective time frame of the various school speed zones and parking/ no parking areas around the USD 475 and Saint Xavier’s school buildings.

The USD 475 schools affected are: Washington Elementary, Franklin Elementary, Lincoln Elementary, Westwood Elementary, Eisenhower Elementary, Sheridan Elementary, Spring Valley Elementary, Karnes Freshman Success Academy, Junction City Middle School, and Junction City High School.

There are approximately 100 signs that will need to be changed out at various locations around all 11 schools being affected by these start and dismissal time changes. The cost of these signs are approximately \$5,000 for the signs, as many of the sign posts will be reused, however labor costs for installation would be additional, and handled through the Department of Public Works.

If approved it is anticipated the signage would be changed out by August 8, 2014, which would be prior to the start of the 2014 school year, 14 August 2014.

Budget Impact: Funding for the sign change out will be funded through the City Street Fund – with costs of approximately \$5,000 for the various sign replacements.

Alternatives: The City Commission may approve, modify, table or deny the adoption of the ordinance G-1149 for amendment of the school zone speed limits and parking/ no parking signage, as presented.

Recommendation: City staff recommends the adoption of the ordinance amendment, Ordinance G-1149, for the amendment of the school zone speed limits and parking/ no parking zones for the 2014 school year, as presented.

Suggested Motion: Commissioner _____ moves to approve adoption of the ordinance amendment, Ordinance G-1149 for the amendment of the school zone speed limits and parking/ no parking zones for the 2014 school year, as presented.

Enclosures Ordinance G-1149, Amendment to Table I-B, School Zones,
Section 310.010 Maximum Speed Limits, Chapter 310,
Speed Limits, Title III, Traffic Code
Administrative Request Materials 5/23/14

ORDINANCE G-1149

AN ORDINANCE AMENDING SECTION 310.010, ENTITLED “MAXIMUM SPEED LIMITS” AND SCHEDULE I, ENTITLED “SPEED LIMITS” OF TITLE III, ENTITLED “TRAFFIC CODE” OF THE CODE OF ORDINANCES OF THE CITY OF JUNCTION CITY, KANSAS, SCHOOL ZONE TIMES IN THE VICINITY OF WASHINGTON ELEMENTARY, FRANKLIN ELEMENTARY, LINCOLN ELEMENTARY, WESTWOOD ELEMENTARY, EISENHOWER ELEMENTARY, SHERIDAN ELEMENTARY, KARNES FRESHMAN SUCCESS ACADEMY, SPRING VALLEY ELEMENTARY, SAINT XAVIER’S ELEMENTARY AND SENIOR HIGH SCHOOL, FAITH APOSTOLIC ACADEMY, JUNCTION CITY MIDDLE SCHOOL, AND JUNCTION CITY HIGH SCHOOL.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CTY, KANSAS:

SECTION 1: Section 310.010 “Maximum Speed Limits” of Title III “Traffic Code” of the Code of Ordinances of the City of Junction City, Kansas is hereby amended to read as follows:

SECTION 310.010: MAXIMUM SPEED LIMITS

Except when a special hazard exists that requires lower speed for compliance with Section 300.032, the limits specified in Schedule I or established as hereinafter authorized shall be maximum lawful speeds, and no person shall drive a vehicle at a speed in excess of such maximum limits.

SECTION 2: Schedule I “Speed Limits” of Title III “Traffic Code” of the Code of Ordinances of the City of Junction City, Kansas is hereby amended to read as follows:

SCHEDULE I. SPEED LIMITS

Table I-A. Maximum Speed Limits

Location	Maximum MPH
<i>Central Business District.</i> Consists of 7 th , 8 th , 9 th , and 10 th Streets beginning 100 feet east of the center line of Franklin Street; thence west to 100 feet west of the center line of Jefferson Street; and 6 th Street beginning 100 feet east of the centerline of Washington Street thence west of the center line of Jefferson Street; Franklin, Washington, and Jefferson Streets beginning at 100 feet north of the center line of 10 th street; thence south to 100 feet	20

south of the center line of 6 th street.	
Lincoln School Drive	20
Residential District	30
Parks (All)	20
Alleys (All)	15
Municipal or Private Parking Lots (All)	10
Mobile Home Park or Trailer Court (All)	15
School Zones (Indicated Times) See Table I-B	20
Grant Avenue beginning 100 feet east of the center line of Washington Street to the City limits; and on the west side of Ash Street beginning at the east intersection of Bittersweet, from the center line of Bittersweet extended west on Ash Street to the 200 feet east of the center line of U.S. Highway 77.	35
McFarland Road, beginning 100 feet west of the center line of Eisenhower Drive to a point 200 feet east of the center line of U.S. Highway 77.	30
Rucker Road beginning at the intersection of U.S. Highway 77; thence south to the intersection of 8 th Street.	30
Industrial Street beginning 275 feet north of the center line of the UPRR tracks; thence south to 850 feet south of the center line of the UPRR tracks.	15
6 th Street beginning 100 feet east of the center line of Washington Street to 200 feet east of the center line of Franklin Street; then 40 miles per hour to the east boundary of the City limits.	30
U.S. Highway 77 beginning 2,640 feet north of the intersection of McFarland Road to a point 2,700 feet south of the intersection of U.S. Highway 77 with the center line of Ash Street.	55

