

## **SPECIAL CITY COMMISSION MEETING MINUTES**

May 28, 2013

6:00p.m.

### **6:00 P.M. CALL TO ORDER**

#### **CONSENT AGENDA**

Consideration and approval of the noise waiver and authorization to discharge fireworks at Junction City Brigade baseball games from June 1 through July 26, 2013. Commissioner Sands moved, seconded by Commissioner Landes to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration and approval of a contract amendment for the Riverwalk Landing water system improvements. Commissioner Sands moved, seconded by Commissioner Landes to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration and approval of emergency repairs to the East WWTP final clarifiers. Commissioner Sands moved, seconded by Commissioner Landes to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

#### **SPECIAL PRESENTATIONS**

Recruiter presentations for City Manager position. The Commission received presentations from Austin Peters Group, RJS Organization Consultants, Springstead Incorporated, and the League of Kansas Municipalities.

#### **NEW BUSINESS**

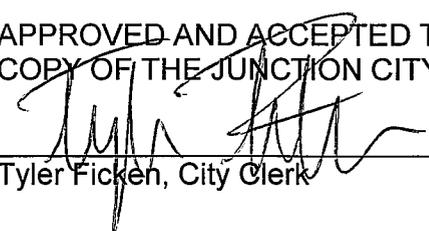
Consideration and selection of City Manager recruitment services. Commissioner Sands asked if the Commission would conduct the interview. Interim City Manager Beatty stated that staff participation is limited since the City Manager will be their boss; some cities hold department head meetings with candidates to discuss issues facing the City, and staff would then provide feedback to the Commission, and sometimes a tour is involved. Commissioner McCallister stated that he liked the presentation by the League, but two of the presenters stood out. Commissioner Landes stated that they should rank the presenters to narrow the choice. Commissioner Sands stated that the League teaches in Kansas, and provides good services. Commissioner McCallister stated the Austin Peters Group really has an understanding of the process and constraints faced by the Commission. Mayor Aska stated that he received questions regarding whether the Commission itself could work the hiring process. Commissioner McCallister stated that he is confident that the Commission has the expertise, but

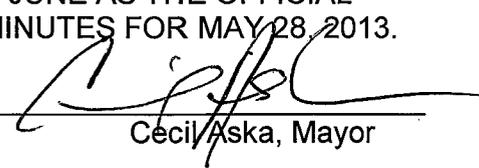
not the time to complete this hiring process; it is also beneficial to have someone familiar with this process. Mayor Aska stated that the citizens deserve the best hire possible, and due to time constraints for the Commission, hiring a consultant is the best alternative. Interim City Manager Beatty reported that the League of Kansas Municipalities followed closely by the Austin Peters Group came out on top of the tally. Commissioner Landes stated that he had some concerns with the experience of the League at this time; Marla with Austin Peters Group was very professional and knowledgeable of the field during the Commission orientation work session. Commissioner Landes stated that the cost for Austin Peters Group is a little higher, but you are paying for that experience; experience is the biggest factor. Interim City Manager Beatty stated that the price is going to be about the same once you include advertising; advertising can run \$2,000 to \$3,000. Commissioner McCallister asked who the last hiring consultant was for City Manager recruitment. Interim City Manager Beatty stated that the League was used previously. Commissioner Landes stated that the Austin Peters Group is familiar with Junction City since they have worked the Fire Chief recruitment. Commissioner McCallister stated that since they have already worked on the Fire Chief Recruitment, much of the community profile work should be completed and the cost lower. Mayor Aska stated that while the community profile would be similar, the job profile would be completely new. Commissioner Landes asked if the City needs all the services provided by the Austin Peters Group. Interim City Manager Beatty stated that she could contact Marla Flentje regarding reducing the scope and cost of services. Commissioner Landes moved, seconded by Commissioner Ryan to select the Austin Peters Group to conduct City Manager recruitment in an amount not to exceed \$10,750. Ayes: Aska, Landes, Ryan. Nays: McCallister, Sands. Motion carried.

#### ADJOURNMENT

Commissioner Sands moved, seconded by Commissioner Landes to adjourn at 7:35 p.m. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

APPROVED AND ACCEPTED THIS 18th DAY OF JUNE AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR MAY 28, 2013.

  
Tyler Ficken, City Clerk

  
Cecil Aska, Mayor