Table I-B. School Zones

Location	Time	Maximum MPH
<u>Washington Elementary School:</u> 17 th Street beginning 185 feet west of the centerline of Westwood Boulevard; thence east to the centerline of Westwood Boulevard. Eisenhower Drive beginning at the centerline of Westwood Boulevard; thence south to 245 feet south of the centerline of	7:30 A.M./8:30 A.M. 2:45 P.M./3:45 P.M.	20

<p>Fourteenth Street. Fourteenth Street beginning 525 feet east of the centerline of Eisenhower Drive thence west to 360 feet west of the centerline of Eisenhower Drive. Westwood Boulevard beginning 210 feet north of the centerline of Downtown Street; thence south to 205 feet south of the centerline of 17th Street.</p>		
<p><u>Franklin Elementary School:</u> Madison and Jackson Streets beginning 100 feet north of the centerline of Third Street; thence on Madison south to 120 feet south of the centerline of Second Street and on Jackson Street south to 100 feet south of the centerline of Second Street. Second and Third Streets beginning 100 feet east of the centerline of Madison Street; thence west to 100 feet west of the centerline of Jackson Street.</p>	<p>7:30 A.M./8:30 A.M. 2:45 P.M./3:45 P.M.</p>	<p>20</p>
<p><u>Lincoln Elementary School:</u> Eisenhower Drive beginning 250 feet north of the centerline of Fifth Street; thence south to 250 feet south of the centerline of Lincoln School Drive. Parkview Drive from Garfield Street to Bunker Hill Drive. Parkside Circle from Parkview Drive to Lincoln School Drive.</p>	<p>7:30 A.M./8:30 A.M. 2:45 P.M./3:45 P.M.</p>	<p>20</p>
<p><u>Westwood Elementary School:</u> 17th Street beginning 185 feet west of the centerline of Westwood Boulevard; thence east to the centerline of Westwood Boulevard. Eisenhower Drive beginning at the centerline of Westwood Boulevard; thence south to 245 feet south of the centerline of Fourteenth Street. Fourteenth Street beginning 525 feet east of the centerline of Eisenhower Drive thence west to 360 feet west of the centerline of Eisenhower Drive. Westwood Boulevard beginning 210 feet north of the centerline of Downtown Street; thence south</p>	<p>7:30 A.M./8:30 A.M. 2:45 P.M./3:45 P.M.</p>	<p>20</p>

to 205 feet south of the centerline of 17 th Street.		
<u>Eisenhower Elementary School:</u> St. Mary's Road beginning 315 feet east of the centerline of Caroline Ave; thence west to 660 feet west of the centerline of Caroline Avenue. Caroline Avenue beginning 410 feet south of the centerline of St. Mary's Road; thence north to 400 feet north of the centerline of St. Mary's Road.	7:30 A.M./8:30 A.M. 2:45 P.M./3:45 P.M.	20
<u>Sheridan Elementary School:</u> Ash Street beginning 100 feet east of the centerline of Madison Street; thence west to 100 feet west of the centerline of Jackson Street. Jackson Street beginning 100 feet north of the centerline of Ash Street; thence south to 100 feet south of the centerline of Beck Drive.	7:30 A.M./8:30 A.M. 2:45 P.M./3:45 P.M.	20
<u>Karnes Freshman Success Academy:</u> Jackson Street, Adams Street and Madison Streets; Beginning at a point 100 feet north of the centerline of Tenth Street; thence south to a point 100 feet south of the centerline of Ninth Street. Ninth and Tenth Streets beginning at a point 100 feet east of the centerline of Adams Street; thence west to a point 40 feet west of the centerline of Jackson Street.	8:00 A.M./9:00 A.M. 3:00 P.M./4:00 P.M.	20
<u>Spring Valley Elementary School:</u> Spring Hill Drive; beginning 200 feet north of the centerline of Kathy Drive; thence south to 200 feet south of the centerline of Kathy Drive. Elm Creek Drive; beginning 200 feet east of the centerline of Hickory Lane; thence west to 200 feet west of the centerline of Hickory Lane. Hickory Lane; beginning 200 feet north of the centerline of Elm Creek Drive; thence south to 200 feet south of the centerline of Kathy Drive. Clover Drive; beginning 200 feet west of the centerline of Hickory	7:30 A.M./8:30 A.M. 2:45 P.M./3:45 P.M.	20

Lane; thence west to Hickory Lane. Kathy Drive; beginning at the intersection of Spring Hill Drive; thence west to the intersection of Hickory Lane.		
<u>Saint Xavier's Elementary and Senior High School:</u> Washington and Jefferson Street beginning 100 feet north of the centerline of Third Street; thence south 100 feet south of the centerline of Second Street. Second and Third Streets beginning 100 feet east of the centerline of Washington Street; thence west to 100 feet west of the centerline of Jefferson Street.	7:45 A.M./8:45 A.M. 3:15 P.M./4:15 P.M.	20
<u>Faith Apostolic Academy:</u> Rucker Road beginning at a point 200 feet west of the centerline of U.S. Hwy. 77; thence west to a point 1200 feet west of the centerline of U.S. Hwy. 77.	7:30 A.M./8:30 A.M. 3:00 P.M./4:00 P.M.	20
<u>Junction City Middle School:</u> Wildcat Lane beginning at a point 900 feet west of the centerline of Spring Valley Road; thence west 500 feet.	7:15 A.M./8:15 A.M. 2:30 P.M./3:30 P.M.	20
<i>(sign added: HWY K-18 beginning at a point 1300 feet west of the center line of Spring Valley Road; thence west to a point 1085 feet west of the center line of Karnes Drive)</i>	8:00 A.M./9:00 A.M. 3:00 P.M./4:00 P.M.	45
<u>Junction City High School:</u> Eisenhower Drive beginning 100 feet north of the centerline of Eleventh Street; thence south to 100 feet to the centerline of Eighth Street.	7:30 A.M./8:30 A.M. 11:00A.M./1:30P.M. 2:45 P.M./3:45 P.M.	20
	ALL OTHER TIMES	30

SECTION 3. All ordinances and parts thereof that are inconsistent with any provision of this Ordinance are hereby repealed.

SECTION 4. This Ordinance shall be effective upon publication as required by law.

**Passed and adopted by the Governing Body of the City of Junction City, Kansas this
_____ day of _____, 2014**

CITY OF JUNCTION CITY

Mike Ryan
Mayor, City of Junction City

ATTEST: (Seal)

Tyler Ficken, City Clerk

23rd May, 2014

To: Tim Brown
Chief of Police

*IDB #10
052314*

Thru: Chuck Leithoff
Captain Community Involvement Unit

CLH 052314

From: Matt Paquette
Sergeant Community Involvement Unit

Re: School Zone Time Changes

At the beginning of the 2014, USD 475 School the school zone times will be changing as follows:

Junction City Elementary Schools – 0800am to 315pm

Junction City Middle Schools – 0750am to 0250pm

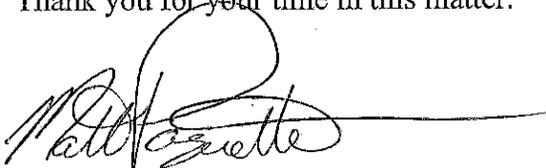
Junction City High School – 0830am to 0335pm

(lunch 1120am to 0125pm)

I am writing this to request that the school zone signs be changed to reflect the change in start and finish times of the schools. I am also requesting that the flashing lights outside the schools be changed to reflect the new times.

I have attached the schedule from the schools showing the changed times.

Thank you for your time in this matter.

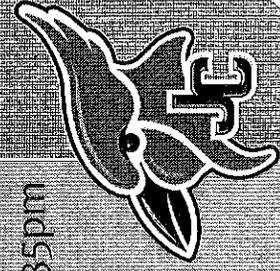


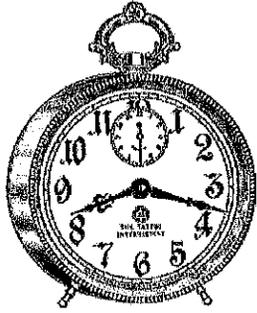
Matt Paquette

Sgt. CIU

Junction City High School
Bell Schedule

1st Block	Class	8:30-9:55 am
2nd Block	Class	10:00-11:20 am
3rd Block	Class	11:25-1:20 pm
⇒ 1st Floor: 1st lunch from 11:25-11:55; class from 12:00-1:20 pm ⇒ 2nd Floor: 2nd lunch from 12:50-1:20; class from 11:25-12:45 pm	Class	1:25-2:45 pm
4th Block	Class	2:50-3:35pm
Seminar		





School Start & Dismissal Times 2014-15



First Day of School Schedule (Gr. 1-12) – August 12

High School

Freshmen, Sophomores & new students 8:30 a.m. – 1:55 p.m.

Junction City Middle School

Half Day (6th graders & new students) 7:50 a.m. – 11:00 a.m.

Ft. Riley Middle School

Half Day (6th graders & new students) 7:50 a.m. – 11:00 a.m.

Elementary Schools – Half Day (Gr. 1-5)

8:00 a.m. – 11:25 a.m.

First day of school for Kindergarten – August 15

Full Day Schedule

Junction City Middle School 7:50 a.m. – 2:50 p.m.

Fort Riley Middle School 7:50 a.m. – 2:50 p.m.

Elementary Schools 8:00 a.m. – 3:15 p.m.

High School 8:30 a.m. – 3:35 p.m.

The breakfast start time and when the school doors open is decided by each respective school.

JCHS Late Start Days

9:55 a.m. start time

09-11-14

10-30-14

01-15-15

02-25-15

Elementary Plan Days

(all full days)

10-10-14

03-13-15

12-19-14

05-18-15

01-05-15

05-21-14